

Barre City Elementary & Middle School

Spaulding High School

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Business Manager

Jessica Barewicz
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John Pandolfo

Superintendent of Schools

Doing whatever it takes to ensure success for every child.

Barre Town Middle & Elementary School

Central Vermont Career Center

Carol Marold
Director of Human Resources

Emmanuel Ajanma
Director of Technology

Lauren May
Early Education Coordinator

Jamie Evans
Director of Facilities

MEMORANDUM

TO: Barre Unified Union School District Facilities Committee
Giuliano Cecchinelli - Chair, Tim Boltin - Vice Chair, Victoria Pompei, Guy Isabelle

DATE: September 5, 2019

RE: Barre Unified Union School District Facilities Committee Meeting
September 9, 2019 @ 5:30 p.m.
Spaulding High School Library (**Location Change**)

AGENDA

1. Call to order
2. Additions or deletions to the agenda
3. Approval of individual committee minutes
 - 3.1. BUUSD Facilities Committee Minutes: August 12, 2019
4. New Business
 - 4.1. SHS Heating System - Update on Underground Testing
 - 4.2. Building Trades Lab - Access for Students w/Mobility Limitations
5. Other Business
6. Items for future agenda
7. Next Meeting Date: October 14, 2019, 5:30 pm, Central Office
8. Adjournment

Cc: John Pandolfo, Sonya Spaulding, Paul Malone, Rebecca Kerin-Hutchins, Tony Folland, Gina Akley, Hayden Coon, Chris Hennessey, Brenda Waterhouse, Penny Chamberlin, Scott Griggs, Jen Nye, Erica Pearson, Stacy Anderson, Don McMahon, Annette Rhoades, Lisa Perreault, Jamie Evans, Lauren May, Carol Marold, Jessica Barewicz, Emmanuel Ajanma, John Walker, Jason Fleury, Donna Kelty, Carol Dawes, Luke Aither, Nicole Soffen

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING**
BUUSD Central Office – First Floor Conference Area
August 12, 2019 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)
Tim Boltin, Vice Chair - (BC)
Andrew McMichael – (BC)
Victoria Pompei – (BT)

COMMITTEE MEMBERS ABSENT:

Guy Isabelle – (At-Large)
Dave LaCroix – (BT Community Member)
Robert Lord – (BT Community Member)

ADMINISTRATORS PRESENT:

Jamie Evans – Facilities Director
Scott Griggs, Assistant Director. Central Vermont Career Center

GUESTS PRESENT:

Dave Delcore – Times Argus

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, August 12, 2019 BUUSD Facilities Committee meeting to order at 5:30 p.m., which was held at the BUUSD Central Office in the First Floor Conference Area.

2. Additions and/or Deletions to the Agenda

Add 4.3 BUUSD Parking Lot Update

3. Approval of Minutes – July 8, 2019 BUUSD Facilities Committee Meeting

On a motion by Mrs. Pompei, seconded by Mr. Boltin, the Committee unanimously voted to approve the Minutes of the July 8, 2019 BUUSD Facilities Committee meeting.

4. New Business

4.1 Heating System – SHS

Mr. Evans advised that the wood chip boiler is the primary source of heat at Spaulding High School. An oil furnace is used as a back-up, and is sometimes used at the start/end of the heating season. At the end of the past heating season, it was suspected that the woodchip heating system was losing water. Mr. Evans advised that a mechanical contractor was contacted to inspect and confirm if there was an existing leak. The mechanical contractor has confirmed that the system has an underground water loss issue, but the exact point is unknown. Mr. Evans displayed an aerial ‘map’ and advised the Committee regarding the piping and water-flow from the woodchip boiler building to the school. Mr. Evans advised that a test dig will be performed on Tuesday (08/13/19) to test if the leak is occurring under the parking lot. If the test dig identifies that the leak is not under the parking lot, fixes can be made this year. If it is determined that the leak is under the parking lot, it will be necessary to dig up the parking lot. If the leak is under the parking lot, Mr. Evans recommends that the repairs be put off until next year (in the summer of 2020, during the school break). Mr. Evans further advised that the ‘new’ gym section of the building has separate piping, and the oil furnace could be used to heat the gym during the upcoming heating season. Until repairs are completed, it will not be possible to revert the gym section back to the wood boiler. It was noted that the underground piping is approximately 18 years old. If underground piping needs to be replaced, Mr. Evans recommends that all of the underground (heating system related) pipes be replaced at the same time. This proactive approach will avoid having to dig up the parking lot a second time and should mitigate the occurrence of additional underground leaks.

4.2 Summer Projects Update/Completion Dates

Mr. Evans provided an overview of summer maintenance/projects for each building, and advised that regular boiler maintenance occurred at each of the buildings. Additionally, annual cleaning and repairs were completed at each of the buildings.

BCEMS

- Roof replacement is on track and should be completed prior to the opening day of school.

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- Flooring was replaced in 8 classrooms. Full painting of the rooms was performed during floor replacement.
- The gym floor was refinished and the lines were repainted.

SHS/CVCC

- The major project, Library Renovation, is nearly complete. The renovation includes the addition of a 'storefront' window, replacement of flooring, painting, a new circulation desk (slated to arrive 08/15/19), and replacement of other furniture, which is due to arrive shortly. Maintenance personnel will return all books, etc. to the library, and library personnel will be responsible for unpacking items and setting the library back up.
- Installation of the new digital sign – the granite posts are in place. The ordinance has been passed and SHS has obtained the necessary permit. Mr. Evans is hopeful that installation will be complete before the start of the school year, or shortly thereafter.
- A new digital scoreboard was installed on the athletic field. The new sign was necessary due to storm related damage to the old sign. Most of the cost of the replacement score board is covered by insurance.

In response to a query, Mr. Evans advised that maintenance personnel have been cutting and trimming trees on SHS property.

BTMES

- The canopy removal project is on hold, but sidewalk repairs are being performed.
- Some classrooms have had carpet replaced with tile.
- Minor locker room tile work will be completed prior to the start of the school year.

BUUSD

- Painting was performed in various areas throughout the building

Parking lot work will be discussed under Agenda Item 4.3

4.3 BUUSD Parking Lot Update

Working with the City Engineer to trade' work for topsoil' is not coming to fruition. As the project needs to be completed before winter, Mr. Evans will obtain bids and hire a contractor to perform the work. It was noted that new lighting has already been installed.

5. Other Business

Lead Testing Update –

Mr. Evans advised that SHS fared much better than BTMES, with many fewer taps testing above the established limit. Per directive of the State, all taps found to be above the established limit are now out of service, including the ice machine in the SHS Athletic Trainer's area. An 'online' filter will be added to the ice machine and will make the machine safe to use. The filter is equivalent to filters used on the filtered water stations (which all tested well). At BTMES all classroom bubblers were removed. The small openings that housed the bubblers have been filled. BTMES also has filtered water stations. The two taps at BCEMS that were found to be above the established limit have not been retested by the State. Mr. Evans is waiting for the State to advise regarding their recommendation for remediation and funding for remediation.

Storm Water Retention Project –

The letter of authorization to proceed with the project was sent to Friends of the Winooski. Mr. Evans has not received an update on the status of this project.

BTMES Generator – Mr. Evans has not received any updates regarding funding or presentation to the Barre Town Select Board.

BTMES Bus Loop Lighting -

Mr. Cecchinelli queried regarding lighting for the exit end of the bus loop. This area appears to be very dark. Mr. Evans has been communicating with Starr Lecompte (Green Mountain Power) regarding upgrading lighting (to LED). Mrs. Lecompte has advised that GMP is in the process of upgrading the lights. Mr. Evans will speak with Mrs. Lecompte regarding the addition of lighting (to the bus loop exit).

6. Items for Future Agendas

SHS Heating System – Update on Underground Testing

Mr. Cecchinelli asked that Committee Members send additional agenda items to him via e-mail.

7. Next Meeting Date

The next meeting is Monday, September 9, 2019 at 5:30 p.m. at the BUUSD Central Office in the First Floor Conference Room.

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8. Adjournment

The Committee agreed by consensus, to adjourn at 6:00 p.m.

Respectfully submitted,
Andrea Poulin