

Lighthouse Academies of Northwest Indiana  
Board of Directors Regular Meeting Minutes  
March 18, 2019  
Gary Primary Academy

**Members Present:**

Ms. Amina Payne  
Dr. Kay Ward McDuffie  
Mrs. Renee Kimbrough (Via Telephone)  
Ms. Rita Daniels (Via Telephone)  
Ms. Lashawn Heard (Via Telephone)  
Ms. Nikia Lucas (Via Telephone)

**Members Absent:**

Mrs. Yvette Irons-Johnson  
Ms. Nakea Barksdale

**Guests:**

Mrs. Mary Beth Rousseau, Comptroller (Via Telephone)  
Mrs. Lynise Harris, Lighthouse Academies (Via Telephone)  
Ms. Ebony Rose, Lighthouse Academies Alumni Coach (Via Telephone)  
Mrs. Catisha Toney, LCPA (Via Telephone)  
Mr. Michael Onofrio, Principal Gary Lighthouse Primary Academy  
Mrs. Andrea Franzan, Assistant Principal Gary Lighthouse Primary Academy  
Mrs. Charlotte Jackson, Principal Gary Lighthouse Upper Academy  
Dr. Akima Anderson, Principal Gary Lighthouse College Preparatory Academy  
Mrs. Nicole Lawler, Principal East Chicago Lighthouse Academy  
Mrs. Jessica Beasley, Regional Superintendent Gary/East Chicago Lighthouse Academies  
Mrs. Lashawnda Noel,  
Academies  
Ms. Tomiya Hamer, Lighthouse Student  
Ms. Darian Collins, Community Member  
Ms. Johnnett Roby, Potential Board Member

The meeting was called to order at 5:39 p.m. by Vice President Amina Payne.

Comptroller Rousseau presented the Financial Report.

- There is a 443K deficit which is projected to be 300K by June 2019. Twenty-five days cash on hand (should be 45 days). This will be accomplished once grant payments are received. Grant money is typically spent prior to receipt of the funds.

- East Chicago debt service coverage ratio (DSCR) must exceed 1.15 and the ratio was exceeded in February and is projected to be 2.28 at the end of FY19 based on current trends. Technology purchases and technology repairs are expected to exceed the budgeted amount, Adjustments will be made.
- Gary's projected student' enrollment is more than 100 students lower than expected.
- Revenue categories with variances to note:  
Updated Federal Nutrition revenues have been adjusted to more accurately reflect the student enrollment.  
Expense categories with variances to note:  
Technology and Technology repairs are projected to exceed the budget.  
Instruction Services include Ivy Tech costs in the month of February.  
Security services have exceeded budgeted amount. Projected amount has been updated to reflect actual monthly contracted services.  
School Lunch Program projected expenses have been updated to reflect the current trend.  
Depreciation expense has been updated to reflect the fixed asset schedule with current year additions.  
Other miscellaneous expenses have been updated to reflect the new copier leases.

**East Chicago Schedule of Bills**

Motion to pay East Chicago bills:

Ms. Nikia Lucas

Second to pay East Chicago bills:

Ms. Rita Daniels

Roll Call:

Ms. Amina Payne	Yes
Dr. Kay Ward McDuffie	Yes
Mrs. Renee Kimbrough (Via Telephone)	Yes
Ms. Rita Daniels (Via Telephone)	Yes
Ms. Lashawn Heard (Via Telephone)	Yes
Ms. Nikia Lucas (Via Telephone)	Yes

**Motion Carried**

**Gary Schedule of Bills**

Motion to pay Gary bills:

Ms. Nikia Lucas  
Second to pay Gary bills:  
Ms. Rita Daniels  
Roll Call:

Ms. Amina Payne	Yes
Dr. Kay Ward McDuffie	Yes
Mrs. Renee Kimbrough (Via Telephone)	Yes
Ms. Rita Daniels (Via Telephone)	Yes
Ms. Lashawn Heard (Via Telephone)	Yes
Ms. Nikia Lucas (Via Telephone)	Yes

**Motion Carried**

**Regional Superintendent's Report (Mrs. Jessica Beasley)**

I-Read Testing began today with a few technical glitches, but they have been resolved and testing is expected to be successful.

Ms. Ebony Rose and Mrs. Catisha Toney shared information regarding the impact of alumni coaching and current trends in college readiness, as well as Graduation Pathways plans and updates for Gary CPA

**Operations Report (Mrs. Lashawnda Noel)**

Since the Archdiocese will no longer provide school lunch services at the end of this school year, requests for proposals have been sent to providers.

Atrium lights will be installed at UA. Extra staff toilet facilities will be provided at the Primary Academy. Windows will also be repaired at the Primary Academy (Modules).

Tile will be replaced at the East Chicago campus.

All campuses will be cleaned and disinfected during the spring break.

**Potential Board Member Introduced:**

Ms. Johnett Roby

## Parent/Community Comments

Ms. Tomiya Hamer, a junior at LCPA addressed the board with a request for financial support to achieve her goal of attending the Washington Journalism and Media Conference at George Mason University July 14-19 in Fairfax, Virginia. The conference is a resource available to a select number of students worldwide and is an amazing opportunity that will be very beneficial as she prepares for college and career readiness. The conference costs \$2100 and travel and associated costs are an additional \$1000 for a total cost of \$3100. Her mentor Ms. Darian Collins also addressed the board members.

Motion to adjourn to Executive Session at 6:15 p.m. For the purpose of discussing personnel issues:

Ms. Nikia Lucas

Second to adjourn to Executive Session at 6:15 p.m. For the purpose of discussing personnel issues:

Ms. LaShawn Heard

### Roll Call:

Ms. Amina Payne	Yes
Dr. Kay Ward McDuffie	Yes
Mrs. Renee Kimbrough (Via Telephone)	Yes
Ms. Rita Daniels (Via Telephone)	Yes
Ms. Lashawn Heard (Via Telephone)	Yes
Ms. Nikia Lucas (Via Telephone)	Yes

### Motion Carried

Motion to return to General Session at 6:25 p.m.

Ms. Nikia Lucas

Second to return to General Session at 6:25 p.m.

Ms. Rita Daniels

### Roll Call:

Ms. Amina Payne	Yes
Dr. Kay Ward McDuffie	Yes
Mrs. Renee Kimbrough (Via Telephone)	Yes

Ms. Rita Daniels (Via Telephone)	Yes
Ms. Lashawn Heard (Via Telephone)	Yes
Ms. Nikia Lucas (Via Telephone)	Yes

**Motion Carried**

Motion to adjourn at 6:36 p.m.

Ms. Nikia Lucas

Second to return to General Session at 6:36 p.m.

Mrs. Renee Kimbrough

**Roll Call:**

Ms. Amina Payne	Yes
Dr. Kay Ward McDuffie	Yes
Mrs. Renee Kimbrough (Via Telephone)	Yes
Ms. Rita Daniels (Via Telephone)	Yes
Ms. Lashawn Heard (Via Telephone)	Yes
Ms. Nikia Lucas (Via Telephone)	Yes

**Motion Carried**

Recorder: Dr. Kay F. Ward McDuffie

Secretary: Ms. Nakea Barksdale