



## PART-TIME ENGLISH TEACHER (Contracted Position)

### PARKLAND HIGH SCHOOL

---

Parkland School District is seeking a knowledgeable and motivated individual to fill the position of part-time English Teacher at Parkland High School. This is a contracted position.

Appropriate PDE Certification Required

#### **Deadline to apply: Friday, September 6, 2019**

In order to be considered for this position, a completed credential file must be submitted to the district by the deadline date indicated on the posting. A credential file includes the following:

1. Letter of application outlining the position for which you would like to be considered.
2. [Pennsylvania State Standard Application](#).
3. A copy of an updated resume
4. Copy of your FBI fingerprinting registration ID number - Apply online at <https://uenroll.identogo.com> – our school service code is: **1KG6XN**
5. Copy of Criminal History Check, Act 34. Apply online via the “epatch” system at <https://epatch.state.pa.us/Home.jsp>
6. Copy of PA Child Abuse History Clearance, Act 151. Apply online at <https://www.compass.state.pa.us/CWIS>
1. Act 168: Sexual Misconduct/Abuse Disclosure Release **APPLICANT MUST COMPLETE THIS FORM FOR THEIR CURRENT EMPLOYER AS WELL AS ONE FOR EACH FORMER EMPLOYER WHERE THE APPLICANT WAS EMPLOYED IN A POSITION HAVING DIRECT CONTACT WITH CHILDREN.** Applicant is to complete page one and sign the top of page 2 and include with application. It is NOT to be sent to your former employer by you, the applicant. [SEXUAL MISCONDUCT/ABUSE DISCLOSURE RELEASE FORM](#)
7. Copies of college transcripts from all schools attended. (photocopies of transcripts acceptable).
8. Two (2) recent Letters of Recommendation from former supervisors.

**IMPORTANT NOTE: Please visit [Clearances – How to Apply](#) for instructions on how to apply for clearances.** Application materials should be directed to: Pamela Kelly, Director of HR, Parkland School District, 1210 Springhouse Rd., Allentown, PA 18104, or via email in PDF format to [hr@parklandsd.org](mailto:hr@parklandsd.org)