

**RECORD OF PROCEEDINGS**  
**Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT**

Special  
Meeting

Held at the M.L. Steele Creative Learning Center at 7:30 a.m. Aug 19,  
2019

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

President Rex Engle presided. Meeting called to order at 7:30 a.m.

Pledge of Allegiance

Roll call

Rex Engle, present; Marc Zappa, present; Teresa Gilles, Absent; Valerie Neidert, present; Ron Jacobozzi, present.

Also, in attendance were: Mr. Steve Sayers, Superintendent; Mrs. Amy Gioffredo, Treasurer/CFO.

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2019-08-08

It was moved by Gilles and seconded by Neidert to adopt the agenda as presented, including any addendum(s).

Roll call vote:

Gilles, aye; Neidert, aye; Jacobozzi, aye; Zappa, aye; Engle, aye.

2019-08-09

It was moved by Gilles, seconded by Zappa to approve the following recommendations:

- A. Approve the then-and-now invoice(s), thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per Exhibit 5A.
- B. Adopt the Section 403(b) and 457(b) Plans as per Exhibit 5B and 5C, which are re-stated from previous Board adoption.

Further, that, the Treasurer of the School District is hereby authorized to formally execute, on behalf of the Board, the attached 403(b) and 457(b) Plans, and any and all other legal documents that may be required to establish and maintain the 403(b) and 457(b) Plans.

Further, that the School District shall serve as Administrator of the Plans.

Further, that, U.S. OMNI has been appointed to act on behalf of the Board as the Third-Party Administrator (TPA) of the Plan(s). Accordingly, the Treasurer may implement rules and regulations relating to Plan administration which shall be necessary and desirable for 403(b) and 457(b) Plan administration, and in compliance with the Internal Revenue Code and all applicable law.

This resolution shall be in full force and effect as of August 19, 2019.

## RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Special  
MeetingHeld at the M.L. Steele Creative Learning Center at 7:30 a.m. Aug 19,  
2019

2019-08-10

It was moved by Yacobozzi, seconded by Zappa to approve the following:

A. Accept the resignation(s) as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- Mark Kelley, PE Teacher, Amherst Jr. High, effective 8/12/19
- Ramon Lopez, PT Bus Driver, effective 8/14/19

B. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the 2019-2020 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience.

- Chelsea Dubbert, 60-day probationary contract, PT Monitor, Powers Elementary, effective 8/21/19
- Jessica Luca-Crum, 60-day probationary contract, PT Monitor, Powers Elementary, effective 8/21/19
- Amanda Skiddle, 30-day probationary contract, PT Monitor, Nord School, effective 8/21/19

C. Employ the following individual(s) as certified and/or classified substitutes for the 2019-2020 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and BCI & FBI background check:

- CERTIFIED: Robert Altenburger, Katlyn Bailey, Larry Carpenter, Winston Crausaz, Amy Decker, Diane Kish, David Lengyel, Monroe Naill, Zachary Naymilk, Michelle Oceppek, Donna Palmer, Kelly Pesturn, David Rice, Melissa Thompson, Ashley Young
- CLASSIFIED: Nany Gilterson, Steven Hamilton, Ramon Lopez, Luther Randleman

D. Approve the changes in contracted status for the following individuals for the 2019-2020 school year as indicated:

- Mechelle Barnard, from PT Bus Driver to FT Bus Driver, effective 8/19/19
- Lindsey Dotson, PT Monitor/Mail Run, AJH, an additional .25 hour per day, now 3.75 hours per day.
- Kelly Lowry, PT Monitor, AJH, an additional .25 hour per day, now 3.25 hours per day
- Mary Nowak, PT Monitor, AJH, an additional .25 hour per day, now 3.0 hours per day

E. Employ the following individual(s) as federally grant funded Title I Tutors for the 2019-2020 school year with proper placement on the negotiated salary schedule pending completion all employment requirements, including but not limited to a background check and proper ODE teaching licensure:

- Powers Elementary (K-2) – Amanda Beal – Amelia Lingruen

# RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Special  
Meeting

Held at the M.L. Steele Creative Learning Center at 7:30 a.m. Aug 19,  
20 19

F. Grant a supplemental contract to the following individual(s) for the fall and/or year-round extra-curricular activities during the 2019-2020 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate:

- Alex Baldwin, Academics Coach
- Davison Yon, Robotics Advisor (\$1,500 stipend)

G. Grant Elizabeth Pazder payment of up to 10 hours of service as a home instruction tutor, for hours completed prior to the start of the 2019-2020 school year, effective 8/1/19.

H. Approve Steve Meggitt to work up to 10 hours per week, at a rate of \$50 per hour as the high school attendance office, for the 2019-2020 school year.

Roll call vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Neidert, aye; Engle, aye.

2019-08-11

Moved by Yacobozzi, seconded by Gilles to approve the following:

- Enter into an agreement with the Educational Service Center of Northeast Ohio for the Passport School Program as per Exhibit 7A.
- Enter into an agreement with the Educational Service Center of Northeast Ohio for the Ohio Online Learning Program as per Exhibit 7B.

Roll Call vote:

Yacobozzi, aye; Gilles, Aye; Neidert, aye; Zappa, aye; Engle, aye.

2019-08-12

Moved by Gilles, seconded by Neidert to approve the following:

- A. Enter into a software license agreement with Hayes Software Systems, beginning 8/2/19, and continuing for a total of five (5) one-year terms thereafter, as per Exhibit 8A.
- B. Enter into an agreement with Sovereign Industries for paper towel and toilet paper dispensers as per Exhibit 8B.

2019-08-13

Moved by Yacobozzi, seconded by Zappa to approve the following:

The tentative agreement reached by the Board and the Amherst Teachers Association on August 8, 2019, providing a three-year labor agreement and including annual base salary increase of 1.25%, 1.5% and 2.25% for the three years of the agreement. In addition, employees hired before 7/1/11 will pay an additional two (2) percent (13% to 15%) of the medical premium beginning in 2020-2021. All staff hired since 7/1/11 pay 20% as previously negotiated. The Board President, Superintendent and Treasurer are authorized and directed to execute said agreement upon final completion of same on behalf of the Board.

Roll call vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Neidert, aye; Engle, aye.

RECORD OF PROCEEDINGS

Special

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

Held at the M.L. Steele Creative Learning Center at 7:30 a.m. Aug 19,  
20 19

2019-08-14

Moved by Gilles, seconded by Neidert to adjourn.

Roll Call vote:

Gilles, aye; Neidert, aye; Yacobozzi, aye; Zappa, aye; Engle, aye.

Board President Rex Engle adjourned the meeting at 7:33 a.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer/CFO