

SUFFIELD SCHOOL DISTRICT COACHES EVALUATION FORM

NAME: _____

Date: _____

SPORT: _____

LEVEL: (circle one) Varsity J.V. Freshman Assistant Middle School

The Coaching responsibilities listed are rated on the following scale:

A - Acceptable performance U - Unacceptable performance
I - Improvement needed X - No basis for judgment

I. COACHING PERFORMANCE

	<u>Self</u> <u>Evaluation</u>	<u>A.D.</u> <u>Evaluation</u>
1. Is knowledgeable in the technical aspects and strategy of the sport	1. _____	_____
2. Plans for all aspects of the program (conditioning, NCAA, recommendations etc.	2. _____	_____
3. Prepares for daily practices so that maximum instruction is presented	3. _____	_____
4. Uses a variety of coaching techniques for individual and group instruction	4. _____	_____
5. Provides an environment that attempts to prevent injuries	5. _____	_____
6. Properly cares for injuries when they occur	6. _____	_____
7. Communicates with athletes in a positive constructive manner	7. _____	_____
8. Is understanding and sensitive in dealing with the player's	8. _____	_____
9. Encourages enthusiasm and dedication in the players	9. _____	_____
10. Creates positive interpersonal relationships with the players	10. _____	_____
11. Is punctual in attending and ending team practices, meetings and contests	11. _____	_____
12. Demonstrates self-control and poise in all areas relating to coaching responsibilities	12. _____	_____
13. Attempts to improve self as a coach by attending clinics, workshops, and other professional development activities	13. _____	_____
14. Effectively communicates team roles to players	14. _____	_____
15. Promotes positive character by athletes involved in the program	15. _____	_____
16. Adheres to all Board policies, rules and regulations	16. _____	_____
17. Serves as a role model for students	17. _____	_____

II. TEAM MANAGEMENT AND SUPERVISION

1. Chooses personnel in an objective and consistent manner	1. _____	_____
2. Has full control of the team in all matters pertaining to coaching and a athletic discipline	2. _____	_____
3. Informs athletes/parents of all rules and regulations pertaining to discipline that have been established for the team, being sure these rules are consistent with athletic policy	3. _____	_____
4. Provides supervision at each practice session and at all contests of the sport. This includes supervision of the locker and shower rooms, practice fields and buses	4. _____	_____
5. Properly cares for, stores, distributes, collects, inventories school equipment and uniforms	5. _____	_____

III. PROFESSIONAL QUALITIES

1. Submits all requested paperwork, information and schedules accurately & promptly	1. _____	_____
2. Works cooperatively with the Director of Athletics and/or Head Coach	2. _____	_____
3. Assists with budget preparation	3. _____	_____
4. Understands and complies with all rules and regulations outlined in the Suffield Athletic Coaches, Suffield Student-Athlete and CIAC handbooks	4. _____	_____
5. Keeps the Director of Athletics and/or Head Coach informed of unusual events within the sport activity	5. _____	_____
6. Is cooperative in sharing and safeguarding facilities	6. _____	_____
7. Conducts himself or herself in a professional manner to all members of the high school staff, parents, community and media organizations	7. _____	_____
8. Adheres to the ethical guidelines established by the Connecticut High School Coaches Association	8. _____	_____
9. Maintains State Dept. of Education Coaching Certificate/ First Aid & CPR	9. _____	_____

IV. Identify a minimum of three coaching accomplishments that were made during the past season.

V. List a minimum of three personal goals for coaching improvement to be pursued next season.

Signature of the Evaluated Coach

Date

The signature of the coach does not necessarily mean agreement with the evaluation, only that the coach has read and understands the evaluation. The coach has the right to attach a statement to this form expressing his/her opinion. The coach will receive a copy of the evaluation.

Signature of the Head Coach (for Assistant Coach Evaluations)

Date

The signature of the head coach does not supersede the authority of the Athletic Director who makes the final recommendation for employment.

Comments/Recommendations of the Director of Athletics _____

Signature of the Director of Athletics

Date

Employment recommendation

- **Recommend for continued employment.**
- **Recommend for continued employment with the understanding of areas to be improved.**
- **Not recommended for continued employment.**

cc- personnel file
cc- athletic coach