



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

- 1. **Convene: 6:10 p.m. - Workshop will be at 6:10 p.m. or approximately 5-10 minutes immediately following the Brief Business Meeting.**

School Board Roll Call:

Karla Bratrud, Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout

- 2. **ADMIN Proposals for FY 2019-20 Workshops**

- 3. **NEW Policy Development: Ends & Executive Limitations (EL's) Policies**

- 4. **School Board Listening Session Discussion**

- 5. **EL 2.2.9 and EL 2.2.10 Policy Discussion**

A. EL 2.2.9

Furthermore, the superintendent shall not: Neglect to provide adequate minimum time and access to school meals for students.

B. EL 2.2.10

Furthermore, the superintendent shall not: Neglect to provide adequate minimum time and access to recess for elementary students.

- 6. **2019 Policy Monitoring: All Board Management Delegation (BMD) Policies**

A. BMD 3.0 Policy - Single Point of Connection

2

B. BMD 3.1 Policy - Unity of Control

3

C. BMD 3.2 Policy - Delegation to the Superintendent

4

D. BMD 3.3 Policy - Superintendent Accountability and Performance

6

- 7. **2019-2020 Policy Monitoring: Governance Process (GP) Policies**

A. GP 4.4 Policy - Officer Roles

8

B. GP 4.5 Policy - School Board Members' Code of Conduct

10

C. GP 4.6 Policy - Process of Addressing School Board Member Violations

13

D. GP 4.7 Policy - School Board Committee Principles

15

E. GP 4.8 Policy - School Board Committee Structure

16

F. GP 4.10 Policy - Operation of the School Board Governing Rules

18

- 8. **2019-2020 Record of Board Self-Evaluation Results**

A. Ends and Executive Limitations (ELs)

19

B. Governance Policies (GPs) & Board-Management Delegation (BMDs)

23

- 9. **2019-2020 School Board Annual Work Plan**

29

- 10. **Confirm Agenda for next School Board Workshop**

- 11. **Adjournment**

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

| | |
|----------------------|---------------------------------------|
| Policy Type: | Board-Management Delegation |
| Policy Title: | 3.0 Single Point of Connection |

The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------------------------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 3.0 Single Point of Connection | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 04/28/15

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

| | |
|----------------------|------------------------------------|
| Policy Type: | Board-Management Delegation |
| Policy Title: | 3.1 Unity of Control |

The School Board will direct the Superintendent only through official School Board action. Accordingly:

- 3.1.1 The School Board will make decisions by formal recorded vote in order to avoid any uncertainty about whether direction has been given.
- 3.1.2 The Superintendent is not obligated to follow the directions or instructions of individual School Board members, officers or committees unless the School Board has specifically delegated such exercise of authority.
- 3.1.3 Should the Superintendent determine that an information request received from an individual School Board Member, officer or committee requires a material amount of staff time or is unreasonable, the superintendent may refuse such requests and ask that the individual School Board Member, officer or committee refer such requests to the full School Board for authorization.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|-----------------------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 3.1 Unity of Control | Sept 23, 2019 | | | | |
| 3.1.1 | Sept 23, 2019 | | | | |
| 3.1.2 | Sept 23, 2019 | | | | |
| 3.1.3 | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 11/13/12; 01/08/13; 04/28/15

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

| | |
|----------------------|---|
| Policy Type: | Board-Management Delegation |
| Policy Title: | 3.2 Delegation to the Superintendent |

The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies. Accordingly:

- 3.2.1 The School Board will develop Ends policies instructing the Superintendent to achieve the defined results for students.
- 3.2.2 The School Board will develop Executive Limitations policies that limit the latitude the Superintendent may exercise in choosing district means.
- 3.2.3 Once the School Board has accepted the Superintendent’s *reasonable interpretation* of any School Board policy the Superintendent is authorized to establish all further district policies, make all decisions, take all actions, establish all practices, and pursue all activities in order to accomplish the School Board’s Ends Policies. Therefore such decisions of the Superintendent shall have full force and authority as if decided by the School Board.
- 3.2.4 The School Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between School Board and Superintendent domains. By doing so, the School Board changes the latitude of choice given to the Superintendent.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---|-------------------------|--------------------------------|--|------------------------------|-----------|
| 3.2 Delegation to the Superintendent | Sept 23, 2018 | | | | |
| 3.2.1 | Sept 23, 2018 | | | | |
| 3.2.2 | Sept 23, 2018 | | | | |

Adopted: 10/23/12
 Revised: 04/28/15

| | | | | | |
|-------|---------------|--|--|--|--|
| 3.2.3 | Sept 23, 2018 | | | | |
| 3.2.4 | Sept 23, 2019 | | | | |

Adopted: 10/23/12
Revised: 04/28/15

**Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2018 – June 30, 2019**

| | |
|----------------------|--|
| Policy Type: | Board-Management Delegation |
| Policy Title: | 3.3 Superintendent Accountability and Performance |

The School Board will view the Superintendent performance as identical to district performance on the School Board’s Ends and Executive Limitations policies.

- 3.3.1 The Superintendent’s performance will be evaluated through systematic and rigorous monitoring of the School Board’s Ends and Executive Limitations policies. The performance standard for Ends policies shall be whether the Superintendent has achieved expected progress toward achieving the Ends. The performance standard for Executive Limitations policies shall be whether the Superintendent has complied with the Executive Limitations.
- 3.3.2 In every case, the School Board will determine the reasonableness of the Superintendent’s interpretation. The School Board is the final arbiter of reasonableness but will always judge with a “reasonable person” test rather than with interpretations favored by School Board members or by the School Board as a whole.
- 3.3.3 In every case, the School Board will determine whether the data demonstrates expected progress towards the School Board’s Ends policies or compliance with the School Board’s Executive Limitations policies.
- 3.3.4 The School Board will acquire monitoring information by one or more of three methods:
 - (a) by *internal report*, in which the Superintendent discloses interpretations and compliance information to the School Board;
 - (b) by *external report*, in which an external, disinterested third party selected by the School Board assesses compliance with School Board policies; or
 - (c) by *direct Board inspection*, in which a designated member or members of the School Board assess compliance with the appropriate policy criteria.
- 3.3.5 All Ends and Executive Limitations policies will be monitored at a frequency and by a method chosen by the School Board. The School Board can monitor any policy at any time by any method but will ordinarily depend on a routine schedule.

Adopted: 10/23/12
Revised: 11/13/12; 01/08/13; 04/28/15; 3/26/18; 9/24/18

| POLICY | | METHOD | FREQUENCY | MONTH |
|------------------------------|--|----------|--------------|-------|
| Ends | | | | |
| 1.0 | Eden Prairie public schools exist so that each student obtains an education that prepares them for their next stage of life in a manner that justifies the resources expended. | Internal | Annually | |
| 1.1 | Each student graduates and is academically prepared to progress to multiple opportunities after high school. | Internal | Annually | |
| 1.2 | Each student demonstrates the 21 st century skills needed to succeed in the global economy. | Internal | Annually | |
| 1.3 | Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society. | Internal | Annually | |
| Executive Limitations | | | | |
| 2.0 | Global Executive Constraint | Internal | Annually | |
| 2.1 | Emergency Superintendent Succession | Internal | Annually | |
| 2.2 | Treatment of Students | Internal | Annually | |
| 2.3 | Treatment of Parents | Internal | Annually | |
| 2.4 | Treatment of Staff | Internal | Annually | |
| 2.5 | Financial Planning and Budgeting | Internal | Annually | |
| 2.6 | Financial Management and Operations | Internal | Annually | |
| 2.7 | Asset Protection | Internal | Annually | |
| 2.8 | Compensation and Benefits | Internal | Annually | |
| 2.9 | Communication and Support to the School Board | Internal | Semiannually | |

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|--------------------------------|--|------------------------------|-----------|
| 3.3 Superintendent Accountability and Performance | Sept 23, 2019 | | | | |
| 3.3.1 | Sept 23, 2019 | | | | |
| 3.3.2 | Sept 23, 2019 | | | | |
| 3.3.3 | Sept 23, 2019 | | | | |
| 3.3.4 | Sept 23, 2019 | | | | |
| 3.3.5 | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 11/13/12; 01/08/13; 04/28/15; 3/26/18; 9/24/18

**Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2018 – June 30, 2019**

| | |
|----------------------|---------------------------|
| Policy Type: | Governance Process |
| Policy Title: | 4.4 Officer Roles |

Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

4.4.1 The Chair is empowered by the School Board to assure the integrity of the School Board's governing process as well as the adherence to rules legitimately imposed on it from outside the district. The Chair resides over each meeting and is expected to:

4.4.1.1 Conduct a meeting that follows the governance protocol, processes and procedures agreed upon by the School Board.

4.4.1.2 Maintain a School Board meeting atmosphere that is respectful, engaging and productive.

4.4.1.3 Assure all required School Board actions brought forward, including Superintendent consent agenda items, are handled expeditiously.

Additional responsibilities include, but may not be limited to:

4.4.1.4 Developing meeting agendas in concert with the Vice Chair and Superintendent that are consistent with the School Board's annual work plan and School Board-approved agenda procedures.

4.4.1.5 Responding on behalf of the School Board to all external email communications from owners.

4.4.1.6 Representing the School Board to external organizations as required.

4.4.1.7 Representing the School Board's stated position on topics in newspaper, media and other email communications when requested.

4.4.1.8 Delegating authority if necessary, but maintaining accountability for its use.

4.4.1.9 Appointing School Board members to School Board committees, requested Admin committees, and external organization positions requiring School Board involvement.

Adopted: 10/23/12

Revised: 11/26/13; 03/25/14; 04/08/14; 03/24/15

- 4.4.2 The Vice-Chair will serve in the absence of the Chair, assist the Chair as requested in the execution of Chair responsibilities, co-develop meeting agendas consistent with the School Board’s Annual Work Plan with the Chair and Superintendent, and act as the School Board parliamentarian.
- 4.4.3 The Treasurer reviews School Board expenses on a monthly basis and reports School Board expenses vs. the budget set in Governance Process policy 4.9 at mid-year and year-end. In addition, the Treasurer reviews the Superintendent’s expenses at mid-year and year-end and conducts and reports on the Superintendent contract review annually.
- 4.4.4 The Clerk approves the final draft of School Board meeting minutes prior to School Board approval. The Clerk will read all formal resolutions to be voted on by the School Board. The Clerk will also assure the School Board’s policies are accurately recorded, maintained and posted.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--------------------------|-------------------------|--------------------------------|--|------------------------------|-----------|
| 4.4 Officer Roles | Sept 23, 2019 | | | | |
| 4.4.1 | Sept 23, 2019 | | | | |
| 4.4.1.1 | Sept 23, 2019 | | | | |
| 4.4.1.2 | Sept 23, 2019 | | | | |
| 4.4.1.3 | Sept 23, 2019 | | | | |
| 4.4.1.4 | Sept 23, 2019 | | | | |
| 4.4.1.5 | Sept 23, 2019 | | | | |
| 4.4.1.6 | Sept 23, 2019 | | | | |
| 4.4.1.7 | Sept 23, 2019 | | | | |
| 4.4.1.8 | Sept 23, 2019 | | | | |
| 4.4.1.9 | Sept 23, 2019 | | | | |
| 4.4.2 | Sept 23, 2019 | | | | |
| 4.4.3 | Sept 23, 2019 | | | | |
| 4.4.4 | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 11/26/13; 03/25/14; 04/08/14; 03/24/15

**Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2018 – June 30, 2019**

| | |
|----------------------|--|
| Policy Type: | Governance Process |
| Policy Title: | 4.5 School Board Members' Code of Conduct |

The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

- 4.5.1 Members will demonstrate loyalty to the owners, not conflicted by loyalties to staff, other organizations, or any personal interests as consumers.
- 4.5.2 Members will avoid conflict of interest with respect to their fiduciary responsibility.
 - 4.5.2.1 There will be no self-dealing or business by a member with the district. Members will annually disclose their involvements with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest.
 - 4.5.2.2 When the School Board is to decide on an issue about which a member has an unavoidable conflict of interest, that member will absent herself or himself without comment not only from the vote but also from the deliberation.
 - 4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. A School Board member who applies for employment will first resign from the School Board.
- 4.5.3 School Board members will not attempt to exercise individual authority over the school district or attempt to cause division between School Board members or the School Board and members of the district.
 - 4.5.3.1 Members' interaction with the Superintendent or with staff will recognize the lack of authority vested in individuals except when explicitly authorized by the School Board.

Adopted: 10/23/12
Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

GP 4.5

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- 4.5.3.2 Members' interactions with the public, the press, or other entities will recognize the same limitation and the inability of any School Board member to speak for the School Board except to repeat explicitly stated School Board decisions.
- 4.5.4 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 4.5.5 Members will be prompt and attend all Board Business Meetings and Board Workshops, and all meetings of Board Committees and other outside assignments. Absences must be communicated to the Board Chair or Committee Chair at least seventy-two hours prior to the affected meeting. In the case of an unforeseen conflict, the Board Chair or Committee Chair must be notified as soon as possible.
- 4.5.6 Members will be properly prepared for School Board deliberation.
- 4.5.7 Members will support the legitimacy and authority of the final determination of the School Board on any matter, irrespective of the member's personal position on the issue.
- 4.5.8 For an effective School Board, School Board Members will attend a series of training courses that familiarize them with the operation of School Boards within the State of Minnesota as well as the Eden Prairie School District. School Board Member training will consist of the following:
- 4.5.8.1 Introduction to Policy Governance – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office. Course content to be determined by the Board Development Committee.

The following training sessions are conducted by the Minnesota School Boards Association (MSBA):

- 4.5.8.2 Phase I Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.3 Phase II Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.4 Phase III Orientation (Building a High Performance School Board) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.

Adopted: 10/23/12
Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

GP 4.5

- 4.5.8.5 Phase IV Orientation (Community Engagement) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.6 Officer Training – any School Board member elected to be an officer will attend this course within six months of election.
- 4.5.8.7 Annual Leadership Conference – each School Board member will attend this conference no less than once every three years.

A School Board Training Attendance Report will be maintained for compliance purposes.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|--------------------------------|--|------------------------------|-----------|
| 4.5 School Board Members' Code of Conduct | Sept 23, 2019 | | | | |
| 4.5.1 | Sept 23, 2019 | | | | |
| 4.5.2 | Sept 23, 2019 | | | | |
| 4.5.2.1 | Sept 23, 2019 | | | | |
| 4.5.2.2 | Sept 23, 2019 | | | | |
| 4.5.2.3 | Sept 23, 2019 | | | | |
| 4.5.3 | Sept 23, 2019 | | | | |
| 4.5.3.1 | Sept 23, 2019 | | | | |
| 4.5.3.2 | Sept 23, 2019 | | | | |
| 4.5.4 | Sept 23, 2019 | | | | |
| 4.5.5 | Sept 23, 2019 | | | | |
| 4.5.6 | Sept 23, 2019 | | | | |
| 4.5.7 | Sept 23, 2019 | | | | |
| 4.5.8 | Sept 23, 2019 | | | | |
| 4.5.8.1 | Sept 23, 2019 | | | | |
| 4.5.8.2 | Sept 23, 2019 | | | | |
| 4.5.8.3 | Sept 23, 2019 | | | | |
| 4.5.8.4 | Sept 23, 2019 | | | | |
| 4.5.8.5 | Sept 23, 2019 | | | | |
| 4.5.8.6 | Sept 23, 2019 | | | | |
| 4.5.8.7 | Sept 24, 2018 | | | | |

Adopted: 10/23/12
 Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

Policy Type: Governance Process
Policy Title: 4.6 Process for Addressing School Board Member Violations

The School Board and each of its members are committed to faithful compliance with the provisions of the School Board’s policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

- 4.6.1 Discuss directly with the School Board member whom you feel violated School Board policy.
- 4.6.2 If agreement or understanding is reached; consider the issue resolved.
- 4.6.3 If resolution is not reached bring to the attention of the Chair (or Vice-Chair if the Chair is the offending member.)
- 4.6.4 If resolution isn’t achieved via the Chair/Vice-Chair, bring to the School Board for review of possible violation and for the School Board to take appropriate action by a concurrent vote of at least 4 members which may include any of the following options:
 - 4.6.4.1 School Board vote to determine if policy violation occurred.
 - 4.6.4.2 If School Board agrees violation occurred, School Board votes on what action to take regarding the violation: public statement, removal from School Board leadership positions or removal from the School Board.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|--|-------------------------|--------------------------------|--|------------------------------|-----------|
| 4.6 Process for Addressing School Board Member Violations | Sept 23, 2019 | | | | |
| 4.6.1 | Sept 23, 2019 | | | | |
| 4.6.2 | Sept 23, 2019 | | | | |
| 4.6.3 | Sept 23, 2019 | | | | |
| 4.6.4 | Sept 23, 2019 | | | | |
| 4.6.4.1 | Sept 23, 2019 | | | | |

Adopted: 10/23/12 Revised: 03/24/15

GP 4.6

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 4.6.4.2 | Sept 23, 2019 | | | | |

Adopted: 10/23/12 Revised: 03/24/15

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

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|----------------------|--|
| Policy Type: | Governance Process |
| Policy Title: | 4.7 School Board Committee Principles |

School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board’s job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

- 4.7.1 School Board committees are to help the School Board do its job. Committees act according to their charter as laid out in Policy GP 4.8 and/or by School Board direction. In keeping with the School Board’s broader focus, School Board committees will not advise staff or have direct dealings with staff operations.
- 4.7.2 School Board committees may not speak or act for the School Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent.
- 4.7.3 School Board committees cannot exercise authority over staff. Because the Superintendent works for the full School Board, he or she will not be required to obtain the approval of a School Board committee before an executive action.
- 4.7.4 This policy applies to any group that is formed by School Board action, whether or not it is called a committee and regardless of whether the group includes School Board members. It does not apply to committees formed under the authority of the Superintendent.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------------------------------|-------------------------|--------------------------------|--|------------------------------|-----------|
| 4.7 Board Committee Principles | Sept 23, 2019 | | | | |
| 4.7.1 | Sept 23, 2019 | | | | |
| 4.7.2 | Sept 23, 2019 | | | | |
| 4.7.3 | Sept 23, 2019 | | | | |
| 4.7.4 | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 09/10/13; 03/25/14; 03/24/15

**Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2018 – June 30, 2019**

| | |
|----------------------|---|
| Policy Type: | Governance Process |
| Policy Title: | 4.8 School Board Committee Structure |

A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

4.8.1 Community Linkage Committee:

This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.

4.8.2 Policy Committee:

This committee will meet at the request of the School Board to create and recommend new School Board policies and/or School Board policy revisions for School Board consideration. The Policy Committee may bring forward additional recommendations on reordering or re-wording related policies to ensure consistency. In addition, this committee will maintain the necessary processes and procedures for the School Board's review of the Ends and Executive Limitation policies.

4.8.3 Board Development Committee:

This committee will ensure ongoing School Board development and oversee self-monitoring of the School Board's performance related to Governance Process and Board-Management Delegation policies.

4.8.4 Negotiations Committee:

This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three School Board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session.

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18

GP 4.8

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 4.8 Board Committee Structure | Sept 23, 2019 | | | | |
| 4.8.1 Community Linkage Committee | Sept 23, 2019 | | | | |
| 4.8.2 Policy Committee | Sept 23, 2019 | | | | |
| 4.8.3 Board Development Committee | Sept 23, 2019 | | | | |
| 4.8.4 Negotiations Committee | Sept 23, 2019 | | | | |

Adopted: 10/23/12
 Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2018 – June 30, 2019**

Policy Type: Governance Process
Policy Title: 4.10 Operation of the School Board Governing Rules

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

4.10.1 The Rules of Order for School Board meetings shall be as follows:

- 4.10.1.1 Minnesota Statutes where specified;
- 4.10.1.2 Specific rules of order as provided by the approved policies under Policy Governance consistent with Minnesota Statutes; and
- 4.10.1.3 Robert’s Rules of Order (latest edition for small boards) where not inconsistent with 1 and 2 above.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---|-------------------------|--------------------------------|--|------------------------------|-----------|
| 4.10 Operation of the School Board Governing Rules | Sept 23, 2019 | | | | |
| 4.10.1 | Sept 23, 2019 | | | | |
| 4.10.1.1 | Sept 23, 2019 | | | | |
| 4.10.1.2 | Sept 23, 2019 | | | | |
| 4.10.1.3 | Sept 23, 2019 | | | | |

Adopted: 10/22/13
 Revised:

**Record of Board Policy Monitoring
 Ends and Executive Limitations
 July 1, 2019 – June 30, 2020**

Monitoring 2018-2019 School Year Data

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – demonstrates expected progress? | | Date to bring back the district's plan to demonstrate expected progress in the future | Completed |
|---|----------------------------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| ENDS | | | | | | | |
| 1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |
| 1.1.1 Each student is reading at grade level by the end of third grade | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |
| 1.1.2 Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |

19

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – demonstrates expected progress? | | Date to bring back the district's plan to demonstrate expected progress in the future | Completed |
|---|----------------------------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| ENDS | | | | | | | |
| 1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |
| 1.2 Each student demonstrates the 21 st century skills needed to succeed in the global economy | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |
| 1.3 Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society | 18-19 OI 06/18/18 | Yes | Yes | | | | |
| | 18-19 Evidence 10/28/19 | | | | | | |
| | 19-20 OI 6/24/19 | Yes | Yes | | | | |
| | | | | | | | |

20

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – supports Operational Interpretation or not? | | Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn't support OI | Completed |
|--|----------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| EXECUTIVE LIMITATIONS | | | | | | | |
| EL 2.0 Global Executive Constraint | 12/9/19 | | | | | | |
| EL 2.1 Emergency Superintendent Succession | 08/26/19 | | | | | | |
| EL 2.2 Treatment of Students | 08/26/19 | | | | | | |
| EL 2.3 Treatment of Parents | 09/23/19 | | | | | | |
| EL 2.4 Treatment of Staff | 10/28/19 | | | | | | |
| EL 2.5 Financial Planning and Budgeting | 12/9/19 | | | | | | |
| EL 2.6 Financial Management and Operations | 09/23/19 | | | | | | |
| EL 2.7 Asset Protection | 08/26/19 | | | | | | |
| EL 2.8 Compensation and Benefits | 10/28/19 | | | | | | |

21

| Policy | Date | Operational Interpretation – Reasonable or not? | | Evidence – supports Operational Interpretation or not? | | Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn't support OI | Completed |
|---|---------------------------|---|---------------|--|---------------|---|-----------|
| | | Superintendent Assertion | Board Finding | Superintendent Assertion | Board Finding | | |
| EXECUTIVE LIMITATIONS | | | | | | | |
| EL 2.9 Communication and Support to the School Board | 06/24/19 (Semi-annual) | Yes | Yes | Yes | Yes | | Yes |
| | 11/18/19 | | | | | | |
| | 06/22/20 (Semi-annual) | | | | | | |

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

BOARD-MANAGEMENT DELEGATION (BMD) POLICIES

| | | | | | |
|--|------------|--|--|--|--|
| 3.0 Single Point of Connection | 09/23/2019 | | | | |
| 3.1 Unity of Control | 09/23/2019 | | | | |
| 3.1.1 | 09/23/2019 | | | | |
| 3.1.2 | 09/23/2019 | | | | |
| 3.1.3 | 09/23/2019 | | | | |
| 3.2 Delegation to the Superintendent | 09/23/2019 | | | | |
| 3.2.1 | 09/23/2019 | | | | |
| 3.2.2 | 09/23/2019 | | | | |
| 3.2.3 | 09/23/2019 | | | | |
| 3.2.4 | 09/23/2019 | | | | |
| 3.3 Superintendent Accountability and Performance | 09/23/2019 | | | | |
| 3.3.1 | 09/23/2019 | | | | |
| 3.3.2 | 09/23/2019 | | | | |
| 3.3.3 | 09/23/2019 | | | | |
| 3.3.4 | 09/23/2019 | | | | |
| 3.3.5 | 09/23/2019 | | | | |

23

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

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| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

| GOVERNANCE PROCESS (GP) POLICIES | | | | | |
|---|------------|--|--|--|--|
| 4.0 Global Governance Commitment | 10/28/2019 | | | | |
| 4.0.1 | 10/28/2019 | | | | |
| 4.0.2 | 10/28/2019 | | | | |
| 4.1 Governing Style | 10/28/2019 | | | | |
| 4.1.1 | 10/28/2019 | | | | |
| 4.1.2 | 10/28/2019 | | | | |
| 4.1.3 | 10/28/2019 | | | | |
| 4.1.4 | 10/28/2019 | | | | |
| 4.1.5 | 10/28/2019 | | | | |
| 4.1.6 | 10/28/2019 | | | | |
| 4.2 School Board Job Products | 10/28/2019 | | | | |
| 4.2.1 | 10/28/2019 | | | | |
| 4.2.2 | 10/28/2019 | | | | |
| 4.2.2 - A | 10/28/2019 | | | | |
| 4.2.2 - B | 10/28/2019 | | | | |
| 4.2.2 - C | 10/28/2019 | | | | |
| 4.2.2 - D | 10/28/2019 | | | | |
| 4.2.3 | 10/28/2019 | | | | |

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

| | | | | | |
|--|----------------|--|--|--|--|
| 4.3 Annual Work Plan | 10/28/2019 | | | | |
| 4.3.1 | 10/28/2019 | | | | |
| 4.3.2 | 10/28/2019 | | | | |
| 4.3.3 | 10/28/2019 | | | | |
| 4.4 Officer Roles | 09/23/2019 | | | | |
| 4.4.1 | 09/23/2019 | | | | |
| 4.4.1.1 | 09/23/2019 | | | | |
| 4.4.1.2 | 09/23/2019 | | | | |
| 4.4.1.3 | 09/23/2019 | | | | |
| 4.4.1.4 | 09/23/2019 | | | | |
| 4.4.1.5 | 09/23/2019 | | | | |
| 4.4.1.6 | 09/23/2019 | | | | |
| 4.4.1.7 | 09/23/2019 | | | | |
| 4.4.1.8 | 09/23/2019 | | | | |
| 4.4.1.9 | 09/23/2019 | | | | |
| 4.4.2 | 09/23/2019 | | | | |
| 4.4.3 | 09/23/2019 | | | | |
| 4.4.4 | 09/23/2019 | | | | |
| 4.5 School Board Members' Code of Conduct | ssss09/23/2019 | | | | |
| 4.5.1 | 09/23/2019 | | | | |

25

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

| | | | | | |
|---------|------------|--|--|--|--|
| 4.5.2 | 09/23/2019 | | | | |
| 4.5.2.1 | 09/23/2019 | | | | |
| 4.5.2.2 | 09/23/2019 | | | | |
| 4.5.2.3 | 09/23/2019 | | | | |
| 4.5.3 | 09/23/2019 | | | | |
| 4.5.3.1 | 09/23/2019 | | | | |
| 4.5.3.2 | 09/23/2019 | | | | |
| 4.5.4 | 09/23/2019 | | | | |
| 4.5.5 | 09/23/2019 | | | | |
| 4.5.6 | 09/23/2019 | | | | |
| 4.5.7 | 09/23/2019 | | | | |
| 4.5.8 | 09/23/2019 | | | | |
| 4.5.8.1 | 09/23/2019 | | | | |
| 4.5.8.2 | 09/23/2019 | | | | |
| 4.5.8.3 | 09/23/2019 | | | | |
| 4.5.8.4 | 09/23/2019 | | | | |
| 4.5.8.5 | 09/23/2019 | | | | |
| 4.5.8.6 | 09/23/2019 | | | | |
| 4.5.8.7 | 09/23/2019 | | | | |

26

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

| | | | | | |
|--|------------|--|--|--|--|
| 4.6 Process for Addressing School Board Member Violations | 09/23/2019 | | | | |
| 4.6.1 | 09/23/2019 | | | | |
| 4.6.2 | 09/23/2019 | | | | |
| 4.6.3 | 09/23/2019 | | | | |
| 4.6.4 | 09/23/2019 | | | | |
| 4.6.4.1 | 09/23/2019 | | | | |
| 4.6.4.2 | 09/23/2019 | | | | |
| 4.7 School Board Committee Principles | 09/23/2019 | | | | |
| 4.7.1 | 09/23/2019 | | | | |
| 4.7.2 | 09/23/2019 | | | | |
| 4.7.3 | 09/23/2019 | | | | |
| 4.7.4 | 09/23/2019 | | | | |
| 4.8 School Board Committee Structure | 09/23/2019 | | | | |
| 4.8.1 | 09/23/2019 | | | | |
| 4.8.2 | 09/23/2019 | | | | |
| 4.8.3 | 09/23/2019 | | | | |
| 4.8.4 | 09/23/2019 | | | | |

27

**Record of Board Self-Evaluation
 Governance Policies
 (July 1, 2019 – June 30, 2020)**

Monitoring July 1, 2018 – June 30, 2019 School Year Data

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant? Y/N | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|---------------|--------------------------------|--|---|-------------------------------------|------------------|
|---------------|--------------------------------|--|---|-------------------------------------|------------------|

| | | | | | |
|---|------------|--|--|--|--|
| 4.9 Governance Investment | 10/28/2019 | | | | |
| 4.9.1 | 10/28/2019 | | | | |
| 4.9.1.1 | 10/28/2019 | | | | |
| 4.9.1.2 | 10/28/2019 | | | | |
| 4.9.1.3 | 10/28/2019 | | | | |
| 4.9.2 | 10/28/2019 | | | | |
| 4.9.3 | 10/28/2019 | | | | |
| 4.10 Operation of the School Board Governing Rules | 09/23/2019 | | | | |
| 4.10.1 | 09/23/2019 | | | | |
| 4.10.1.1 | 09/23/2019 | | | | |
| 4.10.1.2 | 09/23/2019 | | | | |

28

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|--|----------------------|---|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| <p>*****2019*****</p> <p>Board Meeting Mon, July 22, 2019 7:30 AM</p> | | | <ul style="list-style-type: none"> • Resolution: "Call the General Election" • Schedule Candidate Information Sessions • New School Board Candidate Presentation • School Board Handbook Presentation | | <ul style="list-style-type: none"> • Monthly Reports • Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) | | |
| <p>School Board "New Candidate" Information Session Monday, July 29, 2019 ASC/EDC, 6:30 – 8:30 p.m.</p> | | | | | | | |
| <p>School Board "New Candidate" Information Session Monday, August 5, 2019 ASC/EDC, 6:30 – 8:30 p.m.</p> | | | | | | | |
| <p>School Board Listening Session Monday, August 26, 2019 ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.</p> | | | | | | | |
| <p>Board Meeting Mon, Aug 26, 2019 6:00 PM</p> | <ul style="list-style-type: none"> • EL 2.1 Emergency Supt. Succession • EL 2.2 Treatment of Students • EL 2.7 Asset Protection | | <ul style="list-style-type: none"> • Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports | | |
| <p>Post Meeting Board Workshop Mon, Aug 26, 2019</p> | | | | | | | <ul style="list-style-type: none"> • School Board Mtg. Self-Assessment |
| <p>Brief Business Meeting Mon, Sep 9, 2019 6:00 PM</p> | | | | | <ul style="list-style-type: none"> • Contract Agreements | | |

29

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

| |
|-----------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|--|----------------------|---|---|---|--|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Workshop Mon, Sept 9, 2019 6:15 PM | | | | | | | <ul style="list-style-type: none"> • ADMIN Proposals for FY 2019-20 Workshops • NEW Policy Development Discussion (Ends & EL Policies) • School Board Listening Session Discussion • EL 2.2.9 & EL 2.2.10 Policy Discussion • Policy Monitoring: All BMD Policies • Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Sept 23, 2019 6:00 PM | <ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations <hr/> <ul style="list-style-type: none"> •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance | | <ul style="list-style-type: none"> •Approval of Preliminary FY 2020-21 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 20 <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2018-19 Year-end Preliminary Financial Report •FY 2019-20 Preliminary Enrollment Report | |

30

**EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|----------------------|-----------------------|---|---|--------------------------------------|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | <ul style="list-style-type: none"> •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules | | | | | | |
| Post Meeting Board Workshop Mon, Sept 23, 2019 | | | | | | | •School Board Mtg. Self-Assessment |
| Board Workshop Mon, Oct 14, 2019 6:00 PM | | | | | | | <ul style="list-style-type: none"> •Administration: Setting Stage for FY 2020-21 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •School Board Website Review/Discussion: Board Pages •Confirm agenda for next Board Workshop |

31

**EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN**

| |
|-----------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|----------------------|--|---|---|---|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Meeting Mon, Oct 28, 2019 6:00 PM | <ul style="list-style-type: none"> •Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19) • EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits <hr/> <ul style="list-style-type: none"> •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment | | <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports | <u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • Enrollment Report as of Oct. 1, 2019 -Exec. Summary -Capture Rate -History & Projection Totals -Official October 1 Enrollment Count •World's Best Workforce Report •FY 2018-2019 Achievement Integration Progress Report | |
| Post Meeting Board Workshop Mon, Oct 28, 2019 | | | | | | | <ul style="list-style-type: none"> •School Board Mtg. Self-Assessment |
| Board Workshop Mon, Nov 4, 2019 6:00 PM* | | | | | | | <ul style="list-style-type: none"> •FY 2019-2020 Superintendent Goal Setting Discussion • "New Policy Introductions" •Review of Treasurer's Annual Report •Confirm agenda for next Board Workshop |

32

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

| |
|-----------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|---|---|--|---|---|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Special Business Meeting Wed, Nov 13, 2019 7:30 AM | | | <ul style="list-style-type: none"> Resolution Approving Canvassing of Elections | | | | |
| Board Meeting Mon, Nov 25, 2019 6:00 PM | <ul style="list-style-type: none"> EL 2.9 Communication and Support to the School Board | <ul style="list-style-type: none"> <i>Closed Session:</i> Review of FY 2018-19 Superintendent Goals -Minn. Stat. 13D.05, Subd. 3 | <ul style="list-style-type: none"> FY 2019-20 Superintendent Goal Setting Record of Board Self-Evaluation | <ul style="list-style-type: none"> Treasurer's Report End & EL's Policy Monitoring Process | <ul style="list-style-type: none"> Monthly Reports | <ul style="list-style-type: none"> FY 2018-19 Audited Financial Presentation | |
| Post Meeting Board Workshop Mon, Nov 25, 2019 | | | | | | | <ul style="list-style-type: none"> School Board Mtg. Self-Assessment |
| Board Meeting Mon, Dec 9, 2019 6:00 PM | <ul style="list-style-type: none"> EL 2.5 Financial Planning and Budgeting EL 2.0 Global Executive Constraint | | <ul style="list-style-type: none"> Approval of Final FY 2020-21 Levy Record of Board Self-Evaluation | | <ul style="list-style-type: none"> Monthly Reports | <ul style="list-style-type: none"> Truth in Taxation Hearing | |
| Post Meeting Board Workshop Mon, Dec 9, 2019 | | | | | | | <ul style="list-style-type: none"> School Board Mtg. Self-Assessment |

*November Meeting dates changed due to Veteran's Day on Monday, November 11, 2019

33

**EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|----------------------|--|---|--|--------------------------------------|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| <p>*****2020*****</p> <p align="center">Annual Organizational Meeting Mon, Jan 6, 2020 6:00 PM</p> | | | <ul style="list-style-type: none"> • 2019 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • Approval of School Board Meeting Calendar: <ul style="list-style-type: none"> Jul 1, 2020 through Jun 30, 2020 • Resolution for Combined Polling Places for the General Elections • Appointment of Intermediate District 287 Representative <hr/> | | <ul style="list-style-type: none"> • 2019 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization for Superintendent to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA) | | |
| <p>Board Workshop Mon, Jan 6, 2020 6:15 PM Convene following the Annual Organizational Meeting</p> | | | | | | | <ul style="list-style-type: none"> • 2020 Committees & Outside Organization Discussion • 5-Year Financial Forecast |

34

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

| |
|-----------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|--|--|---|---|--------------------------------------|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Jan 27, 2020 6:00 PM | | <ul style="list-style-type: none"> •FY 2020-21 School Calendar <i>(Draft)</i> •FY 2021-22 School Calendar <i>(Preliminary)</i> •FY 2020-21 Budget Timelines – <i>First Reading</i> •FY 2020-21 Budget Assumptions – <i>First Reading</i> | <ul style="list-style-type: none"> •FY 2019-20 Mid-Year Budget Approval •Record of Board Self-Evaluation | <ul style="list-style-type: none"> •2020 School Board Committee & Outside Organization Assignments | <ul style="list-style-type: none"> • Monthly Reports • FY 2020-21 Bus Purchase • Pay Equity • District Policy 721 • Bids - Seek | | |
| Post Meeting Board Workshop Mon, Jan 27, 2020 | | | | | | | • School Board Meeting Self-Assessment |
| Board Workshop Mon, Feb 10, 2020 6:00 PM | | | | | | | • Confirm agenda for next Board Workshop |
| Board Meeting Mon, Feb 24, 2020 6:00 PM | | | <ul style="list-style-type: none"> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2020-21 School Calendar • Approval of Preliminary FY 2021-22 School Calendar | | |
| Post Meeting Board Workshop Mon, Feb 24, 2020 | | | | | | | • School Board Meeting Self-Assessment |

35

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

| |
|-----------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|--|--|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Workshop Mon, Mar 09, 2020 6:00 PM | | | | | | | •Confirm agenda for next Board Workshop |
| Board Meeting Mon, Mar 23, 2020 6:00 PM | | • FY 2020-21 Capital Budget – <i>First Reading</i> | •Resolution to Release Probationary Teachers •Final FY 2020-21 Budget Assumptions <hr/> •Record of Board Self-Evaluation | | •Monthly Reports •Achievement & Integration Budget | | |
| Post Meeting Board Workshop Mon, Mar 23, 2020 | | | | | | | •School Board Meeting Self-Assessment |
| Board Workshop Mon, Apr 13, 2020 6:00 PM | | | | | | | •FY 2020-2021 Annual Work Plan Calendar Discussion •FY 2020-2021 School Board Meeting Calendar Discussion •FY 2020-2021 School Board Budget Discussion •Confirm agenda for next Board Workshop |

36

EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN

| |
|------------------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|---|---|---|---|---|--|--------------------------------------|--|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| Board Meeting Mon, Apr 27, 2020 6:00 PM | | <ul style="list-style-type: none"> • FY 2020-21 School Board Work Plan – <i>First Reading</i> • Closed Session: Negotiation Strategy • FY 2020-21 School Board Budget – <i>First Reading</i> | <ul style="list-style-type: none"> •Approval of FY 2020-21 Capital Budget •Approval of FY 2020-21 School Board Meeting Calendar <hr/> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports | | |
| Post Meeting Board Workshop Mon, Apr 27, 2020 | | | | | | | <ul style="list-style-type: none"> •School Board Meeting Self-Assessment |
| Board Workshop Mon, May 04, 2020* 6:00 PM | | | | | | | <ul style="list-style-type: none"> • Confirm agenda for next Board Workshop |
| Board Meeting Mon, May 18, 2020* 6:00 PM | | <ul style="list-style-type: none"> • FY 2020-21 Budget – <i>First Reading</i> | <ul style="list-style-type: none"> •Approval of FY 2020-21 School Board Work Plan •Approval of FY 2020-21 School Board Budget <hr/> •Record of Board Self-Evaluation | | <ul style="list-style-type: none"> •Monthly Reports •MSHSL Resolution for Membership •Approval of FY 2020-21 School Meal Prices | | |
| Post Meeting Board Workshop Mon, May 18, 2020* | | | | | | | <ul style="list-style-type: none"> •School Board Meeting Self-Assessment |
| Board Workshop Mon, June 08, 2020 6:00 PM | | | | | | | <ul style="list-style-type: none"> •General Fund Budget Q&A |

37

**EDEN PRAIRIE SCHOOL BOARD
2019-2020 ANNUAL WORK PLAN**

| |
|------------------------|
| Board Meetings |
| Board Workshops |
| Other Meetings |

September 23, 2019

| Board Meeting or Board Workshop Type, Date and Time | Board Work | | | | Supt Consent Agenda Items (Human Resources & Business Services Reports) | Board Education & Required Reporting | Workshop Topic(s) |
|--|---|----------------------|--|---|---|--------------------------------------|---|
| | Policy Monitoring Ends, EL, BMD & GP Monitoring | Decision Preparation | Required Board Action | Board Action on Committee Reports & Minutes | | | |
| | | | | | | | •Confirm agenda for next Board Workshop |
| Board Meeting Mon, June 22, 2020 6:00 PM | •Ends 1.1, 1.2, 1.3 OI | | <ul style="list-style-type: none"> •Approval of FY 2020-21 Budget •ISD 287 10-Year Facilities Maintenance Resolution | | <ul style="list-style-type: none"> •Monthly Reports •EPS 10-Year Facilities Maintenance Plan •Q-Comp Annual Report •Annual Review of District Mandated Policies •Approval of Updated District Policies | | |
| Post Meeting Board Workshop Mon, Jun 22, 2020 | | | | | | | •School Board Meeting Self-Assessment |

*May Meeting dates changed due to Memorial Day