

**GEORGIA CYBER ACADEMY (GCA)**

**BOARD OF DIRECTORS MEETING**

**DATE:** April 24, 2019 | **TIME:** 6:00 PM – 7:30 PM; (begins at 6:10 PM)

**LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC**

**500 14th Street, NW, Atlanta, GA 30318**

**CONFERENCE CALL DIAL-IN #:** 1.515.606.5371 | **ACCESS CODE:** 675050#

**Blackboard:** <http://tinyurl.com/GCA-Board-Room>

**Attendees:** Kenneth Tennyson (Board Chair), Charlie Harper, Ben Brumfield, Andrew Lewis, Eric Cochling, Juliann McBrayer

**Board Employees/Contractors:** Angela Lassetter (HOS), Michael Kooi (Executive Director), Alexa Ross (General Counsel).

**Staff Attendees:** Melissa Komolafe (Admin), Julie Hawkins (Admin), Jennifer Mitchell (Admin), Alicia Kelley (Admin), Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Kristen Blanda (HS Admin), Aleksandra Berry (Admin), Maria Blencowe (Communications), Gentry Lowe (Admin), Michelda Watson (Admin), Joan Wilson (Admin), Michelle Gilyard (Admin), Trina Weaver (ES Admin), Adamika Brown (COUN), Amina Ross (Admin), Sherene Mueller (FAST), Kate Pruitt (HS Admin), Michelle Blackwell (Admin), Crystal Adams (MS Admin), Natalie Williams (HS Admin), Andre Hopewell (CFO), Rachel Gunn (Admin), Jess O’Kelley (Admin), Staci Kimmons (Admin), Allison Yawn (Admin), Joy Peterson (Admin), Konteint Redmon (Admin), Karen Miller (Admin), GCA\_ES\_Janet Wheeler (Admin), Brianne Carter\_ES (Admin), Tameka Edgecombe\_COUN (Admin), Holly Witcher (Admin), Susan Rudd\_ES (Admin), Stephanie Murphy\_ES (Admin), Elissa Newman\_HS (Admin), Mary Bryant\_MS (Admin), Amanda Johnson\_ES (Admin), Jessica Greear\_ES (Admin), Holly Bishop\_HS (Admin), Terri Kramer\_MS (Admin), Jessica Stubbs\_MS SADC (Admin), Jinya Nunnally\_HS SE (Admin), Beth\_Johansen (Admin), Kim Boyd (Admin), S. Edwards (Admin), T. Webb (Admin), Stacy Yeomans (FAST), Pam Holden, (Admin), Mandi Brannen (Admin), Amy Capello (Admin), Kimela Bryant (Admin), M. Strachan (Admin), Danny Holland (Admin), Ashley Thompson (Admin), Megan Bennett (Admin), Erin Martin (Admin), Robie Collins (Admin), Britten Langle (Admin), Mary Stewart (Admin), Rebecca Malmquist (Admin), Jaime Conner (Admin), Dru Maxwell (Admin), Kim Benefield (Admin), Stacey Lutes (Admin), Ahoba Arthur (Admin), Mads Jones-Lowman (Admin), Stephanie Pain (Admin), Leslie Duckett (Admin), Christy Pierce (Admin), Fransiska Majeed (Admin), Lisa H, Veronica Riley, Katrina Rucker (Admin), Leslie Barton (Admin), Dawn Brown (Admin)

**Parents:** Due to the large number of parents that dialed in to the call we were unable to get accurate detail

**Other:** John Kramer (K12), Deb Palmer (K12), Mary Gutierrez (K12), Joy Branham (Emory law student/SCSC), Jodi Marshall (K12), Raquel Gateda (K12), Julie Overholt (K12)

**SUMMARY OF ACTIONS:**

	<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
Motion to move to executive session	Charlie Harper	Andrew Lewis	Unanimous approved.
Motion to approve the March Board meeting minutes	Ben Brumfield	Andrew Lewis	Unanimous approved.

Motion to approve discipline/enrollment policy	Charlie Harper	Eric Cochling	Unanimous approved.
Motion to approve HOS curriculum proposal	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to adjourn Board meeting	Charlie Harper	Ben Brumfield	Unanimous approved.

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- I. Call to order
  - II. Motion to move to executive session for the purpose of consulting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings or other judicial actions brought by or against the school. Motion by Charlie Harper, seconded by Andrew Lewis
  - III. Review and approval of March 20, 2019 meeting minutes
    - A. Motion to approve by Ben Brumfield, seconded by Andrew Lewis, unanimously approved.
  - IV. 2019-20 curriculum plan
    - A. Motion to approve retention, enrollment and disciplinary policies by Charlie Harper, seconded by Eric Cochling, unanimously approved.
    - B. Motion to approve HOS Proposed 2019-2020 Curriculums, Support Curriculums, Instructional Supplemental Resources, Assessment Tools, and Delivery Platforms plan by Charlie Harper, seconded by Ben Brumfield, unanimously approved.
      - i. HOS asked to give her background and experience qualifications
      - ii. Charlie highlighted need for changes to be made to be approved at renewal next year- asked to put on record that since previous Board meeting discussion has been had regarding curriculum and could it be changed to be adequate. Currently only 17 courses aligned to GA curriculum, less than 1/3<sup>rd</sup> – that is not acceptable- significant financial difference with what currently being charged and what will be charged with new curriculum
      - iii. HOS background- graduate of Emory business school- home schooled several children- management/operations experience- familiar with public school system- researched school standards- developed plans- familiar with charter schools- has sat on several school boards for several years- proud to be HOS for GCA- her children attended GCA- 600 employees with educational degrees, various backgrounds
      - iv. Kenneth highlighted Angela’s skill, dedication, GCA team and how they support her and the due diligence she has done on curriculum. He stated that it is unfortunate that HOS has been targeted inappropriately as they want all vendors, faculty and staff to support and value our HOS. Instead of presenting problems, GCA team has come back with solutions
      - v. Andre was asked to talk about the effect on the budget in relation to curriculum changes. There is a very material impact to the budget from moving to better curricula at a significantly lower price than the price charged by K12.
      - vi. Ben wants noted for record that verification of alignment is not known- alignment does not speak to effectiveness and quality of K12’s curriculum for our students.
      - vii. Andre discussed tab 9 of the current working budget. Andre stated that we currently would have a negative deficit of \$12.5 million if we continue with K12 curriculum. K12 curriculum costs would be over \$19 million while HOS replacement curriculum deficit will only be \$5.8 million. Savings of \$13.5 million with \$1 million surplus to go with HOS proposal.

- viii. It was noted that this difference is likely underestimated due to the fact that we are using projections that are much lower than the student enrollment numbers we are actually expecting. 8,650 as opposed to 11,000 students
  - ix. Charlie wants on record that HOS has full support of GCA Board- wants all to know that Board has carefully considered all implications of this change- it was not made lightly- reference Tab 10
- V. Finance Committee Review- Andre Hopewell
- A. Reference Tab 21
    - i. GCA finance update for current month- count to date enrollment this year 11,173 9-month average- recalibrated at 9,966
    - ii. Going through fiscal year 2020 budget update- will discuss further in next finance meeting- have met with all department heads
    - iii. OPS metrics- prior months forecast for cash balance was \$11.3 million, right now at 14.3 million K12 charges at \$43.2million.
    - iv. P. 5- comparing prior forecasts to current forecasts- 9,966 prior enrollment- decrease of 63 students- student expenses have gone down \$350,000- net surplus from \$8.3 to \$8.1million.
- VI. Head of School Report – Angela Lassetter
- A. Academic progress data
    - i. Milestones testing- rates detailed under operations- Tab 19- most sessions well over 90%- incredible for virtual school- Ben notes that GCA must be applauded for getting such high attendance
    - ii. EOG tested 1<sup>st</sup> week- EOC tested 2<sup>nd</sup> week- HS teachers were able to prepare students up until testing- review sessions
  - B. Academic summary dashboard- Tab 5- please see Angela with questions- last IA not included
  - C. Enrollment
    - i. re-registration percentages available- over 90% in most grade bands
    - ii. New enrollment applications- 50% to target applications K-2, 32% to target grade 3, 46% to target grade 4, 48% grade 5, 59% grade 6, 46% grade 7, 46% grade 8, 47% grade 9, 58% grade 10, 273% grade 11, 170% grade 12
    - iii. Lottery being held by 3<sup>rd</sup> party vendor to maintain fairness and keeping waitlist through 9/1- historical record will be kept in perpetuity- thank you Jennifer Mitchell, Allison Yawn and Natasha Williams- team has worked round the clock and made enrollment seamless- this year making sure we are completely compliant
    - iv. Kenneth asked what is projected total population for 19/20 school year- Angela- October FTE count prediction around 11,000- will know better June 1- 3 month running avg
  - D. Governance Dashboard
    - i. Some areas have gone to yellow due to cross- functional monitoring visit- website right to know verbiage was botched by K12
    - ii. Best cross-function monitoring visit ever due to team- GCA staffers asked to present at Federal Programs Conference
    - iii. Handbooks with policies are being developed for board approval
    - iv. DOE reports on time
    - v. Working on hiring for next year
    - vi. Continuing to review demos on products
    - vii. Thank you, Staci, for all work with curriculums, title 20, vetting, etc.- team effort
  - E. Graduation June 1<sup>st</sup> – all invited
- VII. Next Board of Directors Meeting
- A. May 15<sup>th</sup>, 2019

B. Mike thanked all listeners- no public comment- please email feedback- [feedback@georgiacyber.org](mailto:feedback@georgiacyber.org)

VIII. ADJOURN

A. Motion to adjourn by Charlie Harper, seconded by Ben Brumfield, unanimously approved.