Redmond High School Student Handbook
2019-20
WELCOME
We extend a warm welcome to our Mustang students. We are confident you will find this state-of-the-art green building to be a terrific place for learning! We hope you find this year rewarding, enjoyable and fulfilling. Redmond High School has long been recognized as a highly academic school. Our students and staff work well together to create and maintain a learning environment designed to encourage every student to achieve success at his or her highest level possible. Let’s work to coordinate our efforts to maintain and even improve this high level of accomplishment. This book has been prepared to help you become familiar with Redmond High School and the procedures we use within the school. Please carefully review the information in it and use it as a resource guide throughout the school year.

Success for All: Working Together For Lifelong Learning
We provide opportunities in an intellectually challenging environment for all students to learn lifelong skills, positive behaviors and caring attitudes that will allow them to be valuable, productive and interdependent world citizens. Redmond High strives to produce well-rounded individuals who can think critically, solve problems, and communicate effectively; and are able to adapt and face the challenges of a changing society.

RHS Mission
The mission of Redmond High School is to cultivate the potential and celebrate the strengths in each student, to help every student welcome challenges and use them as a catalyst for growth, and to prepare all students to embrace their role as members of their local and global community.

Administration
Jill VanderVeer…………………………………………..……………………………………………………………………..Principal
Colette Roche…………………………………………..……………………………………………………………………..Associate Principal
Rob Jones…………………………………………..…………………………………………………………………………Associate Principal
Andrew Hosford…………………………………………..……………………………………………………………………..Associate Principal

Counselors
Justine Oshiro………………………………………………………………………………………………...…………….Counselor
Kimberly Herring………………………………………………………………………………………………….…Counselor
Lindsey Hanson…………………………………………………………………………………………………………Counselor
Nikole Lalas…………………………………………………………………………………………………………….Counselor
Jim Allen……………………………………………………………………………………………………………………Counselor
Ellen Zambrowsky-Huls………………………………………………………………………………………………Counselor
Alisa Zemke………………………………………………………………………………………………………………Counselor
Katie Bunyard………………………………………………………………………………………………………………Counselor

Specialists
Dean of Students…………………………………………………………………………………………………………Trina Gilday
BECCA Coordinator……………………………………………………………………………………………………….Cyndi Campbell
Campus Security…………………………………………………………………………………………………………Greg Jensen and Darin Manzano
Career Specialist…………………………………………………………………………………………………………Andrea Cothran
Drug/Alcohol Prevention & Intervention……………………………………………………………………………Andrea Frost
Parking Lot Supervisor……………………………………………………………………………………………………Dan Handschin
School Psychologist……………………………………………………………………………………………………Tara Belfield
School Psychologist……………………………………………………………………………………………………Kate Salveson
School Nurse…………………………………………………………………………………………………………….Sally Alfred
School Resource Officer………………………………………………………………………………………………Mike Mendez
Activities Coordinator……………………………………………………………………………………………………James Dinello
GENERAL INFORMATION

Secretaries
Administrative Support..............................................................................................................Chelsea Doyle
Athletics..................................................................................................................................Nicole Showalter
Attendance..............................................................................................................................Kathleen Brace
Bookkeeper..............................................................................................................................Teresa Lewis
Counseling.................................................................................................................................Jeanie Palm
Data Processor..........................................................................................................................Megan Livermore
Office Manager........................................................................................................................Mary Wood
Receptionist...............................................................................................................................Mary Asplund

2019-2020 RHS Bell Schedule

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<td>7:30 - 8:20</td>
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<td>Period 2</td>
<td>8:25 - 9:15</td>
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<tr>
<td>Period 3</td>
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<td>50</td>
<td>Period 3</td>
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<td>11:05 - 11:35</td>
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<td>Lunch A</td>
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<tr>
<td>Period 5</td>
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<td>50</td>
<td>Period 7</td>
<td>1:30 - 2:20</td>
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Staff and Student Responsibility

It is the responsibility of all staff members to uphold the attendance and discipline guidelines published in this handbook to the best of their abilities. Staff members will provide this handbook to students, assist students in understanding the printed rules and guidelines, and answer student questions concerning this information. Students are responsible for knowing the material contained in the Student Handbook and for making a sincere, reasonable and consistent effort to abide by and follow the published rules and guidelines. Students are also responsible and accountable for their actions and behavior at school and school activities.
General Information

RHS students are:

Respectful
- We treat ourselves, our school, and others with kindness.
- We empathize with others.
- We bring a positive mindset and proper materials every day.

Honest
- We speak and act in a truthful way.
- We try our best no matter the circumstance.
- We turn in work that represents our own thinking.

Safe
- We follow rules because they are designed to keep us safe.
- We ask an adult when we need help.
- We make appropriate, healthy, and lawful choices.

The Redmond Way

Closed Campus
RHS is a closed campus. Only juniors and seniors with off-campus passes are allowed to leave campus during lunch. Students caught leaving campus without an off-campus pass will be subject to school discipline. Students may not bring non-RHS friends/acquaintances onto campus. Students must return to campus on time.

Off-Campus Regulations
Off-Campus Passes may be applied for in the main office. Juniors and seniors with minimal attendance issues from the previous year are eligible with parent's permission. When off campus, students are expected to conduct themselves in a responsible manner and return to school on time. An off campus may be suspended or revoked by an administrator if expectations are not met.

Cell Phone Policy
Cell phones are expected to be put away in bags or pockets during class time unless permitted for academic reasons by the teacher.

Bathroom Passes
Bathroom passes: Students are expected to be in class and to use the restroom when possible during passing periods. They should use the nearest bathroom to their classroom. Students must ask staff to use the restroom and sign out on the Good-to-Go sheet. Passes should be visible at all times.

Dress Code
Students are expected to be dressed appropriately for the occasion or task at hand, or in a manner that will not detract from the personal safety of the individual or group. A shirt, bottom (pants, shorts, leggings, a skirt, etc.) and footwear must be worn at all times. Clothing that is see-through, displaying offensive or distracting words, pictures or slogans, advertising or promoting alcohol, illegal drugs, or a controlled substance, or containing sexual innuendos are not allowed. Sexual organs and nipples cannot be shown. If a student is in violation of the code they will be counseled outside of class time by staff or administration.
COUNSELING, GUIDANCE & CAREER SERVICES
Counselors provide a number of services for students and their parents. Whether it is in the area of personal concerns, academic decisions, or post high school plans, counselors are here to help individuals. Students are assigned alphabetically to a counselor according to last name. Students are encouraged to make appointments to meet with their counselors to get any questions answered.

COUNSELING CENTER POLICIES & PROCEDURES

Student Initiated Schedule Changes
The choices made by students during registration are considered to be final. We plan our courses and staffing for the upcoming school year based on those choices. Once each semester has started students must remain in their scheduled classes. Schedule change requests will be allowed for the following reasons:
1. a student's schedule is incomplete
2. a senior may need a specific class for graduation
3. a student has accidentally selected a class for which she/he has not met the prerequisite
4. a teacher has recommended the student move to a different level within the same discipline (e.g. move from Spanish 3 to Spanish 2)

At or before the start of each semester, students can request a schedule change. For a change to be considered, the specific schedule change request form will need to be completed and submitted within the schedule change request window. Once the form is completed and returned to the Counseling Center, the change will be considered. No appointment is necessary to submit a schedule change form and all forms must be turned in by the fifth day of the semester.

A request is not an automatic change. Students will know a change is made once their name is no longer on the attendance sheet for the course they desired to drop. Students will also be notified in writing or via their student email account of requests that have been denied. It is important for students to continue attending their originally scheduled classes until they are alerted of a change.

Any class dropped after day five (5) of either semester will be noted on the student’s transcript with a penalty withdrawal grade of “F”.

For courses that have multiple levels (general, Honors, or AP) circumstances may dictate that students are moved after the fifth day of either semester. A change may be granted for a move up or down in the course level with permission from the student’s teacher, counselor, and administrator. However, students should be aware that their transcripts will reflect the original course with a “W” (non-credit bearing, not effect on GPA) grade, as well as the new course and grade earned.

Official Transcript Requests
It is the student’s responsibility to request an official transcript from any and all institutions attended when completing the college application process. Transcript request forms are available in the RHS Counseling Center and take 24-48 hours to process. Students will need to return to pick these items up. A one-time transcript fee will be paid to the RHS book keeper by all students prior to their graduation date. This fee allows for unlimited copies of official transcripts from RHS for each student.

Employment
Parents are urged to monitor their students’ hours of employment, so that students have adequate time to attend school, study, and rest. Child Labor Law restrictions are supported, and RHS will not approve work permits which violate those hours and impair students’ ability to progress in school. Parents and students are urged to make school a priority.
ABS STUDENT SERVICE DIRECTORY

ASB EXECUTIVE COUNCIL

President…………………………………………………………………………………………………………………...Ruby Galicia
Vice-President………………………………………………………………………………………………………………Sofia Alayo
Secretary………………………………………………………………………………………………………………………Sakura Ishiyama
Treasurer……………………………………………………………………………………………………………………Sarthak Darekar
Public Relations………………………………………………………………………………………………………………Kenzie Sigel
Clubs Coordinator…………………………………………………………………………………………………………Vivian Faustino

SENIOR CLASS OFFICERS

President…………………………………………………………………………………………………………..Priyanshu Sugasani
Vice-President………………………………………………………………………………………………………...Nicole Pangborn
Secretary………………………………………………………………………………………………………………Silvana Segura
Treasurer………………………………………………………………………………………………………………Mariam Khan
Public Relations…………………………………………………………………………………………………………...Roni McLean

JUNIOR CLASS OFFICERS

President………………………………………………………………………………………………………………...Jeffrey Tiglon
Vice-President……………………………………………………………………………………………………………..Ben Getchell
Secretary……………………………………………………………………………………………………………………Emily Overgard
Treasurer……………………………………………………………………………………………………………………Mackenzie Smith
Public Relations……………………………………………………………………………………………………………Paul Onu

SOPHOMORE CLASS OFFICERS

President……………………………………………………………………………………………………………………Kevin Alayo
Vice-President………………………………………………………………………………………………………………...Ryle Bird
Secretary……………………………………………………………………………………………………………………Ali El Rukby
Treasurer……………………………………………………………………………………………………………………Sam Stavoe
Public Relations………………………………………………………………………………………………………………Liv Wreggelsworth

FRESHMAN CLASS OFFICERS

President……………………………………………………………………………………………………………………Jesse Judah Bram
Vice-President/PR……………………………………………………………………………………………………………Aaliya Osmanbhoy
Treasurer……………………………………………………………………………………………………………………Gabriel Calva
Secretary…………………………………………………………………………………………………………………………Sohil Bhatia

ELECTIONS OF ASB & CLASS OFFICERS

Elections of the ASB and Class Officers will be held in the spring. Information will be announced through the daily bulletin. For more information, contact the Activities Coordinator.
ASB STUDENT SERVICE DIRECTORY

Student Government
ASB Advisor .............................................................................. Mr. Dinello
ASB activities/elections .................................................................. Mr. Dinello
Fundraiser approval ....................................................................... Mr. Jones

ASB ACTIVITIES
Our high school years are some of the busiest of our lives. Those who finish with the best memories are those who take advantage of everything these years have to offer. The more involved you are, the more fun you will have, and the more you will get out of your time at Redmond High School. The following is a list of most of the ASB sponsored events. For more information on how to get involved, listen for announcements at Redmond High School, contact the Activities Coordinator or talk to members of the Leadership class.

DANCES
The door to all dances will close ninety minutes after the dance begins. Students who bring guests must obtain a guest pass by the Wednesday prior to the dance. RHS Students are allowed to bring ONE guest. All outstanding school fines must be paid before a student can purchase his/her dance ticket(s). A student who leaves the dance will not be readmitted. Students who attend any dance or school function under the influence of drugs/alcohol will be suspended and parents will be requested to take them home. Shoes must be worn at all times.

At all times, students at a RHS dance are expected to behave in a way that is appropriate and will not make anyone uncomfortable. There will be no dancing which mimics or simulates sexual acts. No hands under clothing and all attire must meet the same requirements as clothing worn during the school day. Administrators and teacher chaperones will enforce guidelines when necessary. If the student does not respond to a warning to stop inappropriate behavior he/she may be asked to leave the dance and parents will be notified.

ASSEMBLIES
Assemblies are provided for students’ benefit. It is expected that students will exhibit appropriate behavior and attend. Students can check in with a staff member to see if there is a supervised, alternative setting for that assembly.

ASB CARD
Most student activities such as athletics, the newspaper, dances, assemblies, etc., are financed through student funds. The greatest single source of revenue comes from ASB card sales. It provides admission to all regular season home football, basketball, volleyball, soccer, wrestling and gymnastics contests. It also permits the owner to purchase KingCo tickets away from school at a reduced price for league and playoff games. The card may be purchased any time during the school year for $50.00. ASB cards must be carried every day. There will be a $10 charge to replace an ASB ID card. All students participating in an activity sanctioned by the RHS Associated Student Body must purchase an ASB card to be eligible to participate in sports and/or school activities.

RHS HELP
If you need help paying for school related expenses, send a confidential e-mail to: rhshelp@lwsd.org. You can also find more information on the RHS Website in the “For Students” section.
**DRIVING ON CAMPUS**

Students are expected to drive and operate motor vehicles in a safe and responsible manner at all times when on campus.

1. The campus speed limit is 10 m.p.h. Speed bumps are designed as cross walks for student safety – take extra caution when crossing.
2. All cars parked on the school grounds must be registered with the school and display a current parking permit.
3. Student cars with permits must park only in spaces designated for students. All other areas of campus are off limits to student cars. Student cars parked illegally, in fire lanes, handicapped spaces and visitors’ areas will be ticketed. Parking tickets should be paid to the school bookkeeper. Illegally parked cars are subject to being towed.
4. Forms for parking permits are available in the Main Office. They cost $50 for individuals, $25 for carpool.
5. LWSD does not assume liability for damaged vehicles. Student cars are not to be left on the campus overnight due to potential risk of damage/vandalism of vehicle.
6. Student vehicles may be subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in that vehicle.
7. Vehicles may not be parked in a handicapped zone unless the student has a handicapped condition and a disabled parking permit.
8. Students are responsible for notifying the parking attendant if they change cars during the school year.
9. Parking permits are non-transferable. One may not give others permission to park on campus.
10. Students may not park in Visitor/Staff parking before 2:30 p.m.
11. Students may not park in the Hartman Pool parking lot during school hours 7:00 a.m. to 2:30 p.m.
12. If a student feels there are extenuating circumstances concerning parking, see an administrator.

**ATHLETICS AND SPORTSMANSHIP**

Redmond High School is a member of the KingCo Conference and is responsible for following all KingCo sportsmanship and spectator regulations. In order for any student to participate in any interscholastic program, students must:

1. Meet WIAA academic guidelines—maintain passing grades in a minimum of 6 classes in a 7 period day.
2. Return to the coach or pay for all previous sports equipment/uniforms issued.
3. Complete the online registration through Final Forms: RHS Drug and Alcohol Contract; KingCo Eligibility form; ASB card (or receipt); Emergency Card; and an Inherent Risk Form per sport.
4. Complete and return Health History Form and Physical Examination Form (physicals are good for two years) to the athletic office.
5. Have no unpaid fines or fees.
6. Pay Sports Fee and purchase ASB card. Fees must be paid at the time of turnout for no cut sports. Cut sports have one week to pay fees after they are offered a place on the roster. Parents of students who are unable to afford the fee should contact the athletic secretary at their school. Sports fee requests for refunds must be made by the end of the season.
7. Adhere to the Athletic/Activities Code of Conduct.
8. A fee of $10 will be charged for all dishonored checks returned per RCW 62A.3-104.

**ATHLETICS DEPARTMENT**

<table>
<thead>
<tr>
<th>Fall Sports</th>
<th>Winter Sports</th>
<th>Spring Sports</th>
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</thead>
<tbody>
<tr>
<td>Fall Sports Season Begins 8/26/19</td>
<td>Winter Gymnastics Season Begins 11/11/19</td>
<td>Spring Season Begins 3/2/20</td>
</tr>
<tr>
<td>Football..................Mickey Ahrens</td>
<td>Gymnastics.........................Ryan Weed</td>
<td>Badminton..................Mike Harkins</td>
</tr>
<tr>
<td>Volleyball..................Mariah Hale</td>
<td>Winter Sports Season Begins 11/18/19</td>
<td>Baseball..................Dan Pudwill</td>
</tr>
<tr>
<td>Boys Tennis...............Bryan Rowley</td>
<td>Boys Basketball...............Todd Rubin</td>
<td>Girls Golf..................Tom Bunnell</td>
</tr>
<tr>
<td>X-Country..............Pete Whitmore &amp; Carson Potter</td>
<td>Girls Basketball...............Ashley Graham</td>
<td>Boys Soccer...............Trevor Tangen</td>
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<tr>
<td>Girls Soccer..............Stacy Masters</td>
<td>Boys Swimming...............Julie Barashkoff</td>
<td>Softball.......................Alison Mitchell</td>
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<tr>
<td>Girls Swimming...........Julie Barashkoff</td>
<td>Wrestling.....................Bob Kaneko</td>
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<td>Boys Track...............Pete Whitmore</td>
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<tr>
<td>Slowpitch Softball.......Katie Badger</td>
<td></td>
<td>Girls Track................Stuart Lui</td>
</tr>
</tbody>
</table>

Admission will be charged for League Football, Basketball, Volleyball, Boys & Girls Soccer, Gymnastics and Wrestling.

KingCo Athletics Ticket Prices - Adults and Students w/o an ASB $7.00. Home games with ASB no charge. Away games with an ASB $5.00.
Spectator Regulations for Athletic Contests

Students are expected to demonstrate appropriate behavior at all school activities and athletic events. School discipline policies apply at all school activities and events, regardless of the time or location.

School and District Events

For high school athletic events, middle school students must be accompanied by an adult. Students must show picture identification for events. All school conduct regulations remain in effect at school and district events, and apply to visitors at other schools. Students will be accountable at their home school for violations that occur at other district or league schools, or at school sponsored events.

KingCo Guidelines

1. Noisemakers, megaphones, noise amplifiers, and confetti are not allowed in any student rooting section during an athletic contest.
2. If megaphones are used by the cheerleaders, they are to be directed at their own rooting section, not at their opponents or the playing field.
3. Vulgar, obscene or suggestive yells or signs are not permitted.
4. Spectators are to remain off the playing surface at all times.
5. No bare chests will be allowed. Students are to dress appropriately.

Community Service Numbers

- Al-Anon/ Alateen (if you have friends with alcohol/drug problems).................................206-625-0000
- Alcohol/Drug 24-hour Help Line..................................................................................1-800-562-1240/206-722-3700
- Child Protective Services..............................................................................................1-800-609-8764 Day/ 1-800-562-5624
- Children Response Center.........................................................................................425-688-5130
- Community Information Line......................................................................................206-461-3200
- Crisis Clinic / Teen Link / Safe Schools (for bullying problems)..............................206-461-4922 / 866-833-6546
- Eastside Domestic Violence.......................................................................................425-746-1940
- Eastside Mental Health..............................................................................................1-800-827-8840 / 425-827-9100
- HIV / AIDS Hotline.................................................................................................1-800-272-2437
- King County Sexual Assault Resource Center........................................................1-888-998-6423 / 425-226-5062
- Planned Parenthood/Eastside..................................................................................425-747-1050
- Runaway Teen Crisis Line/Emergency Shelter......................................................206-236-5437
- Teen line.....................................................................................................................206-722-4222
- Youth Eastside Services............................................................................................425-747-4937