

Guardians for Overseas Pupils

It is a legal requirement that all pupils living overseas should have a guardian in this country. They will act *in loco parentis* to the pupil:

1. in cases of illness or disciplinary matters
2. to provide a home for half-term Exeats and holidays when the pupil is unable to go home
3. to deal with their arrival at or departure from airports, as necessary
4. to be involved with any visa renewals or replacement BRP issues that may arise during term time.

Usually we would expect this person to be over 25. Guardians are always welcome at the School and are encouraged to take as much interest in their wards as the parents require them to.

If you do not know of a suitable person who is able to act as a guardian, we will be happy to put you in touch with a professional agency known to the School.

Passports and Visas

Careful note should be taken of any conditions which are attached to a pupil's passport at immigration and visas must be kept up to date.

Students living outside the EU should consult the Home Office UK Visas and Immigration website www.gov.uk to find out whether a student visa is required, and, if so, how to apply for one in your country of residence.

Passports should be given to the Housemaster or Housemistress for safe keeping.

Appointment of a Guardian for Overseas Pupils

The form below should be completed both by the parents and the guardian and returned as soon as possible to the Admissions Office at Oakham School Chapel Close, Oakham, Rutland LE15 6DT.

Pupil's Name

Parent(s)' Name(s)

I/we confirm that I/we have asked the person named below to act *in loco parentis* for my/our child whilst I am/we are overseas.

Parent's Signature

Date

Please tick as appropriate

I would like my child's Guardian to receive the following information:

- School reports
- Information regarding Parent Teacher Meetings

I confirm, as Guardian of the pupil named above, that I am prepared to act *in loco parentis* to the pupil in cases of illness or disciplinary matters, to provide a home for the pupil for half-term Exeats and holidays when the pupil is unable to go home, to deal with their arrival at or departure from airports, as necessary and to be involved with any visa renewals or replacement BRP issues that may arise during term time.

Guardian's signature

Date

Name of Guardian

Address of Guardian

Post Code

Home telephone

Mobile

Email