

**RANKIN COUNTY SCHOOL DISTRICT**  
**1220 APPLE PARK PLACE**  
**BRANDON MISSISSIPPI 39042**  
**TELEPHONE**  
**(601) 825-5590**

**INVITATION:** The Rankin County Board of Education, as Trustees for the Rankin County School District, will receive sealed bids for the lease of certain Sixteenth Section property hereinafter described as follows:

**HUNTING & FISHING LEASE**  
**16-T5N-R5E**

A tract of land containing 206.12 acres, more or less, MS Section 16-T5N-R5E, Rankin County, Mississippi, further described as being Tax Parcel Number P8-37 & P8-44, and being more particularly described by metes and bounds description located in the Sixteenth Section Land Management office of the Rankin County School District.

**MINIMUM ACCEPTABLE BID: \$2300.00 per year**

Said lease shall be for Hunting and Fishing purposes only as classified and shall be in compliance with existing statutes governing Sixteenth Section lands.

Said sealed bids for such lease above described shall be received at the Rankin County School District Administrative Office Building, located at 1220 Apple Park Place, Brandon MS, until **2:00 p.m. TUESDAY, OCTOBER 8, 2019.**

The Rankin County Board of Education shall meet openly at the Rankin County School District Administrative Office Building, located at 1220 Apple Park Place, Brandon, MS, on **WEDNESDAY, OCTOBER 9, 2019 at 7:30 a.m.**, at which time bids for the leasing of the aforementioned property shall be opened and awarded to the highest and best bidder for cash or certified check, provided, however that the Rankin County Board of Education shall have the right to reject any and/or all bids submitted and to waive any informalities.

Provided that the Rankin County Board of Education receives an acceptable bid, the most recent holder of said hunting and fishing rights, if they shall have made an offer, shall have the final right to extend their lease for the term advertised herein at the annual rental equal to said highest offer received by the Rankin County Board of Education (Miss. Code of 1972 Sec. 29-3-41 as amended). If the most recent leaseholder wishes to exercise such matching rights he/she shall tender unto the Lessor, Rankin County School District, a certified and non-refundable check **BEFORE 4:30 p.m. on OCTOBER 10, 2019.**

Inquires regarding this bid should be directed to: Cliff Hornbeak, Sixteenth Section Land Mgr., Rankin County School District, P.O. Box 1359, 223 Tamberlin St., Brandon, MS 39043, (601) 824-7473.

Bidder must submit bid and attachments to: Lance Fulcher, Director of Purchasing, Rankin County School District, 1220 Apple Park Place, Brandon, MS 39042, (601) 825-5590.

## BID INSTRUCTIONS

### B-1 DELIVERY OF BIDS:

1. The Rankin County Board of Education will receive sealed, competitive bids in the Office of the Director of Purchasing, Administrative Office Building of the Rankin County School District, 1220 Apple Park Place, Brandon, Mississippi, as per the date and time specified on page 1 of these instructions.
2. The Bid Proposal form must be received on or before said date and time, neither the dating of the Bid Proposal form nor placing it in the mail by this date will meet the legal requirements pertaining to this bid. Any bid received after the bid opening date shall be marked "**LATE BID**" and returned to the Bidder unopened.
3. The district will not be responsible for any delays in delivery. It is solely the responsibility of the Bidder that bid proposals reach the above destination by the above stated date and time.
4. Bids or alterations by fax or telephone will not be accepted.
5. The district shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the district offices as a result of a Force Majeure Event (including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods or other natural disasters). In the case of such events, each bidder shall be required to ensure the delivery and receipt of its bid by the district prior to the new date and time of bid acceptance.

### B-2 BID ADDENDUM:

Any interpretation of the documents will be made by written addendum issued only by the office of the Director of Purchasing and 16th Section Land Management, and a copy of such addendum will be posted on the District website and mailed to each person receiving a set of bid documents. The district will not be responsible for any other explanation of the proposed document.

### B-3 PROPER EXECUTION

1. All bids must be submitted in accordance with Section 31-7-13 and Section 29-3-41 of the Mississippi Code of 1972 as amended, and must be properly executed and signed by the Bidder.
2. All bids must be typed or written (legibly) in ink. Any alterations or changes that are made must be done in ink and initialized by the person who signs the Bid Proposal form.
3. Bids should be checked before submission for accuracy and correctness since the Rankin County Board of Education WILL NOT be responsible for any errors made by the Bidder.
4. The district reserves the right to reject bids from Bidders who submit poorly completed bids.
5. To prevent opening by unauthorized individuals, it is required that the Bid Proposal form be delivered in a sealed envelope clearly marked in the lower left-hand corner with the following information
  - A. **DATE:** (date the bid is submitted)
  - B. **DUE:** (date the bid is due)
  - C. **SECTION and TYPE OF LEASE:** (16-5-5/ Hunting & Fishing)
  - D. **BIDDERS NAME:**

### B-4 CERTIFICATION OF INDEPENDENT BID DETERMINATION:

By signing the BID PROPOSAL FORM the Bidder certifies, to the best of their knowledge and belief:

1. That the bid price in the BID PROPOSAL FORM has been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition; as to any matter relating to such bid with any other Bidder.
2. That unless otherwise required by law, the bid prices have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to the bid opening date and time herein stated, directly or indirectly with any other Bidder.
3. That no attempt has been made or will be made by the Bidder to induce any other Person or Bidder to submit or not to submit a BID PROPOSAL for the purpose of restricting competition.

**B-5 BID WITHDRAWAL and MODIFICATION:**

1. Bids may be modified or withdrawn by written notice from or in person by the Bidder, if received in the Office of the Director of Purchasing two (2) working days prior to the bid opening date and time herein stated.
2. No withdrawals will be accepted by telephone.
3. If a Bidder withdraws his bid, all documents shall remain in the possession of the Rankin County Board of Education, marked as withdrawn, and included in the permanent file of that bid item.
4. No bids shall be withdrawn for a period of thirty (30) days following the bid opening date.

**B-6 BID OPENING:**

1. All bid openings are open to the public. The Rankin County School District staff will read a summary of each bidder's bid and answer questions to the extent possible at the bid opening date and time herein stated.
2. All disclosures of bid information to interested parties will be made in compliance with Rankin County School District policies and procedures established in accordance with the Mississippi Public Records Act of 1983 defined in Section 25-61 of the Mississippi Code.
3. Pursuant to Section 29-3-41 of Mississippi Code of 1972 as amended:
  - A. Provided that the Rankin County Board of Education receives an acceptable bid, the most recent holder of said hunting and fishing rights if it shall have made an offer, shall have the final right to extend its lease for the term advertised at the annual rental equal to the said highest offer received by the Rankin County Board of Education.
  - B. If no acceptable bid is received by the Rankin County Board of Education after said advertisement, the board may, within ninety (90) days, lease same by private contract for an amount greater than the highest bid previously rejected.
  - C. If the Rankin County Board of Education determines to lease the land by private contract, the most recent holder of said hunting and fishing rights, if it shall have made an offer, shall have the final right to extend its lease on the same terms and conditions as those contained in the private contract proposed to be accepted by the Rankin County Board of Education.

**B-7 RIGHT TO REJECT BIDS:**

The Rankin County Board of Education in its sole discretion reserves the right to reject any and/or all bids and waive any and all bids in noncompliance with formalities or informalities.

**B-8 - BID ACCEPTANCE:**

1. If the Rankin County School District accepts a bid in response to this request, it will accept the bid of and award said bid to the highest and best responsive bidder meeting requirements herein stated.
2. All bids shall be binding for a minimum of thirty (30) days following the acceptance of the bid by the Rankin County Board of Education.
3. If bidder wishes to receive a copy of the bid tabulation, a self-addressed stamped envelope must be included with their bid. The envelope should be marked with the BID NUMBER located on the BID PROPOSAL form.

**BID PROPOSAL FORM  
SIXTEENTH SECTION LAND**

**BID ITEM: HUNTING and FISHING LEASE 16-T5N-R5E as described herein**

I **HEREBY** submit this bid proposal to pay an annual rental of

\$ \_\_\_\_\_ Per year plus all taxes, if any be due, each year for a term of **FIVE (5) YEARS**, for the herein described property located in Rankin County, Mississippi.

1. I understand that this BID PROPOSAL FORM is to be signed and returned with my bid, and unless this has been done, my bid shall be considered incomplete and rejected.
2. I have reviewed the LEASE AGREEMENT FORM outlining the conditions and provisions of such LEASE and I will abide by them. (Copy available upon request)
3. I agree to pay the first year's rental in advance (**CERTIFIED CHECK ENCLOSED**) and on each due date thereafter. Unless a certified check is included with my bid, this bid shall be considered incomplete and rejected.
4. I agree to keep all improvements, drainage, and property in a good state of repair, at my own expense, and to return it to the RANKIN COUNTY SCHOOL DISTRICT (LESSOR) in the same condition as it was in at the beginning of the term of this LEASE, the natural wear and tear and acts of God excepted.
5. I recognize the authority of the RANKIN COUNTY BOARD OF EDUCATION to reject any and/or all bids submitted for inadequate compensation of rent.
6. The minimum acceptable bid shall be **\$2300.00 PER YEAR** as established by Appraisal Research Company.
7. I fully understand and accept the terms of which this bid is offered.

Bidders Name : \_\_\_\_\_  
(Type or Print)

Signature : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone : \_\_\_\_\_

Date : \_\_\_\_\_