

TUITION APPLICATION



833 Lawrence Ave.
Maryville, Tennessee 37803
Phone: (865) 982-7121
FAX: (865) 977-5055

This form is for use by parents/legal guardians interested in paying tuition to send their student(s) to Maryville City Schools, but are not residents of the City of Maryville.

Guidelines

Non-resident students may attend Maryville City Schools as tuition students subject to the following:

- (1) That the school/grade requested has balanced enrollment and available space to accommodate an additional student.
- (2) That the custodial parent or legal guardian agrees to provide transportation to and from school during the term of tuition attendance. Limited transportation is available from one school site to another (additional application and fee required).
- (3) That the tuition rate is set and rules governing tuition student attendance are administered by the Board of Education. Tuition rate is subject to change.
- (4) That after meeting the above listed criteria, tuition students will be allowed to attend City of Maryville Schools based on the following priority:

Priority 1: Children of teachers in Maryville City Schools in accordance with state law (not guaranteed school location)

Priority 2: Children of non-residents who own property in the City of Maryville

Priority 3: Children of non-residents employed by Maryville City Schools (non-teachers) or the City of Maryville

Priority 4: Children of non-residents who have siblings already in Maryville City Schools

Priority 5: All others

The Director of Schools or his/her designee will determine the final assignment of students. Maryville City Schools reserves the right to require annual reapplication as needed.

Once the school year has begun, the only tuition applications accepted are from currently enrolled students who are relocating outside the city limits. No new student tuition applications will be accepted after the start of school.

The school system shall have the right to reject the application of any student who fails to demonstrate a satisfactory academic and attendance record and who does not exhibit acceptable behavior and qualities of good citizenship. Students expelled or suspended from other schools shall not be accepted without prior written approval by the Director of Schools. A tuition student who in the judgment of the principal fails to maintain these standards will be removed from the Maryville City School System.

Maryville City Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age.

Payments and Refunds

The tuition rate is established by the Maryville City School Board each spring for the following year. Two payment options are available. Option 1 is to pay in full at the beginning of the school year. Option 2 is to pay one half of the tuition in term one and the other half in term two. Regardless of the payment option selected, a five percent discount will apply to payments received by the first Friday of each term.

The student's tuition status will be revoked if payment is not received by the due date (i.e., second Friday of each term)

Refunds are available on a daily prorated basis for withdrawals occurring up to six weeks before the end of the term.

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All fields must be completed in order for the application to be processed.

Please return this completed form and supporting documents (listed below) via email to gina.holland@maryville-schools.org or mail to Maryville City Schools, 833 Lawrence AVE, Maryville, TN 37803.

PLEASE PRINT

School year for which admission is requested: _____

Full name of student: _____ (last) _____ (first) _____ (middle)

Upcoming Grade: Priority Level: (see page 1) Student's Date of Birth: _____ (month) (day) (year)

School last attended: _____

Special services required: _____

School preference in grades K-7:

Elementary Level (K-3); rank 1,2,3:

- Foothills Elementary
- John Sevier Elementary
- Sam Houston Elementary

Intermediate Level (4-7): rank 1 & 2

- Coulter Grove Intermediate
- Montgomery Ridge Elementary

Grades 8-12:

check one below

- MJHS
- MHS

Parent/legal custodian/guardian name: _____

Full address where parent lives: _____ (Street) _____ (City) _____ (Zip)

Home phone: _____ Mobile: (father) _____ (mother) _____

Work phone: (father) _____ (mother) _____ Email: _____

I have read the school's policy relative to tuition students and agree to the terms as stipulated. I understand that misrepresentation of information on this form will result in the student being removed from the Maryville City School System.

Parent Name (printed): _____ Signature: _____

Parent Name (printed): _____ Signature: _____

Date: _____

FOR OFFICE USE ONLY

This tuition application is APPROVED NOT APPROVED for the _____ school year. Date _____

Director of Schools/Designee: _____ School Assigned: _____

Parents/legal guardians must submit the following document(s) with the application for non-resident transfer in order for it to be processed:

- Kindergarten only: copy of the child's certified birth certificate
- Grades 1-8: most recent report card (Q2), attendance, and discipline records
- Grades 9-12: most recent report card and transcript (Q2), attendance and discipline records, and list of all schools attended since 8th grade