

# Greenwich Board of Education

## DRAFT Strategic Plan Ad Hoc Committee Meeting Minutes

Date: August 1, 2019

Place: Board Room, Havemeyer Building

Present: Dr. Gaetane Francis  
Ms. Barbara O'Neill  
Dr. Toni Jones

The meeting convened at 1:05 P.M.

### I. Action Items

#### A. Approve agenda

Motion: Ms. O'Neill moved to approve the agenda. The motion was seconded by Dr. Francis.

Vote: 2 for, none opposed.

#### B. Approve Minutes

Motion: Ms. O'Neill moved to approve the minutes of the June 18, 2019 meeting as presented. The motion was seconded by Dr. Francis.

Vote: 2 for, none opposed.

### II. Discussion Items

#### A. Discussion of the Superintendents suggested timeline for review of current strategic plan and development of the next strategic plan.

- a. Dr Jones presented a Planning Map (attached) including opportunities for review of the current plan (August-October), new BOE member input (November-December), gathering of input from parents, the community and staff throughout, and development of a plan "looking forward to the next 5 years".

#### B. Timeline for Board engagement:

- a. 9/5 discuss timeline proposal.
- b. 12/11 Board PD on Strategic Plans and review of current strategic plan including survey data and other input. Reaffirm general goals with new Board. Anticipate use of external person. (January 30 PD meeting available for further discussion as needed).
- c. March 5 Board PD, update on community input and plan for looking forward.
- d. April: Presentation and Collaboration on new plan (4/2 PD or 4/23 Business meeting).
- e. June 4 Retreat final review of proposed plan. Present at June 18 meeting.

#### C. Plan for next meeting. Will be determined after the start of school.

III. Adjournment

Motion: Dr. Francis moved to adjourn the meeting. The Motion was seconded by Ms. O'Neill.

Vote: 2 for, none opposed.

Adjourned at 2:35 P.M.

Respectfully submitted,  
Gaetane Francis

## Planning Map

July- August	<b>Review of Current Plan</b> <b>Communications Planning (Aug-Oct)</b>
September- October	<b>Listening Tours</b> 3 Community Drop-Ins (Evening) *Back to School Nights All Schools
October-November	<b>Survey Community, PTA Meetings</b>
November-December	<b>New BoE Members Input</b> Reaffirm Strategies
January/February	<b>Town Hall Input Evening</b>
February	<b>Community Visioning Morning</b> (Possibly Feb. 8)
March	<b>Staff Planning</b> *on-going with leadership and staff 25 Core Commitments for 2025
April	<b>Presentation and Collaboration with the BoE</b>
May	<b>Staff Action Planning</b>
June	<b>Looking Forward...Next Five Years</b>