

Colegio Franklin Delano Roosevelt
The American School of Lima
Middle School Principal Vacancy beginning 2020-21

Colegio Roosevelt includes an overall student community of nearly 1800 students. In 2019-20, 390 of those are in grades 6-8 overseen by the Middle School Principal.

The Middle School Principal is assisted by an associate principal and other learning leaders as well as a very talented staff of teachers and teacher assistants. The school curriculum and instructional models are currently based upon Common Core, NGSS, and other American curricula while preparing students to elect the International Baccalaureate Diploma in grade 11. The current principal has experienced five very successful years at Colegio Roosevelt.

HISTORY

Colegio Roosevelt first opened its doors to students in 1946. Established by business persons in order to serve the needs of those in the community desiring a college-preparatory American-style curriculum. Roosevelt has truly become one of the leading international schools in South America and the world. Roosevelt stays true to its American tradition and has changed over the years to support a population evenly represented by international and local students.

Roosevelt is a non-profit school supported by tuition and fees. The school is accredited through AdvancED (formerly the Southern Association of Colleges and Schools), the Peruvian Ministry of Education, and the International Baccalaureate Diploma Program.

Colegio Roosevelt has recently reaffirmed the Mission and Core Values, statements that strongly guide the educational efforts and the strategic objectives of the school.

Mission

The mission of Colegio Franklin Delano Roosevelt is to empower its students to pursue their passion for learning, lead lives of integrity and create socially responsible solutions.

Core Values

We believe that:

1. embracing diversity sustains and enriches life
2. service develops the individual and builds community
3. experience is the most profound source of learning
4. each person has the potential to contribute
5. individual integrity is fundamental to a healthy community
6. choice empowers
7. survival of humanity depends on the health of the environment

Colegio Roosevelt has become well-known as the leading international school in Peru. This reputation is earned each year through the quality of the staff members, the collaboration with parents and community members, a strong commitment to cutting-edge educational practices, outstanding assessment results, very impressive matriculation of students to the best universities in the world... and the students with their obvious enjoyment of the learning atmosphere at Roosevelt.

The school boasts one of the finest English language media centers in South America, a deep commitment to the appropriate integration of educational technology, and excellent facilities for early childhood, performing arts, swimming, physical education and outdoor education.

The school has been aggressively implementing a master plan for classroom facility improvements. New facilities include Roosevelt Commons, Roosevelt Elementary School, an all-weather track and field, an underground parking facility and many outdoor education area improvements.

More information on Colegio Franklin Delano Roosevelt may be found on our website at www.amersol.edu.pe. **To apply for this position please send a single pdf which includes a CV and cover letter as well as CV of accompanying partner to adminsearch@amersol.edu.pe.** Please include your experience with Middle School best practices, your work in an American School and, if you have dependent children traveling with you, give current grade levels and ages.

ANTICIPATED TIMELINE:

September 1-27 Advertisement/Application Period

September 27 - Application Deadline

September 30 - October 13 First round - Candidate screening - initial interviews

October 18-20 Second round - Semifinalist candidate skype interviews

October 28-30 On site visits of finalists

LIMA AND PERU

Lima is the capital city of Peru, one of the cradles of the earliest civilizations on Earth. Lima is located on the Pacific Coast in an unusual semi-arid desert. The climate is mild despite its tropical location. The city was founded in 1535 by Francisco Pizarro following the Spanish conquest of the Incas. The history and archaeology of Lima and Peru are fascinating with strong indigenous influences blending with the Spanish traditions and culture.

Today, Lima boasts approximately 13 million inhabitants and has become a bustling Latin American metropolis complete with all of the opportunities of a modern global center of business and commerce.

The arts scene is alive and well. Museums abound. The meteoric rise of Peruvian cuisine on the world scene makes for unlimited possibilities for dining and cooking.

Sprinkled among all of the new growth are ancient ruins from the time of the Incas and well before. Many cultures pre-dated the Incas and their foundations are still being explored and understood by the Peruvian and outside world.

Peru can be considered among the most diverse ecologies in the world with an inordinate number of bioclimates. The coastal desert quickly rises into the massive Andean ranges. Atop these gigantic mountains lie fertile valleys where agricultural pursuits have formed the basis for ancient and modern societies. Travelers descend the eastern slope of the Andes into the deep jungle that spawns the Amazon River Basin, with the richest variety of flora and fauna and fascinating villages.

**COLEGIO FRANKLIN DELANO ROOSEVELT
JOB DESCRIPTION**

POSITION: PRINCIPAL
REPORTS TO: Superintendent
INTERFACES WITH: Superintendent, Administrators, Faculty, students, parents, colleagues and the general School community
SUPERVISES: Assigned faculty and support personnel

PRIMARY GOAL:

The Principal shall pledge his/her commitment to provide leadership, organizational and management skills to successfully guide School programs that will ensure academic excellence and that each student achieves success, develops positive self-esteem and desire for life-long learning in an environment of respect and trust, following Board policy and in line with the School's mission statement.

MAJOR FUNCTIONS:

1. To commit time and leadership to the successful implementation of the School's academic plan.
2. To ensure that all teachers and support staff have a clear understanding of their performance expectations.
3. To establish a willingness to be a "mentor" to all faculty as well as support their professional growth and career advancement.
4. To demonstrate role-model traits that enable others to recognize the Principal as a leader of leaders.
5. To instill a sense of common purpose and common pursuit toward consensus goals with regards to the decision-making process.
6. To communicate effectively with students, faculty, parents, colleagues and in the community (i.e. verbal, nonverbal and written communication).
7. To seek the involvement of faculty and parents in a wide variety of School activities; to actively promote and support a parent volunteer program.
8. To ensure that curriculum documentation spells out what the students are to learn and what the teacher should be teaching.
9. To gather validating information that helps determine whether curriculum and instructional goals and student performance outcomes are being met.
10. To create an efficient productive and caring building atmosphere where all students (and faculty) have the opportunity to be recognized for their best efforts.
11. To ensure that all of the School's resources are identified and being used to serve students and faculty members alike; help both to reach their full performance potential.

12. To successfully manage the parent and faculty political pressure that will come with the assignment; the political dynamics of a parent-elected Board of Directors.
13. To assume the responsibility for sound financial management including accurate program budget planning and fiscal accountability.
14. To have a personal commitment to seek constant professional learning and professional growth; to also be a life-long learner
15. To accept the importance and necessity of attending after school student activity programs and parent events.
16. To willingly take on all responsibility for the “mechanics” of the assignment; activities such as building a master class schedule, accurate record keeping, office accounting, etc.
17. To carefully review all student admission applications in accordance with policies established by the Board.
18. To establish annual work objectives consistent with the School’s objectives and accepted program direction.
19. To establish a program of evaluation for staff based on goals previously set.
20. To provide recognition for outstanding professional service.
21. To perform other activities as might be required for the general welfare of the School and/or as requested by the Superintendent.

QUALIFICATIONS:

- Current teacher and Principal certification.
- Master’s Degree (Educational Administration preferred).
- Teaching and administration experience.
- Demonstrated successful leadership, organization and management skills.
- Professional commitment to successfully implement an enriched American and Peruvian curriculum.
- A strong work ethic and willingness to contribute to the general welfare of the total School program and School community.