



August 2019

Dear Seniors, Parents, and Guardians:

Welcome back to school – it’s going to be an exciting year! We are reaching out to Thornton Academy seniors and their families concerning the Thornton Academy yearbook, the 2019-20 edition of the *Tripod*. We want the yearbook experience to be fun and rewarding for everyone, so here are the important items, including deadlines, you need to know.

**Senior Photos:** Digital photos are required. Printed photos cannot be accepted.

- Size and resolution of all senior photos: **300 dpi (resolution)** and **4.5”H x 3.75”W (size; portrait-style)**
- By **Friday, November 1<sup>st</sup>:**
  - Upload your photo to this Google form: <https://forms.gle/As5BijvVc7Jcd9A77>
  - The November 1<sup>st</sup> deadline must be met in order to guarantee the submitted photo is used in the yearbook.
  - In the event a student has not submitted a senior photo, his/her school ID photo will be used instead.
- Problems with the Google form? Email a JPG file of your senior photo to: [tripod@thorntonacademy.org](mailto:tripod@thorntonacademy.org).
- **Please include the student’s full name**—no nicknames—when submitting photos.
- Please note: All photographs will be reviewed by *Tripod* advisors, and Thornton Academy reserves the right to make all final publishing decisions.

**Senior Messages:** Senior messages are a great way to send a last message to friends, family, teachers or coaches!

- By **Friday, November 1<sup>st</sup>:** Students should submit their message/quote online by logging into their TA email and use the following link to enter their message/quote: <https://forms.gle/P18FsxCiS4WNSzuV8>
- Please note: All messages/quotes will be reviewed by *Tripod* advisors, and Thornton Academy reserves the right to make all final publishing decisions.

**Baby Ads:** Baby ads give parents, siblings, grandparents and others a space to talk about the pride they have for their student.

- By **Friday, November 1<sup>st</sup>:** Submit your baby ad; submission by Nov. 1<sup>st</sup> guarantees a space in the yearbook.
- Ads come in two sizes:
  - 1/4 of a page    \$60    Can contain up to 5 images and a personal message
  - 1/8 of a page    \$50    Can contain up to 3 images and a personal message
- **Create Your Ad:** To ensure baby ads come out right, ad purchasers will design their own ads using our yearbook ordering website: [www.yearbookforever.com](http://www.yearbookforever.com) — When you log onto the website, search for “Thornton Academy”, then click on “Create a Baby Ad,” and follow the on-screen directions to create your ad.
  - **IMPORTANT:** The ad blockers on your web browser must be turned OFF to access the Baby Ad builder.
- **OR ... Come to Baby Ad Night!** Too confusing? Need help? Come to Baby Ad Night!
  - *Tripod* staff members will help families/friends to design their baby ad(s) online. More details to follow in a separate email to seniors and their parents/guardians.
  - **When/where:** Tuesday, October 29<sup>th</sup> from 6:30-8:00 PM, New Media Center/FA142. Mark your calendars!

**Ordering:** Yearbooks are available for order throughout the year. Order forms and information are available in three locations: in the New Media Center/FA142, at the Attendance Office, or online at [www.yearbookforever.com](http://www.yearbookforever.com)

- You are also able to purchase add-ons to your book:
  - Nameplate personalization    \$ 7    Must be purchased by January 20, 2020
- **Please note! The price of the yearbook rises as the year progresses— order yours early to save!**

Order between now and December 31, 2019	\$70
Order between January 1 and March 31, 2020	\$75
Order between April 1 and June 12, 2020	\$80
- **PAYMENT OPTIONS:** We regret that *Tripod* is not able to accept cash or checks. Yearbooks must be ordered **with credit card payment** through the yearbook vendor website. Order online at [www.yearbookforever.com](http://www.yearbookforever.com)

If you have any questions, please contact *Tripod* faculty advisor Mr. Pulsifer ([josh.pulsifer@thorntonacademy.org](mailto:josh.pulsifer@thorntonacademy.org)). Thank you!