

School District 196 Kindergarten through Grade Five Work Habits & Social Skills Report Card Marking Code Descriptions:

	1 – Limited	2 – Developing	3 – Proficient	4 – Exemplary
Works independently	Student is unable to work productively without adult guidance. Student is easily distracted.	Student is somewhat independent, however, exhibits some off task behavior. Is able to be redirected by adult.	Student usually is productive and engaged. Requires little re-direction.	Student is highly engaged at all times. Student assumes responsibility for learning.
Follows school/classroom rules	Student needs consistent intervention from adults and frequent reminders about school and classroom rules. Behavior is regularly disruptive to the school climate. Has difficulty maintaining appropriate behavior after correction.	Student is inconsistent in following school and classroom rules. Occasionally needs adult interventions and reminders. Is usually able to maintain appropriate behavior after correction.	Student usually follows school and classroom rules. Student usually exhibits respect for adults and classmates. Rarely needs redirection or correction from adults.	Student consistently follows school and classroom rules. Student is respectful towards adults and classmates. Student encourages and supports other classmates.
Completes assignments on time (Grades 1-5 only)	Student rarely completes and turns in assignments on time. Student needs frequent reminders from teacher about missing or incomplete work. Assignments are often only partially completed if at all.	Student inconsistently completes and turns in assignments on time. Student needs occasional reminders from teacher about missing and incomplete work. Work is sometimes partially completed.	Student usually completes and turns in assignments on time. Student rarely needs reminders about missing or incomplete work. Work is usually thoroughly completed.	Student consistently completes assignments on time in a thorough and accurate manner.
Demonstrates organizational skills	Student is disorganized and is usually unable to locate materials and assignments. Much time is lost to searching for items. If applicable, student does not use assignment notebook.	Student demonstrates inconsistent organization. Often is able to locate materials and assignments, but needs frequent assistance and attention from teacher. If applicable, student is inconsistent in using assignment notebook and needs teacher assistance.	Student is usually organized. Can easily locate materials and assignments. If applicable, student needs occasional assistance from teacher in using assignment notebook.	Student is highly organized. Has a system for locating and storing materials and assignments. Can quickly locate items when needed. If applicable, student independently uses assignment notebook.

School District 196 Kindergarten through Grade Five Work Habits & Social Skills Report Card Marking Code Descriptions (continued):

	1 – Limited	2 – Developing	3 – Proficient	4 – Exemplary
Listens and follows directions	Student is unable to remain attentive to the speaker and often appears distracted. Is unable to comply with initial directions and needs frequent redirection from the teacher.	Student is inconsistently attentive to the speaker and occasionally appears distracted. Inconsistently complies with directions and needs occasional redirection.	Student is usually attentive to the speaker and is rarely distracted. Is usually able to comply with initial directions.	Student is consistently attentive to the speaker. Complies with initial directions. Demonstrates ability to assist peers with directions given.
Interacts well with others	Student interaction with others is frequently characterized by conflict and inappropriate comments. Student is unable to work cooperatively in a group.	Student interacts minimally with others. Student has occasional inappropriate interactions. During group work, student is usually more of an observer.	Student usually interacts appropriately and respectfully with others. Student often fully participates in group work.	Student consistently demonstrates respectful and positive interactions with others. Assumes leadership responsibilities in group work.
Accepts new and different situations (Kindergarten only)	Student is unable to approach tasks with flexibility and inventiveness. Student is unable to adapt to and accept changes in routine and activities.	Student inconsistently approaches tasks with flexibility and inventiveness. Student inconsistently adapts to and accepts changes in routine and activities.	Student usually approaches tasks with flexibility and inventiveness. Student usually adapts to and accepts changes in routine and activities.	Student consistently approaches tasks with flexibility and inventiveness. Student consistently adapts to and accepts changes in routine and activities.