Delta Dental of Minnesota

Membership Enrollment Form

PART A – EMPLOYEE INFORMATION – Employee complete Parts A thru E and return form to benefit administrator.

Employee's Name:	Last		First			Middle Initial			**Social Security Number**	
Gender:	Male ☐	Female ☐	**Marital Status:**	Single ☐	Married ☐	Widowed ☐	Divorced ☐	Legally Separated ☐	**Date of Birth (Month-Day-Year)**	
Employee's Address:	Address						Home Phone Number ( )		Work Phone Number ( )	
	City					State			Zip Code	

PART B – ENROLLMENT INFORMATION

Select Coverage Type – Who is Being Enrolled – Check One Box Only
*If waiving coverage for employee and/or eligible family members, complete Part B & D.

☐ Employee only* ☐ Family
☐ Employee + 1 ☐ No Coverage*

PART C – DEPENDENT INFORMATION

Relationship To Employee	First Name, Middle Initial, Last Name (Include Last Name Only if Different From Employee's)	Gender		Date of Birth Month/Day/Year	Full Time Student?		Unmarried?	
Spouse		M	F					
Dependent Child		M	F		Y	N	Y	N
Dependent Child		M	F		Y	N	Y	N
Dependent Child		M	F		Y	N	Y	N
Dependent Child		M	F		Y	N	Y	N

PART D – OTHER INSURANCE COVERAGE

Do you (the employee) have other dental coverage? ☐ Yes ☐ No Do your dependents have other dental coverage? ☐ Yes ☐ No

Name of Carrier: _____ Policy/Identification No.: _____

☐ I waive coverage for myself and/or my dependents and understand that by waiving coverage, whether entirely or partially paid by my employer, that I waive the right to change this selection unless permitted in the group contract's participation requirements and enrollment restrictions. Delta Dental reserves the right to decline any further enrollment changes.

Employee Signature: **Date:**

PART E – EMPLOYEE SIGNATURE – Sign and date form as verification of your enrollment.

☐ I am enrolling myself and/or my dependents and authorize payroll deductions, if applicable. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purposes of misleading, information concerning any fact material thereto may commit a fraudulent act, which is a crime and subjects such person to criminal and civil penalties.

Employee Signature: **Date:**

PART F – GROUP ENROLLMENT INFORMATION - THIS PART TO BE COMPLETED BY EMPLOYER

☐ **New Group**
Hire Date: _____
Prior Coverage Start Date (if applicable): _____
Coverage Effective Date: _____

☐ **Rehire** Date Lay Off Began: _____
Date Rehired: _____

☐ **Return from Leave of Absence**
Date Leave Began: _____
Date Returned to Work: _____

☐ **Existing Delta Dental Group**
Hire Date: _____
Prior Coverage Start Date (if applicable): _____
Coverage Effective Date: _____

☐ **Employee Change Part Time to Full Time**
Date of Status Change: _____
Effective Date: _____

☐ **New Hire** – Apply Probationary Period (if applicable) to determine
Effective Date: _____
Hire Date: _____

☐ **Open Enrollment**
Effective Date:
_____

☐ **Previously Waived Coverage or Loss of Coverage**
Qualifying Event Reason: _____
Hire Date: _____
Event Date: _____
Effective Date: _____

Group Name: **Group & Subgroup Numbers:** ----

Group Representative's Signature: **Date:** **Phone Number:** ( )

Retain Copy For Your Records