

# RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular  
Meeting

Aug 12,  
2019

Held at the M.L. Steele Creative Learning Center at 5:30 p.m.

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Rex Engle presided. Called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Marc Zappa, present; Teresa Gilles, present; Valerie Neidert, present; Ron Yacobozzi, present.

Steven A. Sayers, Superintendent, present; Ameila R. Gioffredo, Treasurer/CFO, present.

2019-08-01

It was moved by Yacobozzi, seconded by Zappa to adopt the agenda as presented, including any addendum(s).

Roll call vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Neidert, aye Engle, aye

Recommendation to appoint a board member as the delegate and an alternate for the Amherst Schools Annual Business Meeting of the Ohio School Board Association to be held on 11/10/19. Mr. Zappa will be the Delegate and Mrs. Neidert the Alternate.

OSBA Northeastern Regional Executive Committee, presentation by Debby Melda.  
Teresa Gilles – 10 years; Ron Yacobozzi – 40 years

Hearing of the Public – The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member or administrator. Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minutes.

Treasurer's Report: Mrs. Amelia Gioffredo

Notes: - None

2018-08-02

It was moved by Yacobozzi, seconded by Zappa to approve the treasurer's recommendations:

- A. Amend and/or approve the board minutes of the July 15, 2019 Regular Board Meeting.
- B. Approve the treasurer's financial reports for the month of July 2019. (See Exhibit 9B, 9C, & 9D)
- C. Approve the then-and-now invoice, thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in

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the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per Exhibit 9E.

- D. Grant approval for Amelia Gioffredo, treasurer, to attend the Association of School Business Officials (ASBO) International Conference in National Harbor, Maryland, October 25-28, 2019. \$200.00 savings for first-time attendees; \$100.00 early-bird savings.

Mr. Engle mentioned the ASBO International SFO credentialing.

**Roll Call:**

Neidert, aye; Zappa, aye; Gilles, aye; Yacobozzi, aye; Engle, aye

**Superintendent's Report, Mr. Steve Sayers**

**Notes:**

- Finishing touches on projects.
- HS bus routes
- Reinstatement of HS busing
- ATA contract – special meeting 8-19-2019 at 7:30 a.m.

**Administrative Committee Reports:**

**Mr. Mike Molnar, Assistant Superintendent**

Notes: - None

**Mr. Rex Engle JVS Representative**

**Notes:**

- JVS orientations
- Enrollment – 1,148 (up more than 100 students).

**Other Reports – Administrative Standing Committees**

Notes: - None

2019-08-03

It was moved by Yacobozzi, seconded by Engle to approve the following:

- A. Accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- Don Cisar, Swim Coach, effective 8/5/19.
- Makenzie Patton, Title I Tutor, effective 7/29/19.
- Sara Szabo, Title I Tutor, effective 8/8/19.

- B. Employ the following certified individuals, on a one-year limited contract, as indicated, for the 2019-2020 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- Brian Szczepanski, Intervention Specialist, Amherst Junior High School, effective 8/19/19

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- C. Employ the following individual(s), as indicated on a 30 or 60-day probationary contract, for the 2019-2020 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:
- Peter Bric, 60-day probationary contract, Cook/Cashier, M.L. Steele, effective 8/13/19
  - Jean Evanko, 60-day probationary contract, PT Bus Driver, effective 8/13/19
- D. Employ Lori Kendrick to work as needed as a substitute School Psychologist, for the 2019-2020 school year, and to be paid \$50 per hour, effective 8/1/19.
- E. Employ the following individual(s) as special needs paraprofessionals for the 2019-2020 school year pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure. Proper placement on the negotiated salary schedule pending verification of all prior experience.
- Sarah Herold, Nord School
- F. Employ the following individual(s), as certified and/or classified substitutes for the 2019-2020 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per Attachment 12A.
- G. Approve the changes in contracted status for the following individuals for the 2019-2020 school year as indicated:
- Michael Edwards, from Intervention Specialist at AJH to Social Studies teacher at MLS.
  - Elaine Heyd, PT Monitor/Aide at Nord, increasing hours from 4.75 to 5.0 per day
  - Bobbie Kiser, PT Monitor/Aide at Nord, increasing hours from 4.75 to 5.0 per day.
  - Evangeline McGee, PT Monitor/Aide at Nord, increasing hours from 4.75 to 5.0 per day.
  - Heidi Walsh, from PT Monitor at Powers, 3.0 hours/day to PT Monitor at AJH, 2.75 hours/day.
- H. Grant a supplemental contract to the following individuals for the fall and/or year-round extra-curricular activities during the 2019-2020 school year, pending compensation of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCI and FBI background check with compensation at the board approved as per Attachment 12B.
- I. Employ the following individuals as federally grant funded Title I Tutors for the 2019-2020 school year, with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure:
- Powers Elementary (K-2), Lydia Edwards, Elena Kelley, Kelly Park, Michael Rutra, Carissa Stefancin.
  - Nord (3-5), Karen Anderson, Katlyn Bailey, Elizabeth Dlugosz, Laura Hause
  - AJH (6-8), Kimberly Koller

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- J. Employ Melissa Palmer on a long-term substitute/leave of absence contract, 5th grade teacher, Nord school, for the 2019-2020 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per Article II, Section 2.09.
- K. Employ the following as student workers, at a rate of \$8.55 (minimum wage) per hour:
- Zachary Boesel, Grounds/Custodial, effective 8/21/19
  - Andrew Misson, Grounds/Custodial, effective 8/21/19
- L. Approve four (4) hours of Summer Professional Development for mathematics instruction, to be paid at the rate of \$14.29 per hour, for the following:
- Rebecca Bruck, Karen DelVecchio, Jackie Fink, Julie Hammond, Nicholas Toney
- M. Approve the following individuals to be paid up to seven and a half (7.5) hours for attending a Summer Professional Development (specific to Special Education) and to be paid at the rate of \$14.29 per hour, as per Attachment 12C.
- N. Approve additional hours (approximately 200) for the Nutrition Services Department to prepare for the opening of the 2019-2020 school year, as per Attachment 12D.
- O. Grant Chad DiFranco and Anthony Trunzo a supplemental contract to teach an additional class during the first and second semesters of the 2019-2020 school year. Compensation will be at their regular hour rate per the negotiated salary schedule and will not exceed 135 hours per semester.
- P. Approve three (3) additional work-days (August 13, 14 and 15, 2019), for Sharon Arendash, AJH Teacher Aide.
- Q. Approve up to seven (7) hours of extra duty pay for Joy Jeffries, at her hourly rate, for supporting her assigned student at camp, effective 7/17/19.
- R. Approve up to eight (8) hours of extended time for Rebecca McArthur, at her regular hourly rate, for preschool evaluations completed during the summer.
- S. Approve up to fifty-six (56) extra hours for Carol Wagner, PT Monitor at Nord, to be paid at her regular hourly rate, to prepare the media center for the opening of school.
- T. Approve the unpaid medical leave of absence for Jennifer Werner, PT Teacher Aide at MLS, effective 8/16/19 and returning on or about 10/1/19.
- U. Approve the unpaid medical leave of absence for Elise Patrick, Student Attendant, Murray Ridge, effective 8/21/19 and returning on or about 10/1/19.
- V. Approve the unpaid parental leave of absence for Sara Bulea, Title Teacher at Nord, effective 8/26/19 through 1/5/20.
- W. Approve Christine Costilow to work up to ten (10) extra hours at \$17.00 per hour, during the week of 8/5/19 to help with bus routes and stops.

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X. Approve a supplemental contract in the amount of \$5,000 for Sara Rigda to serve as the Amherst Schools Educational Foundation Liaison, effective for the 2019-2020 school year.

Y. Approve Elizabeth Schwartz, Powers Elementary Principal, for the supervision and administration of the Comet Kid's Club Before and After School Program for the 2019-2020 school year. Upon completion of the 2019-2020 school year she will receive a stipend of \$4,000 paid through the Comet Kid's Club funds.

Z. Grant the following personnel a stipend for services at Wellness Representatives as indicated for the 2019-2020 school year, paid through wellness funds provided by LERC:

- Laura Brogan/Colleen Pete, M.L. Steele, \$100 each
- Jessica Gltz/Rhonda Neuhoff, AJH, \$100 each
- Matthew Schillinger/Michelle Opel, Nord, \$100 each
- Diane Carpenter/Lori Littleton, Powers, \$100 each
- Regina Zaborski, BOE and Transportation, \$100

AA. Grant Kimberly Haney a stipend of \$1,000 for services as the Wellness Coordinator during the 2019-2020 school year, paid through wellness funds provided by LERC.

BB. Approve Daniel Basinski and Christopher Russo as trustees for the Amherst Schools Educational Foundation.

Roll call vote:

Yacobozzi, aye; Gilles, aye; Neidert, aye; Zappa, aye; Engle, aye.

2019-08-04

Moved by Gilles, seconded by Neidert to:

A. Enter into a contract with Education Alternatives for the purpose of providing day transportation for students with special needs for the 2019-2020 school year as per Exhibit 13A.

B. Approve the following overnight field trips:

- Cheerleaders, grade 9 through 12, for a team building experience, 8/4/19 – 8/5/19 at Kalahari Resorts, Sandusky, OH as per Exhibit 13B.
- Nord School 5<sup>th</sup> grade staff and students to Camp Fitch, North Springfield, PA from 9/25/19 – 9/27/19 as per Exhibit 13C.

C. Enter into a contract with Music Therapy Enrichment Center, Inc. (MTEC) to provide music therapy services for special needs students for the 2019-2020 school year as per Exhibit 13C.

D. Approve the Amherst Online Academy Handbook as per Exhibit 13E.

Roll Call Vote:

Gilles, aye; Neidert, aye; Yacobozzi, aye; Zappa, aye; Engle, aye.

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Held 2019-08-05

It was moved by Neidert and seconded by Gilles to approve the following:

- A. Approve the bus routes/stops for Powers, Nord, and Amherst Jr. High for the 2019-2020 school year as presented in Exhibit 14A and authorize the transportation supervisor to make adjustments to routes/stops as needed throughout the 2019-2020 school year.
- B. Approve the revised Transportation Manual as per Exhibit 14B.
- C. Approve the ONNYX Supplement to Agreement to reduce the number of monthly copies and replace one copy machine for an estimated savings of \$6,000 per year. The Supplement to Agreement does not change the terms of the original Master Agreement, as per Exhibit 14C.
- D. Approve the agreement with Coca-Cola as per Exhibit 14D. Revenue received to 018 Principal Fund - 4,500 plus commissions

Roll call vote:

Neidert, aye; Gilles, aye; Yacobozzi, aye; Zappa, aye; Engle, aye.

2019-08-06

It was moved by Yacobozzi, seconded by Gilles to adjourn to executive session at 5:59 p.m., to prepare for/discuss collective bargaining with public employees, with no action to be taken.

Roll call vote:

Yacobozzi, aye; Gilles, aye; Neidert, aye; Zappa, aye; Engle, aye.

The board returned from executive session at 6:44 p.m.

2019-08-07

It was moved by Zappa, seconded by Gilles to adjourn.

Roll call vote:

Zappa, aye; Gilles, aye; Neidert, aye; Yacobozzi, aye; Engle, aye.

Board President, Rex Engle adjourned the meeting at 6:44 p.m.

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Board President

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Treasurer/CFO