

**Procedures****School Safety Information & Emergency Situations**

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The Board of Education charges the Superintendent with the development of procedures to ensure the safety of its students and staff members through the reporting of school crime and violence to appropriate law enforcement officials, and situations such as fires, tornadoes, severe weather, and other emergency situations. The Superintendent shall work in cooperation with police and fire departments concerning emergency situations that affect the safety, health and welfare of the District's students and staff.

In order to maintain a safe and secure school environment, the District must have access to community information concerning school crime and violence. The Superintendent is hereby designated as the official District contact person for receiving information from law enforcement, prosecutors, and courts relative to any matters concerning school crime and violence affecting the School District of the City of Wyandotte. The Superintendent shall see that a file of all incident reports or law enforcement records is kept in accordance with law and the Statewide School Safety Information Policy.

It shall be the responsibility of the Superintendent, or designee, to set appropriate meetings with representatives of the community regarding the implementation of the Statewide School Safety Information Policy, and to call an annual meeting to review the effectiveness of the procedures developed for the reporting of school crime and responses to school emergencies.