



Wyandotte Public Schools

FIXED AMOUNT DIRECT DEPOSIT OF PAYROLL CHECKS

All employees starting direct deposit of their payroll check must fill out the area below and return this page along with a **VOIDED CHECK** (for your account) to the payroll office.

The "DFI" is the name of your banking institution

The DFI routing and transit # is the number on the bottom left hand corner of your check.

The account # is printed on the bottom of your check in the center area.

If you have questions please call 734-759-6008.

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS (ACH CREDITS)

I hereby authorize _____ Wyandotte School District _____ (the Company, hereinafter referred to as the Company)

to make deposits from time to time in the account identified below at _____ (Depository Financial Institution, hereinafter referred to as DFI) and authorize the DFI to accept these deposits. Adjusting entries to correct errors are also authorized. It is agreed that these deposits and adjustments may be made electronically and under the Rules of the National Automated Clearing House Association. This authorization will remain in effect until written notice of termination is given to the Company. I acknowledge receipt of a filled in copy of this Authorization.

Name of DFI	DFI's Routing & Transit No.	Account No. to Credit
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Type of Account Amount \$ _____

_____ Checking

_____ Savings

Name	Address	City	State	Zip Code
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Signature Date

PLEASE ATTACH VOIDED CHECK TO THIS AUTHORIZATION FOR CHECKING DEPOSIT OR FINANCIAL INSTITUTION FORM WITH DEPOSIT INFORMATION FOR SAVINGS DEPOSIT.

WITHOUT EITHER/OR, THIS FORM WILL NOT BE ACCEPTED.