



## FBI Salt Lake City Teen Academy

The FBI Salt Lake City Teen Academy is a one-day program, designed to provide students with an overview of the FBI's mission and operations through a series of presentations and exercises.

### Who May Apply

- Student's ages 16 - 18 years of age or at least a sophomore and currently enrolled in the 2019-2020 school year in an accredited Utah High School.

### Program Date and Time

- Thursday, October 17, 2019
- 8:30 a.m. to 5:00 p.m.

### Location

- FBI Salt Lake City Field Office

### Application Deadline

- September 30, 2019
- Applications after this date will not be considered.

### Eligibility Criteria for the Salt Lake City Teen Academy:

- Student must be a U.S. citizen.
- Students must reside in Utah. Students who reside outside of Utah should consult the Community Outreach Specialist at their local FBI Field Office to learn of similar outreach events.
- Students are required to be currently enrolled in an accredited high school in the state of Utah. If home-schooled, students must be recognized by their school district.
- Students are required to be 16 - 18 years of age at the time of the Salt Lake City Teen Academy or be at least a sophomore in the 2019/2020 school year.
- Students must have a GPA of 2.5 or higher.
- Students must complete a 500-word essay describing their interest in attending the Salt Lake City Teen Academy.

## Directions for submitting Salt Lake City Teen Academy Application and Essay

All applications must be attached in an e-mail sent to Community Outreach Specialist Melissa Adams at [madams2@fbi.gov](mailto:madams2@fbi.gov). Students will receive a confirmation e-mail receipt of their application shortly after their submission.

- Applicants are asked to include their first and last name in the body of the e-mail when submitting their application and essay. Please note an alternative e-mail address, if appropriate, at which the applicant prefers to be contacted.
- Teen Academy applications and essays must be in the form of attachments. Do not cut and paste the application or the essay into the body of an e-mail.
- **DO NOT send applications via Google Office or any other Google application to include Adobe. If done so, application will be denied.**

The Salt Lake City Teen Academy is not an internship program of the FBI. Internship programs are coordinated through FBI Headquarters and can be viewed on the FBI Jobs Student Center.

### Application Checklist:

- Student application:
  - Student information complete;
  - Parent/guardian information complete and signed;
  - Endorsing school official information complete and signed;
  - School official's notification of **student's GPA for the 2018-2019 school year**
- Essay indicating why the student wants to be part of the program and how the experience will serve the school:
  - Typed;
  - No more than two pages, double-spaced;
  - Essay format with proper capitalization and punctuation;
  - Name and email on each page.
- Release/indemnity form signed by parent/guardian indicated on the application form.
- Photographs Consent/Release Form
- If any portion of the checklist is missing i.e. forms, signatures, school information, essay etc., the application will be denied.

Students will be notified of their acceptance or denial via email by close of business **Friday, October 4, 2019**. Students selected to attend the Salt Lake City Teen Academy will be given additional information about the program and will be required to confirm their planned attendance.

## Frequently Asked Questions

**Q. Is the program only for teens between the ages of 16 - 18 that are high school bound?**

**A.** Yes, the program has been designed for high school-bound teens in order to ensure that they have at least one year remaining in their academic career at the school. This enables students to share the information they have learned and serve as peer mentors, when appropriate.

**Q. Is the essay important?**

**A.** Yes, the essay is important as it is often the first element of the application package that is reviewed by our panelists. This is an opportunity for the student to explain why he or she should attend and what benefit the class will have beyond the student's own experience.

**Q. Does a student have to have specific experience or interest in law enforcement to be a successful candidate?**

**A.** No, a student does not need to be in a criminal justice program, explorers program, ROTC, etc. The primary objective is to identify students who are capable of leadership and have an interest in what the FBI does.

**Q. Is this experience similar to an internship?**

**A.** The Salt Lake City Teen Academy is not an internship and while students may be offered case studies drawn from adjudicated cases, students will not be exposed to active cases or day-to-day investigations.

**Q. I love forensic science! Will I get to learn techniques?**

**A.** While students will be exposed to some basic evidence collection techniques during one of the many sessions, the day covers a wide variety of topics from a classroom and experiential perspective as well as concepts that are designed to enhance student awareness of issues such as cybercrime, cyber bullying and more.

**Q. Does a 4.0 grade point average (GPA) guarantee a seat in the class?**

**A.** GPA is not the only method of student evaluation and no student will be assured a seat by GPA alone. All students must submit a well-written essay detailing why they want to attend the academy and how the experience will benefit their school as well as have school activities and community involvement that demonstrate that he or she is a well-rounded student.

### Additional Questions?

Questions regarding the Salt Lake City Teen Academy or the application process can be directed to the Salt Lake City Community Outreach Specialist Melissa Adams via email: [madams2@fbi.gov](mailto:madams2@fbi.gov).



**FBI Salt Lake City  
 Teen Academy  
 Application  
 October 17, 2019**

**Deadline: September 30, 2019**

Student Candidate Information			
<b>Name (Last, First, Middle)</b>			
<b>Date of Birth</b>			
<b>Grade level 2019-2020</b>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Street Address</b>			
<b>City/ State</b>			
<b>Home Phone</b>		<b>Cell Phone</b>	
<b>Email Address</b>		<b>Referred by</b>	
<b>School Activities (attach page if necessary)</b>			
<b>Community Involvement (attach page if necessary)</b>			
<b>Describe your interest in attending the Salt Lake City Teen Academy (500 words).</b>			

<b>Parent/Guardian Information and Approval</b>			
<b>Name (Last, First, Middle)</b>			
<b>Street Address</b>			
<b>City/State</b>		<b>Zip Code</b>	
<b>Home Phone</b>		<b>Cell Phone</b>	
<b>Business Phone</b>		<b>Email</b>	
<b>Emergency number</b>			
<b>Signature</b>		<b>Date</b>	
<b>School Information and Approval</b>			
<b>School Name</b>			
<b>Street Address</b>			
<b>City/State</b>		<b>Zip Code</b>	
<b>School Official</b>		<b>Position</b>	
<b>Email</b>		<b>Phone</b>	
<b>Student's GPA</b>			
<b>Signature</b>		<b>Date</b>	



## FBI PHOTOGRAPH CONSENT/RELEASE

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During your participation in an FBI Community Outreach Program event or activity, an FBI photographer may photograph the event or activity. By signing this consent/release form, you agree that your image appearing in any such photograph may be used by the FBI and the Community Outreach Program for public affairs purposes.

I agree to release and authorize any photographs, as described above, to be used in FBI media print or online communications, including, but not limited to FBI.gov, the FBI Community Outreach Facebook page, and all other related publications.

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Participant's Printed Name

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Participant's Parent/ Guardian Signature

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Date Signed



## YOUTH PROGRAM INFORMED CONSENT, RELEASE AND AUTHORIZATION

Name of Program: \_\_\_\_\_

Date(s) and Location(s) of Program: \_\_\_\_\_

Description of Activity: \_\_\_\_\_

Participant Name: \_\_\_\_\_

I, the undersigned, am a parent or legal guardian of the above-named minor participant (“Child”). I wish for my Child to participate in the above-referenced youth program (Teen Academy) on the date(s) and location(s) indicated above and, in consideration for my Child’s participation in the Program, I agree as follows:

1. I understand and acknowledge that participation in the Program may expose my Child to certain risks associated with participation in physical activities, including the risk of serious physical injury. I voluntarily assume, on behalf of my Child, responsibility for all foreseen and unforeseen risks that my Child may encounter as a result of participation in the Program.
2. I agree to release, discharge, and hold harmless the United States; the Department of Justice; the Federal Bureau of Investigation; and the agents or employees of the same (collectively, “Federal employees”), both in their individual and official capacities, from any and all liability for any claim or demand in law or in equity arising from or related to any injury or illness my Child may sustain as a direct or indirect result of participation in the Program.
3. I agree to indemnify and hold harmless all Federal employees from any and all third party claims arising as a direct or indirect result of my Child’s participation in the Program. This indemnity shall include, without limitation, reasonable attorney’s fees and all other reasonable costs incurred by Federal employees in defending any third party matter.
4. In the event that I fail to honor my obligations under this agreement, I further agree to pay all reasonable attorneys’ fees and costs necessary to enforce this agreement or to defend any action brought in default of this agreement. This agreement shall be unlimited as to amount or duration.
5. By my signature below, I certify that my Child is in good physical health, and I am unaware of any infirmity, condition, disability or injury which would prevent my Child from participating fully in the Program.

**AUTHORIZATION FOR EMERGENCY MEDICAL CARE.** In the event of a medical emergency, I authorize Federal employees to use their discretion to apply any and all measures they deem necessary to stabilize my child's condition until medical assistance is available.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name of Parent/Legal Guardian

\_\_\_\_\_  
Date