
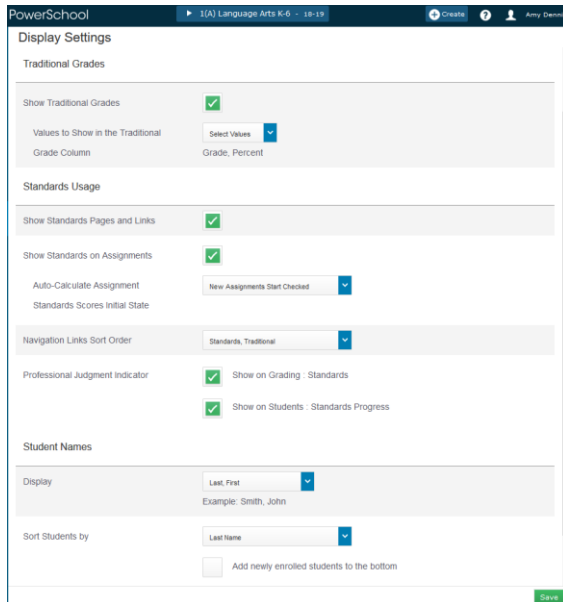


Gradebook Setup for Math, ELA, Science & Social Studies – Grades K-2:


(updated: 9/9/2019)

1. Launch PowerTeacher Pro using the link under your Language Arts class (from the portal where attendance is taken)



2. Click Settings in the charms bar 
3. Select Display Settings from the menu
4. Set the following:
 - a. Check "Show Standards Pages and Links"
 - b. Check "Show Standards on Assignments"
 - c. Set "Auto-Calculate Assignment Standards Scores Initial State" to "New Assignments Start Checked"
 - d. Change your "Navigation Links Sort Order" to "Standards, Traditional"
 - e. Click Save button bottom right
 - f. Your screen should look like this:



5. Click Settings in the charms bar
6. Select Traditional Grade Calculations
7. Click the pencil button next to Y1

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
Y1	Term Weighting	✓	✓	

8. Click the minus button to the right of Term Weighting S1 to remove it

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Term Weighting	S1	50	50%	
Term Weighting	S2	50	50%	

If the calculation type is Standards and the attribute is either Specific Weighting or Specific Sum, weights must be defined for each standard by

(More on next page)

- Change the Term Weighting drop down for S2 to Total Points and the Weight to 1
Your screen should look like this:

Formula Drop Low Scores

Calculate Overall Class Grade

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Total Points	Total Points	1	100%	-

If the calculation type is Standards and the attribute is either Specific Weighting or Specific Sum, weights must be defined for each standard by the administrator at the course level.

- Click the Save button
- Click the pencil button next to S1
- Click the minus button to the right of Term Weighting Q1 to remove it
- Change the Term Weighting drop down for Q2 to Total Points and the Weight to 1
Your screen should look like this:

S1 Reporting Term for 4(A) SCIENCE - GRADEK 4

Formula Drop Low Scores

Calculate Overall Class Grade

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Total Points	Total Points	1	100%	-

If the calculation type is Standards and the attribute is either Specific Weighting or Specific Sum, weights must be defined for each standard by the administrator at the course level.

- Do the same for S2
- Follow steps 5-14 for each of your CORE subject areas (Math, ELA, Science, & Social Studies)
 - You should see them listed on the Traditional Grade Calculations page like this:

Traditional Grade Calculations

Expand All Collapse All

HR(A) Home Room

1(A) Language Arts K

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
Y1	Total Points	✓	✓	
S1	Term Weighting	✓	✓	
Q1	Category Weighting	✓	✓	
Q2	Category Weighting	✓	✓	
E1	Total Points	✓	✓	
S2	Term Weighting	✓	✓	
Q3	Category Weighting	✓	✓	
Q4	Category Weighting	✓	✓	
E2	Total Points	✓	✓	

3(A) MATH EL

4(A) SCIENCE - GRADEK 4

5(A) SOCIAL STUDIES K- 6

Just click the arrow to the left of each course to open them up and see the Y1, S1, etc.