

Dear Parents and Guardians:

In an effort to improve communications with students during activities such as field trips, academic competitions, and athletic events, Lower Merion School District has adopted the use of a mobile application titled **Remind**. **Remind** is a mobile application that permits communication with students via phone or mobile device while maintaining the privacy of information, such as students' phone numbers. Remind is available for both Android and iOS phones and mobile devices.

Remind is used primarily by coaches, club moderators, and field trip chaperons for activities that do not permit the use of standard communication services, like email. It is not a replacement for email, but an additional service that can be used for communicating with students when using email is not practical, for example, a weather related sports event cancellation.

The following information is required as a condition of creating a Remind application account: full name, email address, and password. For more information about Remind, browse <https://www.remind.com/>. The Remind privacy policy is located at <https://www.remind.com/privacy-policy>. For more information about District policy outlining the use of communications products like Remind, please review Policy 254, 454, 554, 831 and the accompanying Administrative Regulation available at <https://www.lmsd.org/departments/technology/remind>.

<The following section should be completed by the coach, club moderator, or field trip chaperon.>

In order to receive important and timely updates about _____
_____.

join my **Remind** class by visiting
<https://www.remind.com/join/>_____.

or texting this message _____ to number _____.

If you have questions about using **Remind**, please email me at _____.

Thanks,