



# TPSD Employee Clinics

## Frequently Asked Questions

### **What is an employee clinic?**

North Mississippi Medical Clinics' South Madison Medical Clinic and Tupelo Public School District are partnering to offer **on-site** clinics to treat employees at two locations on designated days from 10:30 a.m.-noon. The two on-site clinic locations are Tupelo High School and Tupelo Middle School.

### **Who can utilize the employee clinics?**

Employees from any school site or department are encouraged to take advantage of the on-site clinics for acute medical needs and wellness care.

### **What are the clinics' hours and locations?**

**AT TUPELO HIGH:** On Mondays and Thursdays from 10:30 a.m.-noon in H Building across from the freshman parking lot. Park in the freshman parking lot.

**AT TUPELO MIDDLE:** On Tuesdays and Fridays from 10:30 a.m.-noon in a front classroom at the Civic Auditorium. Park in front of the Civic.

Look for signs that read 'EC.'

### **How do I request an appointment?**

You can email [clinic@tupeloschools.com](mailto:clinic@tupeloschools.com) or call South Madison Medical Clinic at 377-5306. You will then receive an appointment that will give you adequate time to notify your supervisor.

### **What services are available at an on-site employee clinic?**

Some common services you can expect to receive timely treatment for include, but are not limited to, the following:

Allergy symptoms	Minor skin irritations	Sore throat and strep throat
Common colds	Minor sprains and strains	Upper respiratory infections
Earache and ear infections	Pink eye and sty	Urinary tract infections
Flu-like symptoms	Rashes and poison oak/poison ivy	Wellness exams
Gastrointestinal symptoms	Sinus infections	

### **What information will I need to bring to my visit?**

Employees will need to present their TPSD ID badge and insurance card upon arrival. Clinic staff will do their best to limit paperwork to the minimum necessary. If it's been a while since your last visit, you will be asked to update your insurance cards and sign consent forms.

### **How should I notify my supervisor that I am utilizing the clinic?**

When you arrive to work in the morning, be sure to notify your supervisor that you've requested an appointment for later that day so that, if necessary, arrangements for a substitute can be made.

### **Will I get docked for using the employee clinic?**

No, you are encouraged to use the employee clinic and are offered up to four visits there per year. In addition, all employees receive six personal or "free" hours per year as well.

### **Who will provide the services?**

Nurse Practitioner Lauren Waldrop, FNP-C, will be providing services to the employees. She is supervised by Dr. Billy Walton from South Madison Medical Clinic. She received her bachelor's degree in nursing from the University of Mississippi Medical Center in Jackson, and her master's degree in nursing from Mississippi University for Women in Columbus. In addition to family practice, she offers women's health services at South Madison Medical Clinic.





## South Madison Medical Clinic

1040A South Madison Street  
Tupelo, MS 38801  
(Behind NMMC Wellness Center)  
(662) 377-5290  
[www.nmhs.net/south\\_madison\\_clinic.php](http://www.nmhs.net/south_madison_clinic.php).

