



## Conference Rules and Guidelines

The American School Foundation strives to fulfill its mission of encouraging students to “live purposefully and to become responsible, contributing citizens of the world.” Supporting students to develop behaviors exemplary of and congruent with this mission is an indispensable feature of The American School experience. We are engaged not only in the cognitive development of our students but also in their moral, emotional and psychological development.

It is the responsibility of each student to behave in a manner consistent with the ASF Student Rights and Responsibilities. When students behave inappropriately, they have difficulties building relationships with others, they are less successful academically and are damaging to the community as a whole. Any behavior that may negatively affect a positive learning community is unacceptable.

Examples of unacceptable behavior include but are not limited to:

- any conduct that violates a person’s dignity or creates an intimidating, degrading or hostile environment including inappropriate touching, fighting, play fighting or contact with sexual overtones
- inappropriate communication (verbal, non-verbal or written), including swearing
- racial/cultural slurs, disparaging comments or sexually related comments
- damaging or disrespecting school property or the property of others
- littering or stealing
- defying or disrespecting adults
- putting others or oneself in danger, including possessing dangerous or illegal materials
- or substances including weapons, look-alike weapons, tobacco, alcohol or other drugs
- cheating or any variant of academic dishonesty
- inappropriate use of technology including cellular telephones, computers or other electronic devices

If any of this behaviour occurs you might be dismissed from the conference.

### Delegate Preparation

All of these are just recommended to help you succeed. Underlined items are mandatory.

- Reading and understanding of the background guide.
- 2 position papers (one per topic) completed and printed.
- Opening speech prepared.
- Additional research completed.



- Device.
- Professional attire.

### **Warning System**

Warnings will be issued for any of the following situations:

- Failure to turn in one or both position papers.
- Misbehavior within committee.
- Repeated usage of non-diplomatic language.
- Failure to comply to the device policy.

Other situations that warrant warnings may arise during the conference, but those will be up to the discretion of each chair to note.

A delegate having 3+ warnings will render him/her ineligible for awards.

### **Device Policy**

ASFMUN recognizes that devices are highly useful during conferences, especially for the writing of resolutions. However, it also recognizes that they can be a distraction, for which it has instated the following policy.

- You may bring a device (laptop or tablet).
  - You must ask your chair for permission before using it. If using it without permission or caught doing MUN-unrelated things, this will result in a warning and a device ban.
- Cell phones are not allowed. If this becomes an issue during the committee, your chair may collect them and issue warnings.
- Because of this device policy, it is recommended that delegates print their position papers, opening speeches, and other necessary information.



### Dress Code

Garment	Male	Female
Suits	Suits must look formal and be kept neat. A tie is recommended. A matching two- or three-piece suit always looks professional.	Suits must look formal and be kept neat. A matching two-piece suit always looks professional.
Top	<ul style="list-style-type: none"><li>● Formal shirt, preferably a button-down.</li><li>● A tie (recommended).</li><li>● A suit jacket or formal blazer.</li></ul>	<ul style="list-style-type: none"><li>● Formal blouse or button-down shirt.</li><li>● A neat, formal sweater is also allowed.</li><li>● No spaghetti straps or strapless shirts.</li><li>● Dresses are allowed as long as they meet guidelines for formality and strap and skirt length.</li><li>● No open backs.</li></ul>
Bottom	<ul style="list-style-type: none"><li>● No jeans or shorts.</li><li>● Slacks and suit pants are allowed, preferably in dark colors.</li></ul>	<ul style="list-style-type: none"><li>● No jeans or shorts.</li><li>● Slacks and suit pants are allowed.</li><li>● Skirts should reach at least two inches above the knee.</li></ul>
Shoes	<ul style="list-style-type: none"><li>● No sneakers or sandals.</li><li>● Loafers or dress shoes.</li></ul>	<ul style="list-style-type: none"><li>● No sneakers or sandals.</li><li>● Formal flats or closed shoes are recommended.</li><li>● Heels are allowed, but delegates must keep in mind that they may prove uncomfortable.</li></ul>

Please keep in mind that these dress codes are not intended to be oppressive or restrictive of self-expression; they are created and enforced to promote an environment of formality and professionalism within the conference.

Please refrain from wearing any costumes that might imply cultural appropriation. If you would like to see your country reflected in what you wear, consider accessories in the color of your flag or something similar that does not detract from the professionalism of your outfit or the respect for your country.