



400 South Second Street  
Renton, WA 98057  
p: 425.204.3400  
f: 425.204.3412

**Code of Conduct**

*Pride, Tradition and Excellence*

*This handbook belongs to:*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

## WELCOME

Welcome to Renton High School for another exciting school year. RHS has a rich history and is excited you are part of our school which embodies our motto: **"Pride, Tradition, and Excellence."** We have a dedicated and professional staff that is committed to supporting you in making your high school experience enjoyable, successful, and rewarding.

Our longstanding tradition of excellence extends beyond the classroom to activities, arts, and athletics. **We encourage each student to take advantage of our excellent extra-curricular programs and get involved with at least one sport or activity outside of your studies.** Participating in extra-curricular activities will help you realize your full potential and have a well-rounded high school experience.

Please take the time to review this handbook. It is designed to answer many questions and help you enjoy a successful year. Move forward with Pride, honor our Tradition, and achieve Excellence.

*Giovanna San Martin*  
Principal

*Susannah Woehr*  
Assistant Principal

*Aleta Konkol*  
Assistant Principal

*Rashaad Powell*  
Dean of Students

*Malcolm Collie*  
IB Coordinator

RENTON HIGH SCHOOL MOTTO  
*Pride, Tradition, and Excellence*

RENTON HIGH SCHOOL VISION  
STATEMENT  
*Reaching our potential. . .  
Transforming our world. . .*

### ALMA MATER

Midst the leafy trees surrounding,  
'neath the spacious skies,  
Stands alone our Hall of Wisdom,  
Knowledge great and wise.

Sing her honors,  
Praise her greatness,  
Shout them to the skies.  
Hail to thee our Alma Mater  
Hail to Renton High.

### RENTON HIGH SCHOOL MISSION STATEMENT

Renton High School aims to provide effective instruction and support services to enable students to acquire 21<sup>st</sup> century skills, develop international mind-set, enhance knowledge, and nurture the ability to make thoughtful decisions. Our students will graduate:

- on-time,
- empowered to be successful in a college, technical or professional program,
- prepared to compete in the global workforce, and
- ready to serve our pluralistic community.

### SCHOOL FIGHT SONG

Go Renton High School  
on to victory!  
We will back you all the while  
if you will strive and fight.

We'll sing those glories of Renton  
as we down the foes.

Come on let's "show" 'em  
Renton Indians  
on to victory we'll go.

**IMPORTANT PHONE NUMBERS**

**ADMINISTRATION**

<i>Principal</i>	Giovanna San Martin	425.204.3401
<i>Assistant Principals:</i>		
(Gr. 11,12) & Athletics	Aleta Konkol	425.204.3411
(Gr. 09, 10) & Activities	Susannah Woehr	425.204.3461
<i>IB Coordinator:</i>	Malcolm Collie	425.204.3417
<i>Dean of Students:</i>	Rashaad Powell	425.204.3413
<i>Main Office:</i>	Dan Villalobos	425.204.3401
<i>Activities Office/Bookkeeper:</i>		
	Stephanie Carlson	425.204.3421
<i>Athletic Office:</i>	Carmen Dewey	425.204.3418
<i>Attendance Office:</i>	Lisa Roberson	425.204.3410
<i>ISI:</i>	Jane Murphy	425.204.3416
<i>Counseling Office</i>		
<i>Counselor 10-12, A-F:</i>	Crystal Wetzel	425.204.3430
<i>Counselor 10-12, G-N:</i>	Tim White	425.204.3431
<i>Counselor 10-12, O-Z:</i>	Krsto Budech	425.204.3432
<i>Gr. 9 Counselor:</i>	Blaise Pike	425.204.3433
<i>Communities in Schools:</i>	Tyrell Laury	425-204-3532
	Glee Hayward	425-204-3532
<i>Secretary:</i>	Linda Pappas-Stallman	425.204.3475
<i>Head Registrar:</i>	Amanda Cathcart	425.204.3434
<i>Assistant Registrar:</i>	Ilene Bale	425.204.3435
<i>School Librarian:</i>	Vanessa Barut Del-Fierro	425.204.3406
<i>Career Center:</i>	Nichola Fulmer	425.204.3524
<i>Work Base Learning Coordinator:</i>	Terry Derrig	206.940.5720
<i>School Nurse:</i>	Celeste Dillard	425.204.3402
<i>Psychologist:</i>	Sandra Riano	425.204.3493
	Career Center	
<i>Security:</i>	Earl Cheatham	425.204.3462
	Farley Haruo	425.204.3462
<i>School Cafeteria:</i>	Tiffani Allen	425.204.3441
<i>Head Custodian:</i>	Jim Pullis	425.204.3404

**RENTON SCHOOL DISTRICT**

*Superintendent*

Dr. Damien Pattenaude	425.204.2340
<i>Area Chief</i>	
Vickie Damon	425.204.2459
<i>Community Relations</i>	
Randy Matheson	425.204.2345
<i>Attendance Liaison</i>	
Marsha Linn	425.204.2359
<i>Transportation</i>	
	425.204.4455

**ASSISTANCE DIRECTORY**

**ACTIVITIES OFFICE**

- Associated Student Body
- ASB Budgets and Finance
- Clubs and Activities
- Fundraisers
- Fines – Athletics/ASB

**ATHLETIC OFFICE**

- Athletic Clearances
- Athletic Scheduling
- Gym Usage/Rentals
- Parking Permits
- Student Insurance

**ATTENDANCE OFFICE**

- Attendance
- Late Arrival (check-in)
- Leaving Campus (check out)
- Leave of Absence
- Lost and Found

**CAREER CENTER**

- Career Training
- Scholarships
- College-Financial Aid
- College Information
- Vocational Programs

**COUNSELING OFFICE**

- Graduation Requirements
- Report Cards
- Student Records
- Scheduling for Classes
- New Student Registration
- Running Start
- Withdrawals

**STUDENT FEES**

<b>ASB Card</b>	30.00
Replacement ID Card	5.00

**Yearbook**

with ASB	40.00
w/o ASB	45.00

*-Yearbook prices increase in December*

**Food Services**

Student Breakfast	1.50
Student Lunch	3.00
Milk Only	.50
Adult Lunch	3.50

PSAT/SAT/ACT/AP Testing Information  
 Please visit: [www.collegeboard.com](http://www.collegeboard.com)

**ATHLETIC FEES**

**Athletic Participation Fee** (for one school year)

Per Sport	75.00
Maximum per student	150.00
Maximum per family	225.00

**Athletic Participation Fee** (for one school year) –  
 Free/Reduced Lunch

Per Sport	37.50
Maximum per student	75.00
Maximum per family	112.50

**Athletic Events**

(Admission to regular season games/meets)

Adult	6.00
Student w/o ASB	6.00
Student with ASB (home game)	free
Student with ASB (away game)	4.00
Youth (5 – 12 years old)	4.00
Senior Citizen (62 and over or Child under 5)	2.00
Visiting Student with ASB	4.00
Visiting Student w/o ASB	6.00

**NOTE:** A student is one who has a current ASB card from an elementary, middle, or high school.

*(The fees listed on this page were current as of this printing; some fees may change without notice.)*

## RHS Trimester Bell Schedule 2018-2019

### Monday-Thursday

1 <sup>st</sup> period	7:20 – 8:30
2 <sup>nd</sup> period	8:35 – 9:45
3 <sup>rd</sup> period	9:50 – 11:05
Lunch	11:05 – 11:35
4 <sup>th</sup> period	11:40 – 12:50
5 <sup>th</sup> period	12:55 – 2:03

### Friday (With Advisory)

1 <sup>st</sup> period	8:50 – 9:35
2 <sup>nd</sup> period	9:40 – 10:25
Advisory	10:30 – 11:00
3 <sup>rd</sup> period	11:05 – 11:53
Lunch	11:53 – 12:23
4 <sup>th</sup> period	12:28 – 1:13
5 <sup>th</sup> period	1:18 – 2:03

### Friday (Without Advisory)

1 <sup>st</sup> period	8:50 – 9:42
2 <sup>nd</sup> period	9:47 – 10:39
3 <sup>rd</sup> period	10:44 – 11:40
Lunch	11:40 – 12:10
4 <sup>th</sup> period	12:15 – 1:07
5 <sup>th</sup> period	1:12 – 2:03

**ACCIDENTS** – All accidents are to be reported immediately to a teacher or staff member. All accidents occurring in the school building, on school property, or at any school sponsored activity must be reported to the School Nurse and/or to the Secretary in the Main Office as soon as possible. When necessary, parents will be contacted using the information provided on the “Emergency Contact Sheet”. As contact information changes, please notify the Counseling Secretary.

**BUS TRANSPORTATION** – Students are to ride regularly scheduled buses unless special arrangements are made ahead of time with the bus supervisor. The driver is in full charge of the bus and students. Students must obey the driver promptly and willingly. Rules for riding school buses will be made available to bus riders and must be followed. Questions or concerns, please contact the District Transportation Office at 425.204.4455. See Transportation Expectations on page 22.

### Assemblies

Assemblies are typically held during advisory or as an assembly schedule in the afternoon. Assemblies may be scheduled or changed throughout the year. Changes or additions will be noted in the bulletin and/or on the website. On scheduled **MORNING** Friday assemblies, we will use the following schedule:

Period 1	08:50 – 09:28
Period 2	09:33 – 10:11
Assembly	10:11 – 11:16
Period 3	11:21 – 12:03*
Lunch	12:04 – 12:34
Period 4	12:39 – 01:18
Period 5	01:23 – 02:03

Scheduled Friday assemblies will be held on (subject to change): 9/14/18, 10/5/18, 12/21/18, 1/18/19, 3/29/19. We will use the following schedule:

On scheduled **AFTERNOON** Friday assemblies, we will use the following schedule:

Period 1	08:50 – 09:30
Period 2	09:35 – 10:15
Period 3	10:20 – 11:05*
Lunch	11:05 – 11:35
Period 4	11:40 – 12:20
Period 5	12:25 – 01:05
Assembly	01:05 – 02:03

**CAFETERIA** – Food must be consumed in the Cafeteria or Commons ONLY. No food is allowed on the 2<sup>nd</sup>/3<sup>rd</sup> floors or in classrooms. Respecting and maintaining a clean Commons is the responsibility of every Renton student and staff member. By opening the Commons, the expectation is that no students will be in the hallways and stairwells during lunch. Please clean-up after yourself. The Cafeteria will be open from 6:50 a.m. to 7:15 a.m. for breakfast and lunch according to the lunch schedule. Renton High School’s cafeteria has been set up to serve a wide variety of choices daily.

- *Line 1 Choice of 3 different grilled items* - served with milk and a trip through the salad bar
- *Line 2 Pizza or Burrito* - served with milk and a trip through the salad bar
- *Line 3 Hot Entrée or Cold Deli Sandwiches* - served with milk and a trip through the salad bar

A prepayment plan (check or cash) is offered or students can pay as they go. **Reminder: Debts from the previous**

*year from any Renton school will show up on a student's account.* Each student will have their own individual PIN# and this PIN # should not be shared.

**COMMONS** – The Commons is available to all students before school, during lunch, and after school until 2:10 p.m. Students must exit the building at 2:30 p.m. unless they are attending a supervised academic support/intervention, activity, or athletic related event. Students may not stay at RHS after school unsupervised in the hallways or commons.

**COMPUTER LABS** – Renton has two computer labs. Labs are available for student use, daily, shortly before school and shortly after school. Please check with the computer lab for posted, regular hours. During class time, student access is restricted by availability and teacher consent. All students entering Renton must sign a *RSD Internet User Agreement* (with Parental/Guardian permission if under 18) before being allowed Internet access.

School computers are intended for school-related activities. Inappropriate computer usage will result in disciplinary consequences including the immediate suspension of student internet access and/or student account pending an investigation and parent-teacher conference.

First Offense: Loss of computer privileges for the remainder of the period.

Second Offense: Loss of computer privileges for one day.

Subsequent Offenses: Referral to admin. Loss of computer privileges for up to the remainder of school year (up to 90 days) to Emergency Expulsion/Expulsion.

1:1 Chromebooks: This is the second year of the 1:1 program where each student will receive a Chromebook to take home and to use in his/her classes. It is **strongly** suggested that families opt in to purchase the insurance for the chrome book which will enable the insured to have two instances where if the Chromebook is lost or stolen or broken, it can be replaced free of charge. There is a sliding scale for those students who are on free and reduced lunches. If parents do not opt in to purchase the Chromebook, lost, stolen or broken Chromebook may result in a fine up to \$350.

**DAILY STUDENT BULLETIN** – Forms for daily bulletin and public address (PA) system announcement can be found in

the Main Office. Announcements will be read daily. Announcements for the following day should be turned into the Main Office by 1:00 p.m. the preceding day. Please keep announcements brief and to the point and do not ask that they run for more than three (3) days in a row. Announcements must be approved by your advisor/coach.

**EMERGENCY DRILLS** – Fire drills are held monthly to assure safety procedures. Earthquake and lockdown drills are conducted twice a year. Students must follow teacher's instructions and leave the building according to the designated route for each room and gather in their designated location. Students must keep away from the building during the evacuation period for safety and to allow emergency workers and vehicles access to all areas.

**FINES AND OBLIGATIONS** – Notices regarding fines and/or obligations due to Renton High School are issued periodically throughout the school year and at the end of each trimester. Fines and/or obligations should be cleared on a trimester basis. All District and book fines may be paid in the Main Office and all ASB related activities and sports fines may be paid at the Cashier's Window. Students will not be allowed to participate in activities until all fines are cleared (i.e. cheerleading, sports, dances, etc.).

***No checks for fines/fees will be accepted after the last week of April. There are payment agreements available. Please contact ASB Office bookkeeper.***

***Seniors:*** All fines and/or obligations must be cleared prior to graduation practice in order for the graduate to receive his/her commencement tickets and/or diploma.

**FOOD/DRINK -**

No food/drink is allowed in the halls (except clear, bottled water) or in classes during instructional time, unless allowed by classroom teachers per the syllabus. During lunchtime, food is allowed only in the cafeteria, Commons, and courtyard. **No food is allowed on the 2<sup>nd</sup>/3<sup>rd</sup> floors.** Staff can ask a student to either go to the Commons or put the food away. Staff has the option of asking students to throw the food items in the garbage.

**HEALTHPOINT**– The primary emphasis of school health services on campus is to provide physical and mental health appraisals, health counseling, and health education. Many types of resources are available. HealthPoint is a wellness center. Hours of operation are M-Th 7:00 am– 2:00 pm. You do not need to be ill to drop by and may do so before or after school or during lunch. Please always check in at

the Attendance Office. Emergency first aid will be given if illness or injury occurs after arrival at school; however, medical diagnosis and medication are not provided.

Assistance is given by the Nurse to students needing services such as completion of accident reports, dental, visual, and hearing screening, and arrangements for academic or physical education limitations related to health problems.

Except in emergency situations, check in with your teacher before going to the Health Clinic. A pass from your teacher is required. Sign in upon arrival. It is considered an absence if you are in the Nurse's Office longer than half of the class time. It is considered a truancy if you are in the Nurse's Office without permission. If you need assistance at a time when the office is closed, you need to report to the Attendance Office/Main Office.

**Medication:** School personnel cannot provide students with any medications. If a student is required to take medication at school, the following requirements must be met:

- You must bring written permission from both a parent and the prescribing physician;
- Instructions from the physician including the dosage and duration of use;
- The medication must be in its original container;
- The medication must be cleared and recorded by the Nurse and will be kept in a secure cabinet.

If the Nurse is unavailable, you must check in at the Attendance Office. This procedure needs to be followed for ALL medication including inhalers and non-prescriptive medicines, such as Tylenol, aspirin, cough syrup, etc. NO medicine is to be in the building without instruction from your physician and a school clearance. We are sorry for this inconvenience, but the Washington State Attorney General's Office has required this procedure for all Washington State schools.

**IMMUNIZATIONS:** State law requires students to be immunized against certain preventable diseases. Proof of immunization status must be presented to the school prior to the student attending school. Exemptions are available for medical, personal or religious reasons. Students attending school with an immunization exemption will be required to stay out of school should there be an outbreak of a vaccine-preventable disease for which they are not immunized.

**INSURANCE** – School insurance is available at a minimum cost. School-time coverage is generally \$13-\$43 (price and

type of coverage varies from year-to-year). Full-time coverage is also available. Students enrolled in sports MUST purchase school insurance if they are not sufficiently covered through another policy. Application forms are available with the Athletic Secretary.

**LIBRARY**– Students are welcome to use the Library before or after school, during lunch or during their class time with the teacher's permission and a written pass. All library materials are available for check-out with an RHS identification card. Books are due at the end of every month; magazines and pamphlets can be borrowed for a week at a time, and reference books may be used overnight. All media, other than printed material, will be loaned on a time-needed basis.

Students are asked to return books as soon as they are finished with them so others can use them. If a book is lost or damaged, the borrower is charged the replacement cost of the book.

**IDENTIFICATION CARDS:** To ensure the safety of all staff and students at Renton High School, you may be asked to show your student identification card upon request. All students must present their ID when asked by a staff member. Failure to present ID card or identify oneself to a staff member upon request is grounds for disciplinary action. If lost, students should replace their ID card in the Activities Office for \$5.00.

**LOCKERS** – Lockers are provided for the student's convenience in storing personal property. *The school cannot be responsible for items which are missing from an individual's school or physical education locker.* Students are discouraged from keeping articles of value in their lockers and do so at their own risk. Problems with the lock or mechanical operation of the lock are to be reported to the Main Office. Take care of your assigned locker – you will be billed for any repairs or cleaning needed at the end of the year. Lockers or combinations are not to be shared with others. Lockers are not private and can be entered by school officials at any time.

**LOST AND FOUND** – A lost and found is maintained by the Attendance Office. Students are urged to turn in all items found for which ownership is unknown. Lost P.E. equipment is generally kept in the P.E. area. Unclaimed articles are donated to charity at the end of each trimester.

**SIGNS AND POSTERS** – All signs and posters must be approved by the Activities Office before they can be

displayed (they must be stamped). Signs must be hung for a maximum of two weeks only in approved areas and be removed by the person/group putting up the signs/posters.

**STUDENT STORE** – The store is open from 6:50 – 7:15 a.m. for morning treats and at each lunch. Items purchased should be consumed in the commons or outside of the main building.

**STUDENTS LEAVING CAMPUS** – Please see attendance policy for more information.

**OFF CAMPUS PASS** – Students (10<sup>th</sup> - 12<sup>th</sup>) will be allowed off campus during lunchtime with an approved application and an off-campus sticker on their ID/ASB card. **Freshmen are not eligible for an off-campus pass. Students must meet all attendance, grade, and behavior requirements and expectations for off-campus privileges.** Please review expectations and requirements closely on your application available in the attendance office. Violation of this policy, harming our relationship with community and creating an unsafe environment for our students will result in loss of this privilege and disciplinary action.

**TELEPHONES** – The office telephones are for official school business only. They are not to be used during class time. If a student needs to make a phone call, a phone is available (by permission) in the main office. Cell phones may not be used during class to call home.

**VISITORS** - Students have a busy academic schedule and cannot bring visitors or guests to campus during the school day. We promote a positive relationship and partnerships with our families. If family members are wanting to visit classes during the academic school day, we request 24-hour notice prior to classroom visit requests. All parents and guardians are required to check into the Main Office to obtain proper identification clearance on the day they have scheduled to visit.

**STATE REGULATIONS PROHIBIT SCHOOL TO GIVE OUT CHANGE** – Due to legal requirements and State audit procedures, the Renton High School Main Office and Cashiers are not allowed to provide change for students.

### **STUDENT GUIDELINES & EXPECTATIONS**

It is the intent of the school to encourage students to correct undesirable/unacceptable behavior, attendance, or attitude problems whenever reasonably possible.

Progressive discipline means that students who violate a rule the first time face disciplinary action commensurate to the violation. Second violations will result in stronger disciplinary action.

The purpose of school discipline is to repair relationships and provide reengagement and interventions to help students to return to the learning environment as soon as possible, and be fully functional members of the school community.

At each intervention step, the intent is to assist the student in identifying the problem, encouraging accountability, and working together to restore positive relationships with others and with the school environment. Students must accept responsibility and consequences for the choices they make, and will receive re-engagement support to return to their learning as soon as possible.

**Please review the following expectations and consequences. Please note, this is not an exhaustive list of expectations. Please contact your appropriate grade level administrator or dean with questions.**

**SCHOOL BEHAVIOR AND RESPECT** - Every person has a right to be treated with respect. Students are expected to conduct themselves in a positive manner including showing respect for School and District rules in a way that contributes to, and supports, a positive school atmosphere (including physical environment). If a problem occurs and it cannot be resolved, the student will be sent to an administrator for appropriate disciplinary actions. The Renton High School community expects appropriate behavior from all students every day.

**THEFT/STEALING** – Students caught stealing items while at school will be referred to administration for consequences. Consequences will be based on our school's restorative practices. Depending on the severity, law enforcement may be contacted. Subsequence offences within 36 months may be considered cumulative. This includes shoplifting off-campus during school hours.

**DANGEROUS/UNSAFE BEHAVIOR** – Any behavior that may reasonably result in injury to self or others is prohibited. Consequences will be determined by the administrator/dean based on severity of incident.



For safety reasons, athletic equipment (i.e. soccer balls, basketballs, footballs, etc.) are not allowed in the learning environment. Athletic equipment causing a disruption or safety concern at school will be confiscated and subject to parent pickup.

***DEFIANCE/ NONCOMPLIANCE/DISRESPECT/ DISRUPTING SCHOOL*** - Refusal to obey reasonable requests, instructions, and directives of any school personnel, including volunteers or contractors working for the school is strictly prohibited. Defiance includes dress or appearance in violation of Policy 3224 that the student either refuses to correct at the directive of a school administrator, or that is a persistent and repeated violation of Policy 3224. Defiance of school authority can also include intentional disruptive behavior. Consequences for this behavior will be determined by the administrator/dean based on the severity of the incident. Consequences may include (but not limited to): behavioral intervention, detention, in-school suspension, or restorative practice implementation.

***Failure to Comply with Disciplinary Actions***

When students are issued a disciplinary consequence, they are expected to complete the consequence in the time allotted to them. Students are responsible for their own transportation home when serving a disciplinary consequence that requires them to stay after school.

***After School Detention*** – After school detention is from 2:10 – 3:00 p.m. After school detentions are to be served with a teacher or staff member of the student's choice by the assigned date. Failure to serve after school detention by the assigned deadline will result in the following:

1. Reminder to serve after school detention
2. If failed to serve after reminder, assigned to Wednesday School detention (2:10 – 5 p.m.), parent contact will be made.

***In-School Suspension*** – A student who fails to successfully complete In-School Suspension may be re-assigned to serve in-school suspension on Saturday school or community service.

***Wednesday School*** – A student who fails to successfully complete an afterschool Wednesday School assignment will be subject to the following:

1<sup>st</sup> Offense-

1. Re-assigned for the following Wednesday School detention and to an additional Wednesday School detention, parent contact.

2<sup>nd</sup> Offense -

1. Assigned to In School Suspension and/or
2. Community service

***HALL PASS POLICY*** – Students cannot leave class the first or last 10 minutes of class. Students without passes walking in the halls during instructional time will receive consequences in this order:

- 1<sup>st</sup> Offense: Students will be dropped by Admin, Dean/ IB Coordinator, Security/SRO back to classes.
- 2<sup>nd</sup> Offense: Students will be dropped by Admin, Dean/ IB Coordinator, Security/back to classes with a Wednesday detention.
- 3<sup>rd</sup> Offense: Students will be dropped by Admin, Dean/ IB Coordinator, Security/back to classes with two Wednesday detentions.
- 4<sup>th</sup> Offense: Students will lose exit privileges from all classes for the trimester. A referral will be made for the student to attend the Attendance Support Intervention groups with CIS Coordinators. This referral is mandatory.

***SCHOOL DRESS REQUIREMENT/APPROPRIATE DRESS ATTIRE*** – Dress and appearance must not present health/safety problems or cause disruption. Students are expected to come to school or school activities well groomed, neatly and appropriately dressed. All students must wear shoes. Students who do not meet these standards will be required to correct the problem.

Clothing that carries a sexual, vulgar, violent, or offensive message, or references the use of profanity, sex, drugs, alcohol, gang affiliation, etc. will not be permitted. Pants must be at worn at the waist (no sagging). Skirts, jumpers, shorts and capris must be finger-tip length or longer. Students may not wear midriff-type apparel. Visible underclothing, or suggestive, see-through, or revealing clothing is not acceptable. Holes and shredding on jeans, pants, etc. are not permitted without spandex underneath to prevent revealing bare skin. Head coverings that obscure the face are not allowed to be worn inside any building on campus for safety/identification purposes; the head covering must have an RHS logo, a college/university logos, and/or recognized sports team logos on it. This does not apply to religious head coverings such as a hijab. It is understood that individual

teachers, in consultation with the school administrator, may restrict attire for safety and health issues. The administration has the authority to make changes at any time to the above dress code based on either safety or health or educational reasons.

If a student is found in violation of the school dress code policy, an effort to notify a parent to bring a change of attire will be made. If the parent is unable to bring a change of attire, the parent cannot be found, or the parent does not give permission to go home to change, the student will not be allowed to enter the regular classroom and will serve the remainder of the day in In-School Suspension (ISS). If the offense is repeated discipline will be progressive. When a student is sent home, the absence will not count against the mandatory attendance rule if they are back to campus in 60 minutes.

**PHYSICAL EDUCATION/GYM ATTIRE** - Suiting up (change from school clothes to T-Shirt, shorts/sweatpants & tennis shoes) is required for class every day. Students must take the PE clothes home at the end of the week for cleaning. Daily attendance and participation are part of the class grade.

**ELECTRONIC AND COMMUNICATION DEVICES** - Every student has a right to learn. Every teacher has a right to teach. Students are expected to bring only those items necessary to their educational tasks. District policy states that students with cell phones may use them before school, after school, and during lunch. At the discretion of the teacher, students may be allowed optional (not required) use of specified electronic devices. The teacher will clearly communicate how the device should be used and students must comply with the directions given and not use the devices during any other time in class. Electronic devices are not allowed during class time inside the classroom or in the hallway unless directed by the teacher. Staff members may confiscate electronic devices when misused in any way. *Electronic devices may not be charged in classrooms at school. If your device loses its battery charge, you will need to wait until you are home to charge it.*

First Offense: Warning and request by teacher to power off electronic device and put it away.

Second Offense: Confiscated by teacher for the remainder of the class period and returned to student at end of class.

Third Offense: Confiscated by teacher and given to Dean of Students. Dean of Students contacts parent/guardian and parent/guardian must pick-up phone.

**REMINDER:** Lost and stolen cell phones are NOT the responsibility of the Renton School District. We will NOT spend/use school resources to look for stolen cell phones. Any allowed electronic use is optional, so students are encouraged to leave personal devices at home.

**DRUGS & ALCOHOL** - All students have the right to a healthy environment. Possession, use and selling of drugs, alcohol or tobacco are a violation of RSD policy and/or state and federal laws. A student found smelling like or in possession of drugs/alcohol or paraphernalia, or using/ under the influence of illegal drugs or alcohol during the school day, on school property/adjacent to school property, or at school functions will face consequences that will progress with each offense.

**Distribution/Selling will be dealt with in accordance with school and district policy and will result in up to an expulsion from school on the first offense with contact made to the Renton Police Department.**

**Note:** Drug/alcohol violations within 36 months may be considered cumulative.

**TOBACCO/NICOTINE/VAPE PRODUCTS** – Students may not participate in smoking/vaping, use of tobacco products or products containing nicotine, or possess tobacco products on the school premises or at school-sponsored functions.

First Offense: Complete Tobacco Intervention Packet / or research on effects of tobacco use on the human body which may occur within In-School Suspension program.

Second Offense: Complete Tobacco Intervention Packet or research on effects of tobacco use on the human body which may occur within In-School Suspension program, and attend extended after school detention.

Third and Subsequent Offenses: Complete Tobacco Intervention Packet or research on effects of tobacco use on the human body which may occur within In-School Suspension program, and attend extended after school detention and/or progressive discipline.

**Note:** Refusal to complete Tobacco Intervention Packet or research of effects of the use of tobacco on the human body shall be considered a tobacco related offense for which the student may receive school discipline as set forth by school and district policy.

**GANG RELATED ACTIVITY** – A gang is defined (RCW 28A.600.445) as a group of people who interact among themselves; have identifiable leadership; take upon themselves an identity and/or a group name; claim a physical territory; and engage together in one or more forms of antisocial behavior and/or criminal activity on a regular or ongoing basis. Student behavior, dress, signing or symbolism intended to represent gang affiliation will not be tolerated on school grounds or at school sponsored events. These symbols change from time to time and include such items as hats, bandanas of any color, chain ornaments, clothing colors and styles, gang colors, use of hand signals, and symbols of affiliation. Other attributes that denote membership in a gang may include the presence of types of apparel, jewelry, accessories, graffiti, grooming, and tattoos. Behavior on or about school premises or at school sponsored events that creates conflict or an atmosphere of intimidation, or creates a clear and present danger, or disrupts the orderly operation of school is prohibited. When an issue of concern is present, the student (s) involved will be notified and asked not to display such symbolism again and items will be confiscated. Subsequent violation of this policy will result in discipline, suspension or expulsion. Direct involvement with gang activity at school will result in disciplinary action up to expulsion from school. Disciplinary decisions will be based on level of infraction and past practices and trends.

**HARASSMENT, INTIMIDATION, & BULLYING**  
*(Including incidents involving technology and hazing) RCW 28A.300.285 -*

Renton High School is committed to a safe, civil learning environment where all students, employees, and patrons work, learn, and participate in an environment free from bullying, harassment, and intimidation. For school discipline purposes, "harassment, intimidation and bullying" includes:

- intentional hurtful, threatening, or intimidating verbal and/or physical conduct in violation of district policy 3207 and procedure 3207P;
- unsolicited or unwelcome verbal or physical conduct that is harassing or intimidating that can be of a sexual, religious, racial or ethnic nature, or based on disability;
- a threat to cause bodily injury, property damage, or to cause the physical confinement or restraint of the person threatened, or any other act causing substantial harm to the physical or mental health of the person threatened.

Bullying, harassment, and intimidation can take many forms and can include slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical attacks or threats, other gestures, or written, oral, or physical acts relating to an individual or group which:

1. Have the effect of creating an intimidating, hostile or offensive working or learning environment;
2. Have the effect of unreasonably interfering with an individual's work performance or education;
3. Otherwise unreasonably affects an individual's employment or educational opportunities; or
4. Violates the civility standard of the District.

Because every person has a right to his/her own personal space students are expected to refrain from conducting themselves in a manner which would threaten the physical and emotional welfare of others (such as with apparel, signing, language, symbols, etc.). Harassment, demeaning statements, threats, intimidation, coercion, and extortion, whether verbal, sexual, racial, or gang related, **will not be tolerated** and violations will result in disciplinary action including up to suspension or expulsion from school. **Harassment, Intimidation and bullying is extended to misuse of social media and consequences will be applied.**

**NOTE: Retaliation is a separate offense and will lead to disciplinary action taken against the offender. Consequences will be determined by administrator based on severity.**

**WEAPONS/SAFETY** – People have the right to expect a safe environment. Possession, brandishing or use of weapons or explosive devices (**real or look alike**) in violation of district policy 4120, including, but not limited to firearms, dangerous weapons, mace, tasers, knives, and other items listed within that policy. This includes when a student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm.

Consequences for violations of weapons and safety will be determined by administrator based on severity and will include up to an expulsion from school. **Direct weapons violation involving a firearm will result in a minimum 1-year expulsion.**

**FIGHTING/ASSAULT/VERBAL ABUSE-**

Students are prohibited from engaging in a physical or verbal conflict with each other. Students who witness a conflict should immediately walk away and report it to

the nearest adult. All students involved with or instigating a physical conflict will receive consequences, including parent/guardian contact.

**NOTE: Depending on circumstances, steps may be skipped (i.e., fight/assault with gang implications). Subsequent violations within 36 months considered cumulative. Students involved with instigating or encouraging a fight may receive disciplinary consequences.**

#### ***VANDALISM/DAMAGE TO SCHOOL –***

Renton High School has been a beacon of academic excellence in the community for over 100 years. Maintaining the beauty and pride in the building is the responsibility of all students and staff. Defacing school property and property crimes will result in school-based discipline and can result in criminal charges.

#### ***ATTENDANCE POLICY***

Daily attendance in all classes is one of the most significant factors in a student's achievement at Renton High School. The following policy is designated to help keep students in school and increase their potential for success.

***ALL STUDENTS ARE TO GET AN TARDY SLIP FROM THE TARDY KIOSK IF ARRIVING MORE THAN 10 MINUTES AFTER THE BELL HAS RUNG.***

***TEACHERS WILL NOT RELEASE STUDENTS FROM CLASS DURING THE FIRST OR LAST TEN MINUTES OF A CLASS PERIOD. If you are picking up your student during school, please sign in with the main office to arrange to pick up you student.***

A parent/guardian **must** notify the attendance office via telephone 425.204.3410, with a written note, or via e-mail to excuse student absences each time the student has an excused absence. A telephone call, written note, or e-mail is **required** from a parent/guardian to excuse an absence within 48 hours of the student's return to school or the absence(s) will **not** be excused. Unexcused absences may incur a loss of credit for that day in each class missed. Our automated phone messaging system will call the telephone number in Skyward to notify you know of your student's absence. Please call the attendance office at the number above if you are not receiving the automated messages when you know your student has missed a class.

Students eighteen and older may obtain a permission form from the Attendance Office to sign their own notes. This permission form must be signed by a parent/guardian and approved by an administrator. The note must contain the date (s) of absence(s) and the specified reason for the absence(s). Failure to submit a note for every period(s) missed is a misuse of this right and may result in the loss of this privilege and/or disciplinary action.

***Per Policy and Procedure 3122, (6/11/13)*** an absence will be considered valid if: the student participates in school approved activity or instructional program, illness, health condition or medical appointment, family emergency included but not limited to a death or illness in the family, religious or cultural purpose including observance of religious or cultural holiday or religious or cultural instruction, court, judicial proceeding or serving on a jury, post-secondary, technical school or apprenticeship program visitation or scholarship interview, state-recognized search and rescue activities, absence directly related to student's homelessness status, absence resulting in disciplinary action, principal and parent, guardian or emancipated youth mutually agreed upon approved activity.

RSD honors "family time" (short absences of 3 or fewer days) based on travel or significant lifetime events. Parent/guardian must submit a written request to the principal **prior** to the absence. Absences requested by parent/guardian that exceed 3 days should follow established Pre-Arranged Absence procedure. If the pre-arranged absence exceeds 20 consecutive days the student must be withdrawn, may not be eligible to earn credit, and will be included in the monthly enrollment count. Absences must default to unexcused until an excused absence is verified by a parent or guardian. Any absence that is or exceeds 3 periods in length will be counted as a full day absence for state reporting purposes. **Medically related absences are considered to be excessive at five (5) or more consecutive days.** The school may require a parent/guardian to provide a note from their health care provider.

**Students involved in after school activities are expected to attend a full day of school. Students who are absent part or all of the school day are not eligible to compete or practice unless permission is granted by the building athletic/activity director**

or principal.

### ***Tardy Policy***

Any student arriving to school or class between one and nine minutes after the tardy bell rings is considered tardy and is expected to report directly to class (no stop at attendance office). Unless the student has an excused note from an RHS staff member, the tardy should be considered unexcused and marked in Skyward when the teacher logs and saves attendance.

Student tardies are tracked automatically on a weekly basis through an attendance pull from Skyward. In a given 5-day period, students who accumulate tardies will receive school-based consequences.

**Please note:** Any student reaching nine or more tardies will lose off-campus privileges and the potential for restrictions on specified extra-curricular activity privileges.

Admin and security will follow a supervision schedule between classes to help support on-time arrival to class. Teachers can support the tardy policy by welcoming students at the door each class period and having posted an immediate Do Now activity for the students to complete. Teachers should provide warnings and reminders about the tardy policy to students when they arrive late to class. Teachers are encouraged to make phone calls to families after students have accumulated 3 tardies in their class and for a continued pattern of tardies. Teachers can contact the Dean of Students for any attendance concerns.

### ***Leave of Absence/Extended Absences***

In the event of a pre-arranged absence of more than three (3) consecutive days, it is recommended that a progress report be completed by each teacher and returned to the parent prior to the absence. A Leave of Absence form must be picked up in the attendance office by the student, completed, and submitted for to the attendance office for review. Please recognize that absences can have a detrimental effect on a student's accomplishments and progress and should be communicated to the parents in as specific terms as possible.

If the absence is excused, the student shall be permitted to make up all missed assignments outside

of class, under reasonable conditions and time limits established by the teacher, except in classes with a high degree of in-class participation where a student's grade may be affected because of the student's inability to make up the activities conducted during the class periods. Check your syllabus/classroom contract carefully or ask specific teachers about their excused absent work policy and timeframes. If the extended absence is determined to be unexcused, the student will not be allowed to make up missed work.

Any student who is aware of reasons that will cause him/her to be absent from class(es) should make arrangements with his/her teachers prior to the absence for appropriate make-up work.

### ***Late Arrivals/Leaving Early***

For students' safety and the school's liability, all students must check in and/or check out in the attendance office when arriving late or leaving campus early. Verification from a parent is required before a student leaves campus during the day.

Students arriving at school after the initial 10 minutes (7:30 a.m.) **must** report to the Attendance Office and complete a Tardy Slip from the Tardy Kiosk. This includes a student who arrives at school between classes but has missed a class. Once a student has entered a tardy into the kiosk, they must arrive to class promptly. Failure to follow this procedure may result in disciplinary action.

### ***Early Dismissal***

Leaving school early is possible only in emergent situations. *If you are picking up your student during school*, please sign in with the main office to arrange to pick up your student. Please bring ID and ensure you are listed in Skyward as "family" or "emergency contact". Be prepared to write and sign a note stating the reason for the early dismissal to ensure your student is safe and our attendance records are accurate. On the day following the early dismissal, the student must present an Admit to Class slip from the Attendance Office to his/her teachers.

If a student becomes ill, he/she **MUST REPORT** to the Health Clinic (Nurse). Under no circumstances is a student to leave campus without prior permission from a parent/guardian.

***Truancy***

Unauthorized absence from school/class(es) at any time other than during lunch break will be considered a truancy. In instances of truancy, the student may not be allowed to make up work missed. Regarding the BECCA Bill, which is Washington State's truancy law, if a student reaches seven (7) unexcused absences in one (1) month or ten (10) unexcused absences total in a school year, it will cause the school to file a BECCA petition with the Juvenile Court System for Truancy.

The school takes measures to provide interventions with a student's developing attendance concerns. Interventions include: a letter home to families notifying them of their student's unexcused full day absence at 3, 5, and 10 days; daily automated calls notifying families of unexcused absences from class; meetings with family to discuss reasons for attendance issues and supports the school may be able to provide. A student missing three or more class periods in a given day constitutes a day of absence.

Consequences for truancy include, but are not limited to, parent telephone contact, detention, Wednesday School detention and/or BECCA petition being filed.

**DISCLAIMER: The attendance policy will be reviewed at the beginning of each school year for possible changes and/or new regulations.**

**RENTON SCHOOL DISTRICT**  
**IMPORTANT POLICIES AND PROCEDURES FOR ALL STUDENTS AND FAMILIES**

All policies and procedures of the Renton School District may be found and accessed at the following website:

<https://www.rentonschools.us/departments/technology-services/technology-services-policies-and-procedures>

Please note that we provide annual notice regarding the policies and procedures listed below to all students and families. This document constitutes our annual notice, such that if you have additional concerns or need more information you may access the most up-to-date information using the link above.

Policy and Procedure 3205 – Sexual Harassment of Students Prohibited

Policy and Procedure 3207 – Harassment, Intimidation, and Bullying

Policy and Procedure 3210 – Nondiscrimination and Harassment-Free Environment

Policy and Procedure 3240 – Student Conduct Expectations and Reasonable Sanctions

Policy and Procedure 3241 – Classroom Management, Discipline and Corrective Action

Policy and Procedure 4200 – Safe and Orderly Learning Environment

Policy 4210 – Regulation of Dangerous Weapons on School Premises

Policy 4215 – Use of Tobacco and Nicotine Substances

Instructional Technology Responsible Use Policy (RUP)

## RSD NON-DISCRIMINATION STATEMENT

The Renton School District does not discriminate in its programs and activities on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of a trained guide dog or service animal by a person with a disability, domicile, marital status or political activity, and provides equal access to the Boy Scouts and other designated youth groups. Title IX Coordinator, Laurie Taylor, Assistant Superintendent for Human Resources, 425.204.2370, [laurie.taylor@rentonschools.us](mailto:laurie.taylor@rentonschools.us). Section 504/ ADA Coordinator and Compliance Coordinator, Dr. Shannon Harvey, Assistant Superintendent for Learning and Teaching, 425.204.2318, [shannon.harvey@rentonschools.us](mailto:shannon.harvey@rentonschools.us). The ADA Compliance Officer is responsible for providing information about the existence and location of accessible services, activities, and facilities at Renton Public Schools, responds to accessibility requests, and addresses accessibility complaints from students and/or their families. The Renton School District will take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services for vital communications or transitional bilingual education programs, contact Linda Hoste, Director of Categorical Programs, at 425.204.2410 or [Linda.Hoste@rentonschools.us](mailto:Linda.Hoste@rentonschools.us). See also, Renton School District Policies and Procedures No. 3207, 3210, 5003, 5005 and 5006 for complaint procedures.

## COUNSELING INFORMATION

**COUNSELING CENTER** – The Counseling Center offers specialized individual and group counseling and testing services for students. A staff of professionally trained counselors is available to provide confidential assistance on an individual basis to students with educational, vocational, personal and social concerns. While you are responsible for knowing the following, your Counselors can help you with these items:

1. Helping you to set up your four-year program
2. Describing the contents of courses open to you
3. Knowing the number of credits you have earned
4. Informing you of your graduation requirements
5. Telling you if you have/have not met testing standard required to graduate and be career-college ready.

Your Counselor can also help you with personal problems arising from social, home, or classroom situations. Please feel free to seek assistance by signing up to see your counselor on the sign-up sheets in the Counseling Dept.

**SCHEDULE CHANGES** – Students are expected to carefully plan their course requests and to register for the correct/appropriate classes during the regular registration process. Schedule changes after the normal registration process is completed will be limited and allowed only when a valid educational need is evident. **Schedule changes will not be allowed without administrator approval after the 8<sup>th</sup> day of each trimester.** *Students must always report to their assigned class and wait to be called to the Counseling Office to discuss their schedule change.*

In general, when a student enrolls in a course, it is considered a commitment to take and complete the course. The schedule change is only completed when the counselor finalizes the process with the student. ***If a student elects to drop a class after 9 days, a “W” will be earned for the class as a trimester grade. Students withdrawing from a class after thirty (30) days will receive a grade of “F” on the transcript. There may NOT be another class available to take that period. Note: Absences carry into the next class on any student-initiated schedule change. See your counselor if you have questions about your classes.***

### GRADE LEVEL PROGRESSION

To assist students to focus on academic success, the following minimum credits are suggested for promotion

to the next grade level and are considered “on track to graduate”. Students earning fewer credits should meet with their counselor to determine possible options to graduate on time.

Freshmen (9 <sup>th</sup> ) to Sophomore (10 <sup>th</sup> ):	5.5 credits
Sophomore (10 <sup>th</sup> ) to Junior (11 <sup>th</sup> ):	11.0 credits
Junior (11 <sup>th</sup> ) to Senior (12 <sup>th</sup> ):	16.5 credits

**GRADUATION REQUIREMENTS** - To be eligible for graduation, students must meet both district and state credit and testing requirements. It is the vision of Renton High School that our students graduate on-time and with numerous post -high school options.

Please see your counselor to determine the course work and state testing requirements for both graduation and to be college and career-ready upon graduation.

**NOTE: A one-trimester course equals 0.5 credit with 3 trimesters Requirements for graduation: 5 classes x 0.5 credit per tri 2.5 credits x 3 tris = 7.5 credits possible per year. Class of 2018 – 2019 and 2020 - # of credits needed to graduate: 22; class of 2021 and beyond: # of credits needed to graduate 26.**

## ACADEMIC EXCELLENCE

**INTERNATIONAL BACCALAUREATE (IB) WORLD DIPLOMA PROGRAM** - A program of studies for students who wish to pursue a rigorous academic program and the coveted IB Diploma. This is a program to be completed in the junior and senior years. Taking rigorous (Honors) courses during grades nine and ten will help prepare students for the IB Diploma program and IB Certificate opportunities. See Mr. Malcolm Collie, Renton High School's IB Coordinator for more information.

**HONOR ROLL** - To be eligible to be on the honor roll for a given trimester, a student must be enrolled in a minimum of 4 classes with an earned GPA of 3.200 or above.

**GRADE REPORTING PERIODS**- Course grades are reported to students and their parents/guardians on an ongoing basis through our online system, Skyward. Using these password-protected online tools, students and their families may access grades in any current



class 24 hours per day, 7 days a week. In addition, course grades are reported to parent/guardian's in accordance with the Renton School District's grade reporting calendar.

**GRADING** - Course syllabi are an important resource in understanding grades for each individual class, department, and teacher. Grades are both used as a measurement of student progress and as a feedback tool for teaching and learning.

**GRADE DISTRIBUTION**

Letter Grade *	GPA	% *
A	4.0	93-100
A-	3.7	90-92.99
B+	3.3	87-89.99
B	3.0	83-86.99
B-	2.7	80 – 82.99
C+	2.3	77-79.99
C	2.0	73-76.99
C-	1.7	70-72.99
D+	1.3	67-69.99
D	1.0	60-66.99
F	0.0	0-59.99

\*Or as published in individual teacher syllabi.

**Late Work Policy-** The RHS Late work policy determines that class-work assigned by a teacher that is not completed within the expected timeframe or an assignment that is not turned in on a due date set by a teacher is considered to be late. Late work policies will be communicated to students in individual classrooms. At minimum, late work can be submitted before the end of the unit with a reduction in grade/score not to exceed 50% by the date of submission. Late work will not be accepted after the completion of the unit. Make up or retake opportunity will not be provided for such late work.

*Our grade distribution system is based on the State Standardized Transcript. The standardized transcript shall be based on a marking/grading system that*

*reports the marks/grades earned by students in courses as follows:*

**ACADEMIC HONESTY-** Renton High School's academic honesty expectation is that students will exhibit mature, responsible and honest characteristics, and will not cheat, copy, plagiarize, or falsify documents. Furthermore, staff and/or students will not condone or assist these behaviors. Academic dishonesty discredits the mission of Renton High School and endangers the academic career of the student(s) involved. Academically honest RHS students: do his/her own work, seek help from teachers, parents other students and friends (after school tutoring, peer tutoring, Homework Help Center, King County Library system, study groups, etc.), acknowledge sources of direct quotations (cite the source), acknowledge information taken from books, print material, interviews, internet, etc., and know what constitutes cheating and abides by the rules, bring the effort of others who cheat to the attention of school officials, and follow all exam rules

**Academic Dishonesty Defined** – Renton High School defines academic dishonesty as contravening procedures protecting the integrity of a given assignment, project, examination or evaluation. Academic dishonesty reflects poorly on the academic integrity of Renton High School. The administration and staff consider it a serious offense. If a student is unsure about what would be considered “cheating” or “plagiarism” it is the responsibility of the student to seek clarification from teachers, staff, peers and parents.

**Academic Dishonesty or Cheating includes**, but is not limited to: submitting unoriginal material as your own. Working on or completing an assignment project, examination or evaluation for another student, use of unauthorized devices, tools, or information to work on or complete an assignment, project, examination, test, or evaluation, falsifying information on an assignment, project, examination, or evaluation, working with others without permission on an assignment, project, examination or evaluation.

**Plagiarism** occurs when using any source appearing to directly or indirectly influence a student's work without properly identifying it such as: use of words or images of others without quotation marks or proper acknowledgement, using or submitting previously submitted work by themselves or another student.

**Collusion** is the act of helping or allowing another student to be academically dishonest. This could include, but is not limited to allowing a student to copy your work, telling a

student what was on an exam, and letting another student turning in your work as their own.

### ***Consequences for Academic Dishonesty:***

1<sup>st</sup> offense in any class - the student will initially receive a zero for the given assignment, project, examination or evaluation. The student will have the option to receive a tutorial on academic honesty and then re-do the assignment within a calendar week in the presence of a teacher for partial credit up to 70%. The student will also receive a Wednesday School detention. If the student does not choose to pursue this remediation, the score for the assignment will remain a zero.

2<sup>nd</sup> offense in any class - The student will receive a zero for the given assignment, project, examination or evaluation. The student will also receive a Wednesday School detention.

3<sup>rd</sup> offense – If a student commits a third offense of academic dishonesty, he or she will receive up to a failing trimester grade for the class and may result in disciplinary actions.

## ***ACADEMICS/SUPPORT***

Renton High School aims to support all students in their academic growth and future goals. It is encouraged that students have a designated time at home each day to complete assigned homework. Families can access grades and other important information through the link for the “Skyward Family Access” on the RHS webpage: <https://rentonhs.rentonschools.us/> under Students & Families at the top of the page. Families can also access important information about classes through teacher websites (link on the RHS website) and through email/phone contact with your teachers.

Students have access to after school support. Homework Help Center starts at the beginning of October and includes after school tutoring and study support every Tuesday and Thursday in the RHS library until 4PM. Students can voluntarily attend HHC or teachers can assign it. Students must be working on academics to stay in HHC. Students can also access computer for help in their tech classes on Monday and Thursday until 4PM. Students may also be assigned to our “Stay on Track” and “Back on Track” academic support programs. These programs run during Advisory and on some Saturday’s to support students in completing missing assignments in core classes. Students are notified when they have been assigned.

## ***International Baccalaureate (IB) Diploma Program***

Renton High School is an IB World School and is proud to offer International Baccalaureate classes to all students in 11<sup>th</sup> and 12<sup>th</sup> Grades. This 2-year, rigorous college and career preparation program is highly regarded around the world and is looked on favorably by college admissions officers across the U.S. and internationally. Research shows that students who take IB classes have higher retention rates in college, better grades, and are more likely to complete a 4-year degree on time than students who have not taken IB classes. Many colleges additionally give advanced standing and credits for students who earn the prestigious IB Diploma and IB single subject Certificates.

Juniors and Seniors can take IB classes in Language Arts, Spanish, 4 Social Studies subjects, 3 Sciences, Mathematics, and Art. To earn the IB Diploma, students take 6 IB classes, a unique Theory of Knowledge class, complete a 4,000-word research paper, and engage in Creativity, Physical Activity, and Service Projects. IB classes are open to all students and require a written commitment form signed by students and parents. We recommend that students who are considering attempting the full Diploma Program take Honors classes in the 9<sup>th</sup> and 10<sup>th</sup> grades. IB single subject certificates and the IB Diploma are awarded in addition to a Renton High School Diploma.

More information can be found at [www.ibo.org](http://www.ibo.org), or from Renton High School’s IB Coordinator, Malcolm Collie.

## ***ACTIVITIES***

***ACTIVITIES*** – Renton High School provides a variety of activities in which students may become involved. It is hoped that you will find at least one area of interest and get involved in activities at RHS.

***ASB/I.D. CARD*** – All students are issued ID cards and must carry them any time they are at school or school sponsored functions. ASB cardholders have free admission to all athletic home events (excluding post-season).

Students are encouraged to purchase a \$30 ASB card to support their school as well as to receive discounts when purchasing tickets to dances, athletic events, the

school yearbook, etc. *All students participating in extra-curricular activities supported by the ASB are required to buy an ASB card.* ASB cards are on sale at the Cashier's Window.

**STUDENT GOVERNMENT** – All enrolled students of RHS are members of the Associated Student Body and are encouraged to actively participate in student government. The student body is governed by the Student Council.

**SCHOOL DANCES** – RHS traditionally sponsors a minimum of 2 dances/year (subject to school guidelines and may be cancelled without sufficient student interest):

Homecoming (ASB)	Oct 5
Prom (Sr. Class)	May 30

**Homecoming and Prom Ticket Information**

- Tickets will only be sold in the two-week block of time before the event (specific dates are subject to calendar needs)
- No tickets will be sold after the Wednesday before the event
- Tickets will be sold during lunch and after school
  - Ticket prices will generally be less expensive for students with a current-year ASB card
- Only eligible students may purchase tickets for Homecoming. Eligible students:
  - Must be currently enrolled Renton High School students
  - May not have any unpaid fines
  - May not have any unserved discipline assignments (detention, ISI, etc.)
- Only eligible students may purchase tickets for Prom. Eligible students:
  - Must be currently enrolled Renton High School seniors
  - May not have any unpaid fines
  - May not have any unserved discipline assignments (detention, ISI, etc.)
  - Must be on track to graduate (sufficient credits, passing all current classes)
  - Must have completed and submitted the senior survey and FAFSA

- Must have completed and submitted the High School and Beyond Plan
- Must be attending Back on Track regularly (if assigned by a staff member)
- Students enrolled at SLC but for whom Renton High School is their “home school” are permitted to buy prom and homecoming tickets if they have met the expectations set by SLC and they complete an outside guest form.
- Guest Forms will be available 3 weeks before the dance and must be submitted to the ASB office with a clear copy of guest ID no later than 15 minutes after the end of the school day on the Friday before ticket sales begin.
  - Guests will only be admitted to the dance in the company of the Renton High Student that has bought their ticket
  - All guests must have photo ID before being allowed into the dance
  - Guests must be between the ages of 14 and 20 at the time of the dance
- All students and guests must show photo ID (preferably a current school ID) to enter the dance
- All students and guests are expected to abide by Renton High School behavior guidelines while on the Renton High School campus

**Dance Court Requirements**

Homecoming and Prom Court nominations will be held 2-4 weeks before the event. Eligible students will consist of all students from a class who have met the following requirements:

- Homecoming and Prom
  - Must be a currently enrolled Renton High School student
  - Have earned a 2.5 GPA (or higher) from the previous trimester
  - Have no unpaid fines
  - Have a current-year ASB card (not just an ID card)
  - Have completed any discipline (detention, Wednesday school, ISI, etc.)
  - Have no serious discipline or safety concern that is outstanding with administration

- Prom Only
  - Must be a current 12<sup>th</sup> grade student enrolled at Renton High School
  - Be on track to graduate (sufficient credits, passing all classes)
  - Have completed and submitted the FAFSA
  - Have completed and submitted the High School and Beyond Plan
  - Be attending Back on Track regularly (if assigned by a staff member)

#### Court Members

- Prom – Each year's class officers and advisor(s) determine the number of students selected to the final court
- Homecoming – each 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade class selects two court representatives (traditionally a male and female student). Six 12<sup>th</sup> grade students are selected for Homecoming Court (traditionally 3 males and 3 females) and the male and female with the highest number of votes are named King and Queen.

#### Voting for Court

- All students will be given the opportunity to vote during the regular school day
- Each student will be allowed to vote once
  - Homecoming – each 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade student will vote for their own class representatives AND for two senior class representatives
    - Each 12<sup>th</sup> grade student will vote for 6 class representatives (traditionally 3 males and 3 females)
  - Prom – only 12<sup>th</sup> grade students can vote for prom court

**YEARBOOK** – It is anticipated that the student yearbook will be \$40 with an ASB card and \$45 w/o ASB. The school will order the number of yearbooks purchased.

**GRADUATION** – Please see the Renton website for information regarding graduation. Seniors who are eligible to participate in the commencement ceremony may request up to 6 free tickets. Additional tickets may be purchased for \$10 each while supplies last. Admission to graduation is by ticket only. Everyone (excluding infants) must have a ticket for entrance. Lost, stolen or damaged

tickets will not be replaced. **All fines must be cleared and/or paid in cash or money order before tickets are released.**

**ASSEMBLIES** – Assemblies are a regularly scheduled part of the school day and are designed to promote pride and school spirit as well as to provide alternative educational and enrichment experiences. Since they are part of the regular school day, it is expected that students will attend. Appropriate assembly behavior is required. Students must sit in their assigned area with their advisors/teachers. Food, drink, and backpacks are not allowed in the gym or the Performing Arts Center.

There are primarily two types of assemblies—pep assembly and general assembly. The pep assembly is a spirited and louder assembly while the general assembly is just the opposite, yet good standards of conduct are in order at both types.

Show your appreciation by giving generous and appropriate applause. Yelling, booing, catcalling is inappropriate.

Once the assembly has started, you are expected to remain seated until the assembly has concluded. No one should enter or leave while the assembly is in progress. Assemblies will be immediately stopped, and students removed for inappropriate behavior.

**CONCERT BEHAVIOR** – Appropriate formal concert behavior is expected, especially in the Renton-IKEA Performing Arts Center (IPAC). Here are a few reminders of the behavioral expectations:

- No food, drink, or other edibles will be permitted in the R-IPAC.
- Backpacks are not permitted.
- Electronic devices should be in a locker or turned off.
- Please remain seated throughout the performance.
- If you need to enter and/or exit, please do so only at the end of the musical selection.
- Whistling is not an appropriate response of appreciation.
- Please keep your feet off the seats.
- Personal belongings (bags) will NOT be permitted in the R-IPAC. Students should leave personal items in a secure location outside of the facility

**RHS EXECUTIVE BOARD, ASB/AMBASSADORS**

Students at Renton are governed by an elected Executive Board each year. Each class also elects class officers on a yearly basis. Students elected serve one academic school year and oversee the ASB budget, Assemblies, and Activities at school. Students are selected each year to serve as Ambassadors for one year. Students interested in the RHS ASB should contact the ASB Advisor: Ms. Moore.

**CLUB ACTIVITIES** Below is a list of clubs and organizations at RHS to provide students with extra-curricular opportunities. Students are strongly encouraged to find an activity or club that interests them and become involved. This list below is only a partial list and will change based on the needs and interests of the students.

A Capella	Cheerleading	National Honor Society (NHS)
Ambassadors	DECA	Orchestra
African Association	Drama	Ping Pong Club
Arrow (Journalism)	Essence of Renton (Culinary)	Poetry Club
Art Club	Educators Rising	Renton Peer Mentors (RPM)
ASB-Student Government	Garden Club	Science Club
Asian-Pacific Islander Club	Gay-Straight Alliance	Social Justice Club
Badminton	Green Team	Speech and Debate
Band	Key Club	Urban Arts Club
Black Student Union (BSU)	Latino Student Union (LSU)	Yoga Club
BuildOn!	Leadership	Yearbook

All clubs and activities must be chartered by the ASB to be recognized as an official school organization. Charter applications are available from the Activities Office. Please see ASB Advisor Ms. Moore for more information.

**ATHLETIC PROGRAMS - For up to date information visit: <http://www.spslathletics.com>**

**Fall Sports:** Cross Country (boys & girls), Football, Golf (boys & girls), Soccer (girls), Swimming (girls), Tennis (boys), and Volleyball (girls)

**Winter Sports:** Basketball (boys & girls) Gymnastics (girls), Swimming (boys), Wrestling (boys & girls), & Bowling (girls)

**Spring Sports:** Baseball (boys), Fast Pitch Softball (girls), Soccer (boys), Tennis (girls), & Track (boys & girls)

**LEAGUE MEMBERSHIP & SPORTSMANSHIP**

Renton High School is in the South Puget Sound League (SPSL), a new Class 2A Conference. RHS is responsible for following sportsmanship and spectator guidelines. These guidelines are published in the hopes that high school athletics will be kept within the proper spirit of competition. It is expected that all Renton High students will continue our tradition of good sportsmanship with all rivals. Your cooperation is appreciated.

**INTERSCHOLASTIC ACTIVITIES** – Renton High School is a member of the SPSL Mountain League (Except for those sports where exceptions to this are noted) and the Washington Interscholastic Activities Association (WIAA) and West Central District (WCD III). Our teams compete with other conference teams for League, District and State honors.

**ATTENDANCE/PARTICIPATION:** See page Attendance/Extra-Curricular Activities of this Handbook.

*NOTE: All uniforms/equipment that are the property of the Renton School District must be turned in cleaned and in pristine condition within one month after the last game to the Coach/Advisor. If the uniform/equipment is not turned in and/or arrangements have not been made, the student will be assessed a fine of the replacement cost for a new uniform/equipment.*

**ELIGIBILITY:** - In order for students to participate in any inter-scholastic program they must:

- Maintain a minimum 2.0 GPA or above and be successfully passing four of five (5) classes
- Complete the required number of practice days
- Have been a full-time student in the previous trimester

**TRANSPORTATION EXPECTATIONS**

**BUS SERVICE ELIGIBILITY-** Bus service may be provided for students who live outside of one radius mile from their home school. Exceptions are made only when hazardous conditions are determined by the District. To change an assigned bus and/or stop for the day, students must obtain a bus pass from the main office. If there is a permanent change of address, please notify your school to obtain a bus assignment. Permanent changes may take up to 5 school days to process.

**BE PROMPT-** Bus passengers should arrive at the bus stop no **sooner** or **later** than **five minutes** before the bus is scheduled to arrive. Buses will promptly depart all schools 7 minutes after dismissal times. **For safety, once bus doors are closed Drivers will not stop for late arriving students.**

**SNOW DAYS-** Emergency routing information is available online at <https://www.rentonschools.us/>. Local radio and TV stations will provide up-to-date information each morning when the roads are slick and/or snowy. Ask the Driver in advance for emergency route information.

**DRIVER AUTHORITY-** The Driver has full authority over the passengers on the bus including seating assignments.

**PASSENGER EXPECTATIONS-** Safe, respectful conduct is expected of all passengers at all times:

- Obey the Driver’s instructions when first requested
- Remain seated
- Respect others and their property
- Keep your hands to yourself
- Keep noise level down

**ITEMS NOT ALLOWED ON BUS**

- Drugs, paraphernalia, cigarettes\e-cigarettes or any related products
- Glass objects: bottles, jars, etc., aerosol cans
- Inflated balloons
- Live animals, bugs, worms
- Oversized objects and instruments, those that cannot fit safely on the lap of the student
- Weapons: guns, knives, razor blades, etc. (real or toy)
- Laser Pointer
- Any item which cannot be transported easily, or which creates a safety concern, such as:
  - Open containers of food, drink, gum
  - Plants, dirt, other growing projects
  - Sports equipment which could endanger others: javelins, pole vaults or shot puts
  - Skateboards, baseball bats and scooters of any type
  - Any devices that are distractive to driver’s ability to drive

Please arrange for alternate transportation if any of the above items need to be transported to or from school.

**The District reserves the right to suspend\expel transportation privileges for any student who violates bus rules. Suspension or expulsion from bus riding privileges will include all school buses, activity buses, and field trips. Students riding District buses may be subject to continuous video and audio monitoring.**

**TRANSPORTATION DISCIPLINARY PROCEDURES-** When, in the opinion of the Driver, a serious rule violation occurs, **or** when the Driver’s efforts to deal with less severe violations are unsuccessful, **or** a pattern seems to have developed, a school bus incident report will be initiated. The intent is to maintain good order and a safe environment for students riding buses to and from school or school sponsored activities, as well as to notify parents of the misconduct of their children. **Students in grades 6-12 will be denied bus riding privileges until the Incident Report has been signed by a Parent/Guardian and returned to the bus Driver.** Serious or persistent violations will result in progressive discipline. The age and experience of the student will determine how many progressive steps are appropriate. Certain activities may result in immediate suspension from bus riding privileges. These include but are not limited to:

- Fighting on the bus
- Obscene gestures or profanity directed at the bus Driver or others
- Throwing objects in or out of the bus
- Any part of the body extended outside of the bus
- Possession of dangerous weapons or articles
- Pointing a laser pointer
- Assault on Driver or any school district staff may result in an indefinite suspension and possible criminal charges
- Smoking or use/possession of drugs may result in indefinite suspension and possible criminal charges
- Destroying or defacing district or private property
- Pointing a laser pointer

## Tobacco-Free Schools - Fact Sheet for Parent/Guardians

### RENTON SCHOOL BOARD POLICY

It is the policy of the Renton School Board to prohibit the use of all tobacco products by staff, students, visitors, and community members in or on Renton school district property, on school district-sponsored transportation, and at school district-sponsored events. The Renton School Board also prohibits the possession of tobacco products by students under the age of eighteen in or on Renton School District property, on school district-sponsored transportation, and at school district-sponsored events.

### TOBACCO USE AFFECTS ACADEMIC SUCCESS

Not only can experimentation with tobacco result in a lifelong addiction, but it is also related to poor academic performance and other high-risk behaviors. Many physical changes occur in the brain and body as a result of tobacco abuse. These physical changes can make learning and concentration more difficult and can negatively affect school performance. Students who use tobacco are:

- 3 times more likely to get Cs/Ds/Es
- 4 times more likely to skip class
- 4 times more likely to be suspended from school
- 8 times more likely to binge drink
- 21 times more likely to use marijuana

### TIPS FOR TALKING WITH YOUR CHILD ABOUT TOBACCO

Parents are the #1 influence on whether their child chooses to use alcohol, tobacco, or other drugs.

#### 1. Find the Time to Talk

The sooner you start talking, the better. Address the subject when you see it on TV, in movies, or in magazines.

#### 2. Be Direct

Say, "I don't want you to use tobacco." Tell your child your reasons why not. They'll appreciate your honesty and guidance.

#### 3. Talk About the Real Facts

Just saying, "Smoking is bad for you," isn't enough. Young people are more likely to listen if you give them facts. Don't just talk about cigarettes – give them facts about other tobacco products like mini-cigars, hookah, chew, e-cigs, and vaping.

#### 4. Focus on the Social Issues

Young people may care more about getting bad breath and smelling bad than about the health risks. Help them understand the financial costs as well. Remind them that most teenagers do not use tobacco.

#### 5. Teach Them to Say No

Help them think of what to say if they are offered tobacco. Practice with them – pretend you are a classmate asking them to smoke. Ask them to come up with several responses and teach them when to walk away. Remember to praise their efforts.

### TOBACCO RESOURCES FOR PARENTS/GUARDIANS

[www.theantidrug.com](http://www.theantidrug.com)

[www.tobaccofreekids.com](http://www.tobaccofreekids.com)

<http://www.drugabuse.gov/parents-teachers>

[www.doh.wa.gov/YouandYourFamily/Tobacco](http://www.doh.wa.gov/YouandYourFamily/Tobacco)

[www.kingcounty.gov/healthservices/health/tobacco.aspx](http://www.kingcounty.gov/healthservices/health/tobacco.aspx)

### TOBACCO RESOURCES FOR STUDENTS

[www.teen.smokefree.gov](http://www.teen.smokefree.gov)

[www.thetruth.com](http://www.thetruth.com)

[www.secondchancetobacco.org](http://www.secondchancetobacco.org)

# Renton High School 2019-2020 School Year

The *Renton High School Student Handbook* is written and issued by the Administrators at RHS. It is the school's official notification of RHS policies, rules, regulations, and standards of conduct. The student and his/her family are responsible for knowledge of these policies, rules, regulations, and standards of conduct; signing below is considered as understanding of all the conditions specified in this Student Handbook.

**Since policies and procedures cannot be static or unchanging in a school environment, the information contained in this Student Handbook is subject to change by the school at any time.** Accordingly, neither this Handbook nor any parts of it may be relied upon as a contract. Renton High School may reproduce or modify this handbook, or parts of it, for distribution in other formats (for example, on a web page or in other formats for computer access, or in school, or academic department publications). As a result, students, applicants, and other users of this handbook should consult with appropriate school offices to verify the current text or status of the policies, procedures, or information contained in this handbook and to determine whether information in this handbook or other publications has been superseded or changed.

I, \_\_\_\_\_ (print name), acknowledge that I have received and will read the RHS Student Handbook (including attendance policies/procedures and Student Discipline sections) with my parent or guardian.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Grade

For Office Use Only:  
Form Returned: \_\_\_\_\_ Received by: \_\_\_\_\_