

W I N G A T E



Doctor of
Occupational
Therapy

Doctor of Occupational Therapy Faculty – Mental Health

Summary: The Assistant, Associate, or Professor of Occupational Therapy has principal responsibilities for the development, implementation, and quality improvement of courses related to occupational therapy practice in the mental/behavioral health setting. Additional primary duties include serving as a mentor for student research and doctoral capstone projects.

Essential Duties and Responsibilities:

- Develops and teaches courses related to occupational therapy practice in the mental/behavioral health setting and other courses related to areas of expertise.
- Serves as a mentor for student research projects and doctoral capstone projects.
- Mentors and advises students.
- Assists with student recruitment and admissions processes as needed.
- Participates in curriculum development and quality improvement activities.
- Ensures ACOTE standards related to course content requirements are met.
- Participates in departmental initiatives and activities.
- Engages in scholarship and service activities.
- Understands and supports the OTD program's mission, vision, philosophy, and curriculum design.
- Projects a positive and professional image when representing Wingate University.
- Performs other duties and teaches other courses as assigned by the PD.

Position Requirements:

- Have earned an entry-level occupational therapy degree and must possess an earned doctorate in occupational therapy or a related area (OTD, PhD, EdD, DSc, etc.) from a regionally accredited institution. A terminal academic degree is preferred.
- Be licensed as an occupational therapist in North Carolina.
- Have a minimum of 3 years of clinical practice as an occupational therapist in a mental/behavioral health setting.
- Have a minimum of 1 year of teaching experience (preferred).
- Show expertise in developing, conducting, and overseeing research and/or doctoral capstone projects.
- Demonstrate excellent organizational and communication (written and oral) skills, and a commitment to student success.

- Display initiative and a desire for professional learning and growth.
- Show excellent problem solving, critical thinking, time management, and leadership skills.
- Show integrity, strong ethics, a heart for service, and respect for others.
- Possess knowledge and skills associated with standard office software (Microsoft Word, Excel, etc.)

Physical Requirements:

- The demands generally representative of the physical requirements necessary for an employee to successfully perform the essential duties of occupational therapy faculty are listed below. Reasonable accommodations can be made to enable people with disabilities to perform the described essential duties of job.
- While performing the responsibilities of the job, the employee is required to talk and hear. The employee is often required to sit and use his or her hands and fingers, to handle or feel, to concentrate for extended periods of time, and to utilize technological equipment such as a desktop or laptop computer. The employee is occasionally required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl. Vision abilities required by this job include close and far vision.

Reports To: Program Director of the Doctor of Occupational Therapy program

Supervises: Graduate Assistants (if applicable)

Classifications: Full-time, 12-months; exempt

Suggested Workload Division: (varies by rank and determined by administrator assignment)

Teaching: 65-85%

Scholarship: 10-25%

Service: 5-25%

Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.