

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2016-2017

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: De La Salle Collegiate CITY: Warren, MI

ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate/reach safety area	Number of people evacuated	Comments
1. September 8, 2016	8:55 AM	1 min 09 sec/ 3 min 50 sec	900	First drill of the school year - announced
2. September 13, 2016	9:45 AM	1 min 07 sec/2 min 57 sec	900	Date announced in advance – time not announced
3. September 27, 2016	11:00 AM	1 min 05 sec/ 2 min 53 sec	900	Date/Time not announced in advance; full lunch mod
4. April 4, 2017	2:00 PM	1 min 17 sec/ 2 min 56 sec	900	Date/Time not announced in advance
5. April 23, 2017	12:50 PM	1 min 22 sec/ 2 min 53 sec	900	Date/Time not announced in advance
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. January 25, 2017	9:55 AM	4 min / 31 sec	900	Drill announced in advance
2. February 23, 2017	8:35 AM	4 min / 45 sec	900	Drill announced in advance
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. November 3, 2016	9:15 AM	External Threat Drill	900	Drill announced in advance; not date & time
2. November 16, 2016	10:00 AM	External Threat Drill	900	Date/Time not announced; Canine drug sweep also conducted
3. March 15, 2016	10:35 AM	Internal Threat Drill	900	Date/Time not announced in advance
4. April 25, 2017	12:00 PM	External Threat Situation	900	Not a drill – situation in neighborhood; lifted 12:30 PM

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office  
305 Michigan Avenue - 7th floor

**Detroit, MI. 48226**