



Mascotte Charter School Governing Board

Meeting MINUTES

Date and Time: June 17, 2019 10:00am

1. Opening Items

- a. Call to Order by Board Co-Chairman @ 10:09 am.
- b. Public Input Card: If anyone would like to have public input on the agenda items, please pick up an input card at this time and submit it to the Board Scribe.

2. Changes, Amendments, Additions or Deletions to Agenda –

3. Quorum= YES

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Diana Leist	Board Member		X
Stacy Gaines	Board Member		
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Tarsha Jacobs (CPA), Robin Harris (Technology), Yvonne McEwen (Board Scribe)

4. Approval of Minutes

- a. April 22, 2019 General Board Meeting

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus		X			
Joanne Jones		X			
Diana Leist					X
Stacy Gaines					X
Elizabeth Villanueva		X			
Vote Count Total: 3-0 Yes					

5. Public Comment: None

6. Reports- Tarsha Jacobs

- a. At A Glance

7. Old Business- None

8. **New Business-Consent Agenda New Business Consent Agenda-Business and Support Items**

a. **CPA Contract-Salter**

Recommendation-Approval of Contract for Mary Salter. CPA

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

b. **MOST Personnel Job Description (ACH/Mascotte)**

Recommendation-Approval of Job Description for MOST personnel

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

c. **Paraprofessional Job Description (ACH/Mascotte)**

Recommendation-Approval of Job Description for Paraprofessionals

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

d. **Pay Scale for MOST Personnel (ACH/Mascotte)**

Pay Scale is \$11.00-\$15.00.

Recommendation-Approval of Pay scale for MOST personnel

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

e. Pay Scale for Paraprofessionals (ACH/Mascotte)

Recommendation of tiered pay range for Paraprofessionals.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	2nd	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 3-0 Yes					

f. Paid Time Off Policy for ACH/Mascotte Charter Employees

The board discussed several options of paid time off. Board tables the topic and asks that Mrs. Mayhugh and Mrs. Jacobs to continue work on the PTO language, particularly rollover of days. Add to the July board meeting agenda.

9. New Business-Consent Agenda-School Items

a. School Compact

Recommendation-Approval of 2019-2020 School Compact

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

b. Parent Family Engagement Plan

Recommendation-Approval of 2019-2020 Parent Family Engagement Plan

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

10. Principal Report – 3rd grade FSA Scores: 62% Level 3 or above. 4 students sent to Summer school Reading camp at Minneola.

11. Board Member Comments/Discussion-

Vote taken on 2019-2020SY Board Meeting Schedule

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	X			
Joanne Jones		x			
Diana Leist					x
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 3-0 Yes					

12. Time and Date of Next Regular Meeting- Monday, July 22, 2019 10:00am.

13. Adjournment – 11:18am