

PROCEDURESAcceptable Use

Introduction

The purpose of all digital communications at Wyandotte Public Schools is to facilitate communications and collaboration in support of student learning. All use of digital communication will comply with the Children's Internet Protection Act. Use of District provided digital communications, as well as an individual's personal digital communication device(s) while on school property, will be subject to all Policies and Procedures of the District.

To remain eligible as users, staff, students, volunteers, and others use of digital information must be in support of and consistent with the educational objectives of the District. Access is a privilege, not a right and entails responsibility. Users should expect that files are not private. Digital messages and files stored on computers and digital devices will be treated like all school property and subject to search. Accordingly, the Board of Education authorizes the Superintendent or designee to search or examine messages and file contents found on computers and digital devices being used on District property, when there is reasonable suspicion, or when a reasonable educator would conduct such a search, at any time, without notice, and without staff, parental/guardianship, or pupil consent.

Acceptable Use

In making decisions regarding staff and student access to digital communication, Wyandotte Public Schools considers its own stated educational mission, goals, and objectives. Digital information, collaboration and research skills are now fundamental for work and for preparing students to be lifelong learners. Access to digital communication enables staff and students to facilitate learning and enhance educational exchange. The District expects that faculty will blend thoughtful use of digital communication throughout the curriculum while also providing guidance and instruction to students in its use as stated in the Michigan Educational Technology Standards. Participation in any type of collaborative media tool for the purpose of student learning will be governed by District Policies and Procedures. Otherwise, participation in collaborative media tools while on school computers is strictly prohibited.

Outside of school, parents and guardians bear responsibility for the same guidance of digital communication use as they do with information sources such as television, telephones, radio, movies, and other forms of media.

All students must sign an Acceptable Use Form prior to being assigned a Network user ID and will abide by all District Policies and Procedures. Any individual signing on to District provided digital communication access must accept the District's AUP prior to use. Student use of District-provided digital communication access is considered an

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extension of school property; therefore, behavior is subject to Wyandotte Public Schools Student Code of Conduct. Individuals who violate Policies and Procedures governing digital communication usage and/or the Student Code of Conduct will be subject to disciplinary actions

Unacceptable Use

The following uses of digital communication are not permitted while using any digital communication devices while on school property:

1. Access, upload, download, or distribute pornographic, obscene, or sexually explicit material.
2. Transmit obscene, abusive, sexually explicit, slanderous, cyber bullying, or threatening language.
3. Violate any local, state, or federal statute.
4. Vandalize, damage, or disable the property of another individual or organization.
5. Access another individual's materials, information, or files without permission.
6. Use network resources for recreational purposes when such use puts a stress on network resources.
7. Violate copyright or otherwise use the intellectual property of another individual or organization without permission.

Disciplinary Action

Any violation of District Policy or Procedures may result in loss of District provided access to digital communications and/or confiscation of personal digital communication devices. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may become involved. The intent of these Procedures is to make clear which uses are and are not appropriate, but not to exhaustively enumerate all such possible uses. Using the guidelines given above, Wyandotte Public Schools may at any time make determination that particular uses are or are not appropriate. The District will investigate complaints and/or possible inappropriate use. In the course of investigating complaints, District staff will safeguard the privacy of all parties.

Reliability

Wyandotte Public Schools makes no warranties of any kind, neither expressed nor implied, for the digital communication access it provides. The District will not be responsible for any damages users suffer, including—but not limited to—loss of data resulting from delays or interruptions in service. The District will not be responsible for the accuracy, nature, or quality of information stored on District servers or information gathered through District-provided digital communication access. The District will not be responsible for personal property used to access District networks or for District-provided

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digital communication access. The District will not be responsible for unauthorized financial obligations resulting from District-provided access to the digital communication.

Acceptable Use Agreements

Prior to allowing any student access to the District’s digital communications, or allowing students to bring personal electronic communication devices on school property; parents and students must sign the following Acceptable Use Procedures statement and Electronic Communication Devices statement:

ACCEPTABLE USE PROCEDURES:
 We acknowledge that as a parent/guardian and a student enrolled in WPS that we have read the Acceptable Use Procedures and Electronic Communication Procedures incorporated within this document. We realize the use of digital communications is a privilege not a right, must comply with the Children’s Internet Protection Act, and we are aware that misuse of digital communications while on school property may result in loss of privileges and discipline as outlined in the District Policies and Procedures.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

ELECTRONIC COMMUNICATION DEVICES:
 WPS permits students to possess, but not use inappropriately, or without permission, electronic communication devices (ECD’s), such as cellular phones, and laptops, subject to the provisions of the Student Code of Conduct, the Acceptable Use Policy and Procedures, the Children’s Internet Protection Act, and the Electronic Communications Devices Procedures (located in the Student Code of Conduct Procedures). Parents who permit students to bring ECD’s to school and students who bring ECD’s to school, by doing so: consent to permit District personnel to confiscate ECD’s used in violation of Policies and Procedures; and, consent to permit school personnel to search the contents of ECD’s, regardless of whether a particular ECD was used in violation of Policies and Procedures. Thus, parents and students have no legitimate expectation of privacy in the contents of ECD’s possessed by students on District premises. WPS is not responsible for lost or stolen ECD’s brought on District premises.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____