

# Teaching Dates for 7 Habits and Leadership Essentials 2019-2020

Skill	Date	Expectations for all classrooms the First Month Back
FIRST Month Back  Routines and Class Climate	Aug. 19 <sup>th</sup> - Sept. 20 <sup>th</sup>	<ul style="list-style-type: none"> <li>● Make your lead time consistent and strong every day. Lead time is not optional. It is the first 25 min of your day for culture building could be used for games, leadership skills, class building time, morning meeting activities, essentials 1-7 etc...)</li> <li>● Make a Social Contract</li> <li>● Make a class mission statement</li> <li>● Teach the Essential 7 (see below)</li> <li>● Use Leader in me, first days back book for good ideas for class building activities.</li> <li>● Use the “Leadership Classroom Checklist” as a guide to get you going.</li> </ul>

- Essential 1: Communicate your emotions.
- Essential 2: When Responding to any adult you must answer by saying “yes” or “no” or “yes ma'm” or “Yes sir” “no ma’am” “no sir”
- Essential 3: Say please, thank you, excuse me and make eye contact when interacting with others.
- Essential 4: Walk like a leader in the hall. Keep your hands to yourself or to your side and voice level 0.
- Essential 5: Treat others the way you want to be treated. Keep your hands, feet, and any objects to yourself.
- Essential 6: Leaders are proud of their space and keep their school clean.
- Essential 7: Leave with pride at the end of the day

# Leader in me...BOOT CAMP

Skill	Date	Definition	Boot Camp letter Goes home in Thursday Folder
Habit 1	Sept. 23	<u>Be Proactive</u> : I am a responsible person. I am in charge. I choose my actions, attitudes and moods.	Sep 26
Habit 2	Sept. 30	<u>Begin with the end in mind</u> : I plan ahead and set goals.	Oct. 3
Habit 3	Oct. 7	<u>Put First Things First</u> : I spend my time on things that are most important. I set priorities.	Oct 10
Habit 4	Oct. 14	<u>Think Win-Win</u> : I balance the courage of getting what I want with consideration of what others want.	At conferences
Habit 5	Oct. 21	<u>Seek First to Understand, then to be Understood</u> : I listen to others without interrupting. I try to see things from their viewpoint. I am confident in voicing my own ideas.	Oct. 24
Habit 6	Oct. 28	<u>Synergize</u> : I value other people's strengths and learn from them. I seek out other people's ideas because I know that by teaming with others, we can create better solutions than anyone of us can alone.	Oct. 31
Habit 7	Nov. 4 <sup>th</sup>	<u>Sharpen the Saw</u> : I take care of myself I spend time with family and friends. I find meaningful ways to help others.	Nov. 7
Habit 8	Nov. 11 <sup>th</sup>	<u>Find Your Voice</u> : I have found something I am good at and really like doing. I am proud, but do not boast. Instead, I use my expertise to help and inspires others.	Nov. 14 <sup>th</sup> Turn in all tickets from past habits
<b>Nov. 18 Rise and Shine. Recognize any family who made lighthouse status.</b>			

