

Operation Committee Meeting, Tuesday, August 13, 2019

Meeting was called to order at 5:33 P.M.

There were no additions to the agenda.

There were no public comments on information and action items.

Information Items:

- a. Discussion in regards to updates on the Wintergreen move and food service; move went well for HCLC and Alice Peck; building was noted to be in fantastic shape after our maintenance and custodial staff spent all summer getting the building into shape for the start of the school year; IT was given high accolades for getting the internet and phones up and running; saved money by using our custodians
- b. Discussion in regards to food service issues throughout the district; Wintergreen will have 2 phases for the kitchen; Phase I – request 3 quotes; Phase II – Long term food preparation center
- c. Discussion in regards to Shepherd Glen playground update: completed and the ribbon cutting ceremony was on August 15, 2019
- d. Discussion summer work updates; many projects completed, some are still in progress, and some are waiting on recommendations and funding.
- e. Discussion about capital projects update; plan has been submitted and being reviewed. Looking to hire security at Wintergreen; looking to fill HVAC open position; the HHS pool renovation is still in progress
- f. Discussion about the building use form; form has been restructured for easier use; wording has been updated

Action Items:

- a.) Building use for Stone Academy for graduation on September 19, 2019 at HHS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- b.) Building use for Porter and Chester Institute for graduation on November 14, 2019 at HHS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- c.) Building use for Desire 2 Dance for annual Christmas recital on December 13, 2019 at HMS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- d.) Building use for Checchetti Ballet Theatre for the Nutcracker 2019 on December 14, 2019 at HHS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- e.) Building use for CT Invitational Scholarship Competition for a dance competition on February 22 and 23, 2019 at HMS auditorium Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- f.) Building use for That's Entertainment for a performing arts competition on March 6 and 7, 2020 at HMS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously
- g.) Building use for Cheshire Dance Center for annual studio concert 2020 on June 12 and 13, 2020 at HHS auditorium. Moved by M. Hul, Motion made by V. Mitchell, approved unanimously

Meeting was adjourned at 6:55 P.M.