

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 9, 2019
5:00 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Jay Weitlauf, Katrina Fitzgerald, Jane Giulini

Also Present: Mike Graner, Sam Kilpatrick, Ken Knight, Dennis Colclough

Chairman Weitlauf called the meeting to order at 5:03 p.m.

1. Review August 19, 2019 Meeting Minutes – The minutes were approved as presented.
2. Review of Proposed FY21 Budget Development Timeline – Ken Knight reviewed the proposed timeline for the budget development; the timeline will be shared with the full Board at its September 23 meeting.
3. Review of Proposed FY21 CIP Requests – Mike Graner and Sam Kilpatrick explained the elements of the proposed FY21 CIP plan. Mike distributed the attached document which includes recommendations from the air quality study done at Northeast Academy by the Fuss & O'Neill engineering firm. The report recommends several long term projects at the school as well as several immediate/short term projects. The CIP list also includes the possibility of replacing the roof and removing the asbestos at S. B. Butler and resurfacing the Fitch football field. Perhaps the most pressing item is the relocation of the portable classrooms at Cutler Middle School & West Side Middle School and the one remaining portable classroom at Pleasant Valley School. The committee reviewed the list and requested that it be forwarded to the full Board.
4. Review of Advertising Guidelines & Fee Structure for Sports Banners – The committee confirmed that the guidelines in the regulation were appropriate; however, the committee recommended that sports banners not be hung in the gymnasium. This item will be referred to the full Board for discussion.
5. Discussion of the District Telecom Network – Dennis Colclough explained the advantages and disadvantages of our current Telecom system. Dennis explained that our current system needs to be updated; however, some phone lines must be connected by a direct analog line as opposed to Voice over Internet Protocol (VoIP).
6. Update re: RTM Jurisdiction Over Educational Grants – Mike Graner reviewed the correspondence from the town's attorney and the Board's attorney regarding the RTM approval of grants greater than \$10,000. A full report of the lawyers' recommendations will be shared with the full Board.

The meeting adjourned at 5:58 p.m.

A. Fuss & O'Neill Report		
Long-term (NEA)	HVAC Unit (10)	\$820,000
	Curtain Drain	65,000
	Playground	27,000
	Athletic Field	133,000
		<u>\$1,045,000</u>
Immediate Recommendation (NEA)	Replace 2 Units	\$198,000
	Contingency	\$30,000
	Design	\$30,000
		<u>\$258,000</u>
Short-term (NEA)	Refurbish Dampers	\$9,500
	Dihumidification Controls	\$22,450
	Service Exhaust Fans	\$3,000
	Commission Controls	\$25,000
	Design (15%)	\$11,993
	Contingency (15%)	\$11,993
		<u>\$83,936</u>
B. S. B. Butler	Roof	\$450,000
	Asbestos	\$275,000
		<u>\$725,000</u>
C. Fitch High School	Football Field	\$110,000
D. Fee	Portable Classrooms Relocation	
	Cutler Middle School	\$100,000
	West Side Middle School	\$50,000
	Pleasant Valley	\$50,000
		<u>\$200,000</u>