



Course Audit Form

Student Name: _____ ID#: _____
(Last) (First) (Middle)

Course Id-Section: _____ Year: _____ Term: _____
(Example: ENG 101-01)

Student Signature: _____

Instructor's Signature: _____

Students may audit courses with the permission of the professor and the Registrar. If the student is part-time, the audit fee is charged. This fee (\$420 for 2019-20) is nonrefundable if the student withdraws from the course for any reason. Students may change audit status to credit status only within the first four weeks of the semester and upon additional payment of tuition required for part-time credit, if applicable. A for-credit course may not be changed to audit status once the mid-semester date has passed. This change requires approval of the professor and the Registrar.

For Registrar's Use Only

Processed By: _____ Date: _____
Signature from Registrar's Office

For Business Office: Audit Fee Paid on _____
Date