

GEORGIA CYBER ACADEMY (GCA)

BOARD OF DIRECTORS MEETING

DATE: February 20, 2019 | **TIME:** 6:00 PM – 7:30 PM; (begins at 6:10 PM)

LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC, 500 14th Street, NW, Atlanta, GA 30318

CONFERENCE CALL DIAL-IN #: 1.515.739.1469 | **ACCESS CODE:** 675050#

Blackboard: <http://tinyurl.com/GCA-Board-Room>

Attendees: Kenneth Tennyson (Board Chair), Charlie Harper, Ben Brumfield, Juliann McBrayer, Andrew Lewis

Absent: Eric Cochling, Erica Sitkoff

Board Employees/Contractors: Angela Lassetter, (HOS) Michael Kooi (Executive Director), Alexa Ross (General Counsel).

Staff Attendees: Melissa Komolafe (Admin), Julie Hawkins (Admin), Jennifer Mitchell (Admin), Alicia Kelley (Admin), Rosie Lowndes (MS Admin), Maria Waters (ES Admin), Kristen Blanda (HS Admin), Aleksandra Berry (Admin), Janet Wheeler (Admin), Maria Blencowe (Communications), Taylor Loyd (Admin), Gentry Lowe (Admin), Michelda Watson (Admin), Joan Wilson (Admin), Maura Salberg-Griffith (Admin), Ahoba Arthur (Admin), Michelle Gilyard (Admin), Kristy Howard (Admin), Trina Weaver (ES Admin), Adamika Brown (COUN), Kim Boyd (FAST), Amina Ross (Admin), Jean Perpich (Admin), Millicent Pilate (FAST), Sherene Mueller (FAST), Kate Pruitt (HS Admin), Michelle Blackwell (Admin), Ingrid Bailey (ES Admin), Misty Kerr (MS Admin), Crystal Adams (MS Admin), Natalie Williams (HS Admin)

Parents: Susan Edwards, Karen Crews (SAC), Beth McCarry

Other: John Kramer (K12), Julie Overholt (K12), Rob Fortson (K12 Lobbyist), Joy Branham (Emory law student/SCSC), Belinda Haagsma (K12)

SUMMARY OF ACTIONS:

	MOTION	SECOND	VOTE
Motion to approve the January Board meeting minutes as amended.	Charlie Harper	Andrew Lewis	Unanimous approved.
Motion to move to executive session	Charlie Harper	Andrew Lewis	Unanimous approved.
Motion to adjourn Board meeting.	Andrew Lewis	Ben Brumfield	Unanimous approved.

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- I. Call to order
 - II. Review and approval of January 20, 2019 meeting minutes
 - A. Motion to approve by Charlie Harper, seconded by Andrew Lewis, unanimously approved
 - i. Please, remove Ryan Mahoney from attendee & Board list
 - III. Charter extension approval and Funding update – Michael Kooi
 - A. Charter extension approved for 1 year 1/31/19
 - i. High turnover at Commission- do not yet know how it will affect GCA or who will be appointed
 - ii. Bonnie Holiday moving to GA Charter School Association
 - B. Funding update- funding Hold Harmless for QBE but not charter school supplement

- i. \$9 Million loss in middle of school year
 - ii. Andre working on funding- if not amended in Governor's new budget there will be nothing we can legally do to undo decision
 - iii. ACTION: Follow up with lobbyists and GCSA to have Hold Harmless funding restored- requested by Andrew Lewis.
 - iv. Advocacy meeting Friday for GCSA- Mike will be calling in to express Board's concerns
- IV. Head of School Report – Angela Lassetter
- A. Academic performance/huge increases year by year to class connects, attendance
 - B. Pass rates fluctuate due to new grading- most concerned with 4th & 7th grades
 - C. Implemented new MTSS program under Ahoba Arthur, also SPED with Julie Overholt putting together new program
 - i. Will have progress monitoring data every 6 weeks to report out
 - D. Enrollment down- as of Feb 1- 9843 students
 - i. FTE count for Spring will be lower
 - ii. Class engagement- attendance
 - iii. ACTION: Review GCA policy-Student attendance & engagement or withdraw- requested by Charlie Harper, agreed by Angela Lassetter
 - iv. Being cautious this year about remediation- will be more aggressive next year
 - E. Governance Dashboard
 - i. Training board members
 - ii. Cross functional monitoring 2/21/19- We will have findings on teacher certifications but corrective actions being taken
 - F. ACTION: Vote on school calendar March Board meeting.
 - G. Graduation June 1, 2019 6:00p.m.
 - H. School Curriculum- K12 curriculum not aligned with Georgia standards, GCA considering other vendors that are better
 - i. Considerations- Alignment, pricing, engagement, contract obligations to K12
 - ii. Meeting with K12 February 28th 1:00p.m. – 3:30p.m.– Julie Overholt wants chance to show new products that are aligned. Wants to remain partners under contract.
 - iii. Cost of K12 service must be addressed
 - iv. ACTION: K12 meeting/presentation before deciding on new GCA curriculum & vendor, including side by side comparisons-Angela deadline to decide March 31st Improvements in ES due to curriculum changes.
 - v. Make sure all product surveys of teachers, students, parents, staff, etc. are documented
 - vi. New curriculum suggestions items/information presented by Angela to GCA Board does not indicate a Board vote- it is for consideration only. Andrew Lewis wants to make sure this goes on record so there is no confusion.
 - vii. Must consider legal/contractual obligations to K12, would we still owe K12 money- must be considered before Board makes decision
- V. Academic Oversight- Juliann McBrayer
- A. Curriculum cost comparison as previously requested
 - B. Research projects- formal policy needed to protect GCA
 - i. Possible partnership with other universities
 - C. Retention policy improvements
- VI. Finance Committee- Kenneth Tennyson, Andre Hopewell
- A. Congratulated Andre for officially joining GCA as CFO
 - B. Forecast will change due to funding changes
 - C. 3 Consecutive years passing CPF framework scores

- D. Financial planning, reporting and monitoring- Mid March will get info from other departments when planning for budget next year
- E. Financial compliance- Cross functional monitoring 2/21/19- must present GCA budget, etc.
- F. Financial policy updated last semester-
 - i. Will submit all updates for approval by Board over next couple of meetings
 - ii. Per commission, must tighten up policy
 - iii. Allocated funds must go to intended source
- G. Surplus/increase \$500,000
- VII. Next Board of Directors Meeting
 - A. Next meeting 3/20/19
 - B. Angela out of town April 24th – 28th – will not be available- please see Mike with any issues
- VIII. Public Comment
 - A. Beth McCamy (parent)- Claims she did not get survey, gave suggestion on doing survey in future, does not like multiple log ins, would prefer PE or other activity instead of added hour of school
 - B. Thank you for speaking at Capitol Day
 - C. Feels parents should have more of a say in curriculum choices because they have voted, supported and choose to attend GCA
 - D. Feels communication between GCA staff & parents unclear- staff changes without notice, changes in courses also stressful for children
 - E. Feels some work has no value- should be content over quantity
- IX. Motion to move to executive session for the purpose of consulting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings or other judicial actions brought by or against the school., Motion by Charlie Harper, seconded by Ben Brumfield, unanimously approved.
- X. Executive Session
- XI. Charter Extension
 - Motion to approve the charter extension by Charlie Harper, second by Andrew Lewis, unanimously approved.
- XII. ADJOURN
 - A. Motion to adjourn by Andrew Lewis, second by Ben Brumfield, unanimously approved.