

**PROCEDURES**Personal Electronic Devices

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The School District reserves the right to prohibit the possession or use of personal electronic devices on School District property or at School District-related functions. For purposes of these Procedures, “personal electronic device” means a privately owned device that is used for audio, video or text communications.

Students are permitted to use personal electronic devices (PED) as follows:

- Before and after the regular school day.
- As directed by a teacher or other professional staff member for educational purposes.

Students may possess personal electronic devices on their person but the devices must be powered off and kept out of sight in backpacks/purses or lockers except during the times as specified per building level in the “Personal Electronic Devices Procedures”.

The Superintendent may develop procedures to further control student possession and use of personal electronic devices.

**All Schools**

Student use of Personal Electronic Devices (PED) in instructional areas will be at the discretion of the teacher supervising that classroom or area.

Possession of a PED by a student is a privilege which may be forfeited by any student who fails to abide by the terms of these procedures, or otherwise engages in misuse of this privilege.

Students found in violation of these Procedures will have their PED immediately confiscated and discipline will be administered. Discipline ranges from parent contact through suspension, as determined by administration. Refusal to hand over device or cell phone to school staff can result in an immediate suspension.

Cell phones are the responsibility of the student. It is in the student’s best interest to treat his or her belongings with respect and protect them to prevent theft or damage. At no time shall the District be responsible for the loss, theft, or damage to Personal Electronic Devices.

**Prohibited activities**

- Devices that are capable of capturing images, electronic or otherwise, are prohibited from use in bathrooms or locker rooms, even at another school district.
- Certain behaviors related to cell phone use are unacceptable at all times, not only during the school day, but in general society as well. These behaviors include, but

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are not limited to, threats, photos without permission, sexting, plagiarism, cheating, and copyright violation. These behaviors can all result in disciplinary consequences as well as potential legal charges.

**Elementary/Middle School**

A student may possess a PED in school, on school property, at after-school activities and at school-related functions, provided that during school hours the PED remains off and stored out of sight in backpacks/purses or lockers.

**High School**

Students may use PEDs before and after school, during their lunch break, in between classes, during after school activities (e.g. extra-curricular activities), and/or at school-related functions. (Students will be considered “in class” once the bell rings.) This use is acceptable as long as it does not create a distraction, disruption or otherwise interfere with the educational environment.