

Lighthouse Academies of Northwest Indiana
Meeting Minutes Monday, September 17, 2018

Attendance

Mary Beth
Yvette Irons Johnson
Nakia Lucas
Nakea Barksdale
Dr. Kay Ward-McDuffie
Rita Danels
Amina

Absent

Lashawn Heard

Meeting called to order: 5:40 p.m.

Call for approval of meeting minutes from June 18, 2018 meeting

- vote and approval postponed until the October 15, 2018 meeting

Finance Report – Finance Committee

Yvette Irons Johnson, Board Member

Mary Beth, LHA Controlla

Mary Beth is replacing Tina as controller. She has been with LHA for two years with New York Schools.

Report

Daily cash on hand

35 days as of 2018-2019

must have 45 days cash on hand; we did make the goal near the end of the previous school year

Summary – called out details

Both Gary and EC

Must do a reimbursement

Must complete a reconciliation before a reimbursement

Did not request federal Title 6 money until August. The money came in on September 19, 2018.

East Chicago

- Enrollment is higher than the budget; up to five hundred scholars
- Exceeded budget vs. enrollment
- Gary is slightly different
- Very aggressive budget
- spoke with Sarah Gallagher; she and her staff are aware of what is going on with the budget and enrollment numbers.
- Enrollment can effect staffing levels
- This was not unexpected
- Not a lot of outlining expenses; worked within budget

Gary

- Gary is below enrollment and trying to get the enrollment to reflect the budget; will probably need to adjust the budget for Gary.

Federal Dollars

- **Title I dollars waited to request the dollars that had to be requested.**
- **The money came in on Monday, September 17, 2018 (today).**
- **Financial report adjustment will be completed later to reflect the grant dollars.**

- July/August
- Recorded Debt to Asset Ratio: .95
- Debt Service change must exceed 1.15
- Combined, EC and Gary we actually made the cash on hand goal

Financial Position for Gary

Dr. Kay raised the question in regards to the cash on hand for Gary.

Motion to pay bills in EC

Nakia Lucas – Motion

Nakea Barksdale -Second

Amina Payne -Yes

Dr. Kay Ward McDuffy –Yes

Yvette Irons Johnson -Yes

Motion to pay bills in gary

Amina Payne – Motion

Nakea Barksdale – Second

Nakia Lucas – Yes

Yvette -Yes

Nakea B – Yes

Amina P – Yes

Dr. Kay – Yes

New Board Member Vote

- Vote in New Board Member – Lynette Ajibade voted in as new board member

Motion to accept new board member

Nakia Lucas – Motion

Rita D. - Second

Yvette - Yes

Nakea B - Yes

Amina - Yes

Dr. Kay - Yes

Lynette A – Yes

Introductions of Potential New Board Members

Maceo Rainey

Renee' Kimbrough

New Officers

Amina Payne volunteered to become new Vice-President

Nakea Barksdale volunteered to become New Board secretary

Nominations of New Officers

Motion carried by Yvette Irons Johnson for Amina Payne for VP

Nakia Lucas Seconded

Nakea L – Yes

Yvette – Yes

Nakea B -Yes

Amina - Yes

Dr. Kay – Yes

Rita – Yes

Lynette -Yes

Amina unanimous vote for Vice-President

Amina enters nomination for Nakea Barksdale for the role of secretary

Nakia L -Second

Nakia L – Yes

Yvette – Yes

Nakea B – Yes

Lynette – Yes

Amina – yes

Nakea B – Yes

Academic Excellence Committee (No Meeting)

Development Committee

Nakea B in possession of Fundraising packet from Alex the new fundraising director. Nakea will review with development Committee

Regional Director Report – Jessica Beasley

Teacher and leadership participated in profession development training

EL will be onsite to conduct observations and support to teachers

Susie Choi

New Director of Regional Development

Students posted in Chicago Tribune for receiving associate degrees

Update of Board Roster

Set up correct info into the system

Dr. Kay encouraged board members to log into board on track

Operations Board Report – Regional Director LaShanda Noel

Operations

Projects

Carpet Cleaning

Lower Academy

Modulars have come in
HAVAC Maintenance.

CPA

Projectors
Access control Installation underway
Brightlinks projectors installed throughout school
Gym Floors have been resurfaced
Food Services

Policies that have been submitted regarding metal detectors.
Policy from the state provided metal detectors based on a number

EC

CPA

to receive metal detectors

Upper and Lower currently have security wands

Yvette raised the question if there was a previous policy on metal detectors.

LaShawnda indicated that there was and recently the metal detectors were provided by a third party security company

Dr. Kay requested a motion to accept the Safety and EMA Procedure Policy

Yvette – Motion

Nakia L – Second

Yvette – Yes

Amina – Yes

Rita – Yes

Lynette Yes

Dr. Kay – Yes

Nakea B – Yes

Motion for Metal Detectors

Amina – Motion

Lynette – Second

Nakea L - Yes

Yvette – Yes

Amina – Yes

Nakea B – Yes

Rita – Yes

Dr. Kay – Yes

Seclusion and Restraint Policy

Dr. Kay questioned if staff members have gone through the restraint training?

Ms. Beasley indicated and explained that only certain staff members had received the training.

Amina provided additional feedback

Identified teams to have the training are the special education team, Culture team

Beasley- all teachers were not trained

Mr. Onofrio explained the process and getting the training, taking the test and receiving the card indicating that you have been trained.

Scenarios of restraint:

When kids are self injuring

When students try to assault someone else (i.e. teacher, staff, student)

Yvette questioned: Is it our responsibility for security to be trained?

Security should be trained

Amina suggested that restraint should be the last resort; encourage leaders to have a support plan in place; provide support instead of restraint and all staff should be familiar with the plan.

Motion to accept the Seclusion and Restraint Policy

Yvette – Motion

Lynette – Second

Nakia L – Yes

Yvette – Yes

Rita – Yes

Amina – Yes

Dr. Kay – Yes

Nakea B – Yes

Flags have been ordered

Boiler at upper academy has been reinstalled

Alyse Lewis (HR) Report

- Forecasted 22 openings
- by July on 4 open positions
- by August only 2 open positions
- there were some unanticipated turn over
- restructuring created new position openings
- three openings across region

Talent Performance Dashboard

Source Data

of openings

turnover report

finalized in the next few weeks

Nicole Lawler is the new principal at EC

Motion to enter executive session 7:01 p.m.

Motion to adjourn executive session 7:12 p.m.

Yvette - Motion

Nakea B – Second

Nakia L – Yes

Yvette – Yes

Nakea B – Yes

Rita – Yes

Amina – Yes

Dr. Kay – Yes

Lynette - Yes

Motion to adjourn meeting 7:17 p.m.

Yvette - Motion

Nakea B – Second

Nakia L – Yes

Yvette – Yes

Nakea B – Yes

Rita – Yes

Amina – Yes

Dr. Kay – Yes

Lynette - Yes

Minutes prepared and submitted by:

Nakea S. Barksdale

NWI LHA Board Secretary