

GEORGIA CYBER ACADEMY (GCA)

BOARD OF DIRECTORS MEETING

DATE: January 16, 2019 | **TIME:** 6:00 PM – 7:30 PM; (begins at 6:10 PM)

LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC, 500 14th Street, NW, Atlanta, GA 30318

CONFERENCE CALL DIAL-IN #: 1.515.739.1469 | **ACCESS CODE:** 675050#

Blackboard: <http://tinyurl.com/GCA-Board-Room>

Attendees: Kenneth Tennyson (Board Chair), Ryan Mahoney, Charlie Harper, Ben Brumfield, Eric Cochling, Juliann McBrayer (phone) and Andrew Lewis, Erica Sitkoff

Absent: None

Board Employees/Contractors: Angela Lassetter, (HOS) Michael Kooi (Executive Director), Alexa Ross (General Counsel).

Staff Attendees: Jennifer Mitchell (Admin), Alicia Kelley (Admin), Lucretia Nolan (Admin), June Cook (Admin), Amy Brady, Amanda Seebode, Gaetane Borders, Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Michelle Todd (DHOS), Kristen Blanda (HS Admin), Kathy Harper (Admin), Aleksandra Berry (Admin), Allison Yawn (Admin), Janet Wheeler (Admin), Maria Blencowe (Communications), Karen Miller (Admin), Taylor Loyd (Admin), Kelley Hanna (Admin), Gentry Lowe (Admin), Erin Martin (Admin), Michelda Watson (Admin), Jessica Greer (Admin), Maria Waters (Admin), Donnie Brawner (Admin), Elizabeth Rose (Admin), Joan Wilson (Admin), Jennifer Hale (Admin), Maura Salberg-Griffith (Admin), Ahoba Arthur (Admin), Kelli Kelley, (Admin), Nicole Nash (Admin), Linda Duckworth (Admin), Kristin Blanda (Admin), Leah Falls (Admin), Jennifer Jarrell (Admin), Melita Wyatt (Admin), Amber Heisler (Admin), Natalie Williams (Admin), Britten Langley (Admin), Michelle Gilyard (Admin), Jessica Stubbs (Admin), Holly Bishop (Admin), Benita Sanders (Admin), Kristy Howard (Admin), Edgecombe Coun (Admin), Deb Wood (Admin), Ashley Thompson (Admin), JJ Griffin (Admin), Joy Branham (SCSC), Andre Hopewell (Admin), Sarah Saderfield (Admin)

Parents: None

Other: John Kramer (K12), Julie Overholt (K12)

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to approve the December Board meeting minutes.	Ben Brumfield	Juliann McBrayer	Unanimous approved.
Motion to approve K12 contract amendment ratification	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to amend agenda & move Charter extension approval to after executive session	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to amend June 2018 minutes to reflect approval of revision of retention policy	Charlie Harper	Eric Cochling	Unanimous approved.
Motion to move to executive session	Charlie Harper	Ben Brumfield	Unanimous approved.
Motion to approve the charter extension recommendation	Charlie Harper	Ben Brunfield	Unanimous approved.
Motion to adjourn Board meeting.	Charlie Harper	Andrew Lewis	Unanimous approved.

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- I. Call to order
 - II. Review and approval of December 16, 2018 meeting minutes
 - A. Motion to approve by Ben Brumfield, seconded by Juliann McBrayer, unanimously approved
 - III. K12 Contract amendment ratification - Mike Kooi
 - A. Contract amendment approved via email
 - B. Motion to approve contract amendment ratification, Charlie Harper, Seconded, Ben Brumfield, unanimously approved
 - IV. Charter extension approval – Mike Kooi
 - A. Motion to amend agenda & move charter extension discussion to after Executive session, Charlie Harper, Seconded, Ben Brumfield, unanimously approved
 - B. Commission meeting January 30th, 2019
 - C. Both Governing Board & Commission must approve
 - V. Funding Update – Mike Kooi
 - A. Hold harmless situation seems to have been resolved
 - B. Staff will check DOE website regularly for updated allotment sheets
 - C. DOE says new allotment sheets will be forthcoming
 - VI. Head of School Report – Angela Lassetter
 - A. Academic Performance Data update –
 - i. Attendance numbers have doubled
 - ii. Student failure rate, students will get what they earn, not automatic grade
 - iii. Data must be accurate
 - iv. Policy change to require live sessions has greatly improved attendance at live session
 - v. Students must earn flexibility and may still do so
 - vi. Currently 200 students on probation, 90 days to improve or withdraw
 - B. Enrollment update
 - i. Enrollment drives funding – 9979 as of today
 - ii. Beating initial projections
 - iii. Counseling program awesome – stronger enrollment, increased engagement
 - iv. McKinney Vento students – always eligible for enrollment
 - C. GOSA update- still D school, hope to have better grade next year
 - D. DOAA report not positive for virtual schools – based on data from previous years and does not reflect our policy changes
 - E. Monitoring visit follow-up
 - i. Commission monitoring letter – no issues but must have disciplinary officers and policy, compliance log & review process
 - F. Adding I-Ready to curriculum
 - G. HR report
 - H. OPS report
 - i. Angela working to improve format, will revise, improve tracking withdrawals
 - I. Mike mentioned that Angela was recognized by GCSA as great advocate for charter schools 2 years in row
 - J. Submissions for DOE on time, 100% compliant

- VII. Finance Update – Andre Hopewell
 - A. Net surplus or deficit, will know by 1st year
 - B. Salary, total teacher expenses down over projections
 - C. Student expenses up slightly with slightly higher than expected enrollment

- VIII. Lottery Policy – Mike Kooi
 - A. Minutes from June 2018 stated the Board revised the retention policy when it was actually the Lottery and admissions policy that was revised. Motion to amend June 2018 minutes to correctly state that the Board approved the revised Lottery and admissions policy at that meeting. Motion by Charlie Harper, seconded by Eric Cochling, unanimously approved.

- IX. Media Policy
 - A. Point of contact is Kenneth Tennyson (Board Chair)
 - B. Media statements must be in line with board policy, positive for school brand, maintain relationships, must follow GA laws

- X. Next Board of Directors Meeting
 - A. Next meeting 2/20/19

- XI. Public Comment
 - A. None

- XII. Executive Session - Motion to move to executive session for the purpose of consulting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings or other judicial actions brought by or against the school., Motion by Charlie Harper, seconded by Ben Brumfield, unanimously approved.

- XIII. Charter Extension
 - Motion to approve the charter extension by Charlie Harper, second by Ben Brumfield, unanimously approved.

- XIV. ADJOURN
 - A. Motion to adjourn by Charlie Harper, second by Andrew Lewis, unanimously approved.