

The Blake Upper School Future Absence Form 2019-2020

A Future Absence Form must be completed for all planned absences from school.

For all pre-arranged absences other than religious holidays, students should expect to submit all work and take all tests/quizzes either before or immediately upon return.

Name: _____ Grade: _____ Reason for Absence: _____

Will be Absent Beginning: M T W Th F Date: _____ Time: _____

Will Return Beginning: M T W Th F Date: _____ Time: _____

I understand that this pre-arranged absence is based upon the expectation that I will take the initiative to complete the work I miss, connect with teachers about in-class content and check my courses' Canvas pages. I also understand that any work I do not complete by the date given to me (by my teacher) will not be given credit, which will lower my grade.

Parent/Guardian Signature

Student Signature

Date

Grade Dean Signature

Advisor Signature

** PLEASE RETURN THE SECTION ABOVE THE DOTTED LINE TO MS. NGUYEN **BEFORE** YOUR ABSENCE. BELOW THE DOTTED LINE IS FOR YOUR TO KEEP & TAKE WITH YOU**

Block	Course	Teachers Initials	Comments
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____