

### How do I enroll my child in St. Francis Area Schools if I am not a resident of the district?

We would love to have your child enroll! Here is what you will need to do:

Please fill out both forms for each student—Nonresident Agreement Form and Minnesota Department of Education Statewide Enrollment Options Form. These forms can be found on our website [www.isd15.org](http://www.isd15.org), click on Parents and then Enrollment.

**Return forms to the desired school:**

- Cedar Creek Elementary School  
21108 Polk Street NE  
East Bethel MN 55011
- East Bethel Community School  
21210 Polk Street NE  
East Bethel MN 55011
- St. Francis Elementary School  
22919 St. Francis Boulevard NW  
St. Francis MN 55070

**Or send (mail, email or fax) to:**

District Office • St. Francis Area Schools  
4115 Ambassador Boulevard NW  
St. Francis MN 55070

Attention: Kara Merrifield  
Email: [kara.merrifield@isd15.org](mailto:kara.merrifield@isd15.org)  
Fax: 763-753-4693  
For more information, call 763-753-7049.

Deadline to return forms is January 15. We will accept forms after that date provided there is space available at the schools. St. Francis Area Schools will notify parents/guardians by February 15 (or no more than 30 days after receiving applications that come later) of approval or disapproval of application.

Families must accept or decline the offer by March 1 (or 15 days after notification). After receipt of commitment to attend, the nonresident district must notify the resident district by March 15 (or 60 days after initial receipt if form filed after January 15) of the student's intent to enroll.

Transportation will be provided by parent or guardian.

For additional information please refer to ISD15 School Board Policy 409 Enrollment of Nonresident students.