

# **Minutes of First Albany Middle School PTO Meeting**

September 5, 2019

7:00 pm

Middle School Office

Agenda:

1. Election of Executive Board
2. Approve Bylaws
3. Bank Account
4. Plan for initial membership
5. Social Media Presence
6. Fundraising ideas
  - a. Purple and White Club
  - b. Bike-Blade-Board
  - c. Food at football games

**-Executive Board was elected and terms in office were established**

President: Kim Lange

Vice President: Loni Price

Treasurer: Amanda Austin

Secretary: Barb Buttweiler

Teacher Representative: Kelly Bierbaum

Parent Representatives:

6th grade: Sarah Middendorf, Alicia Soenneker, Kelly Orbeck

7th grade: Amanda Austin

8th grade: Angie Janorschke

**Terms:**

Pres.-3 yrs.

Vice Pres.-2 yrs.

Treasurer- 3 yrs.

Secretary- 2 yrs.

-Paul Conrad will email the Bylaws and they will be approved by email by Friday Sept. 13th

-Paul Conrad will open bank account at Melrose Credit Union. 2 signers will be required and all officers will be allowed to sign. Officers should stop into Melrose Credit Union

-There was a discussion about establishing a Facebook account. Paul will talk to Aileen Swenson about her school group maintaining that PTO Facebook page for us.

-Discussion about setting up an email account for PTO. Paul was going to check on getting that set up for us

-Discussion about communicating about PTO in monthly Middle School newsletters.

-Discussion about having a logo created for PTO. Amanda was going to talk to Scott Hondl about doing that for us.

**-Fundraising Ideas:**

Chili fundraiser

Pork chop fundraiser

Trunk or Treat

Purple and White Club

-Unanimous vote to start with Purple and White club with a 3 tier donation option. Hope to have booth set up at Sept 30th middle school conferences

Next Meeting: Sept. 23rd @ 7:00 pm

Future Meeting Dates:

Nov. 21st 7pm

Jan 13th 7pm

Mar. 12th 7pm

May 11th 7pm

Meeting was adjourned at 8:40 pm