



*February 5, 2019*

*MSBA/MASA Model Policy 203.2*

*Orig. 1997 Rev. 200, 2019*

## **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
1. Call to order.
  2. Approval of agenda.
  3. School Board Meeting Minutes
  4. Recognition
  5. Communication Break
  6. Consent Agenda
  7. Action Agenda
  8. Discussion Agenda
  9. Superintendent's Report
  10. Member Reports & Updates

11. Agenda Question: What have we done for learners?
  12. Adjournment.
- B. Items in this order may be considered as part of a consent agenda.
1. Personnel Changes
    - a. Leaves
    - b. Request for reduction of FTE
    - c. Retirements
    - d. Resignations
    - e. Terminations
    - f. Hires
  2. Payment of Bills
  3. Acceptance of Donations
- C. The school board may depart from the order of business with the consent of the majority of members present.

***Legal References:*** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

***Cross References:*** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)  
MSBA/MASA Model Policy 203.6 (Consent Agendas)