

A Jesuit, Catholic School of Excellence

## Prep student drop off and pick up procedure

In the interest of <u>safety</u> and <u>efficiency</u> we would like to make you aware of the procedure for student drop off and pick up.

In the upper (M-1) lot, please MAINTAIN TWO (2) LANES, AND PULL FORWARD, USING ALL AVAILABLE SPACE. Hug the curb to the right, or pull tight against the parked vehicles on the left, leaving a center lane for vehicles to exit (see attached). If you observe vehicles behind you overflowing on to N. Benson Road, PLEASE continue straight down Murphy Road, and wait in an alternate location, out of the way of exiting vehicles, until the bulk of the traffic disperses. Circle around and return for your student when traffic clears in approximately 3mins. DO NOT STOP at the gate!

Drop off and pick up is **NOT PERMITTED** on Loyola Drive, in front of the school (near the check point), anywhere on McInnes Road (Prep Ally), or anywhere on North Benson Road.

Following this procedure is <u>critical</u> to keep students safe and traffic flowing efficiently during these times.

The Department of Public Safety will strictly enforce the <u>NO LEFT TURN</u>, including, Entrances <u>and Exits</u>, in and out of the upper and lower Prep lots. Enforcement efforts are determined by traffic volume, not a specific time. There are no set times posted as dismissal times may vary for severe weather departures. Follow this procedure for delayed openings and early dismissals as well.

Please remind students to ALWAYS use crosswalks!

Please do not stop to question officers who are directing traffic during these times. Your cooperation and understanding is appreciated. Any questions should be directed to Capt. Ficko, DPS 203-254-4090.

