

Lincoln School PTA Meeting Minutes, August 20, 2019

Meeting Called to Order: 7:00 PM

Meeting Attendees: 19

Opening Ceremony

- Pledge of Allegiance.
- (Amy Sutton) Welcome and introductions around the room. All committees are listed on the agenda to make new families aware of what the PTA has available for the students here at Lincoln. Teachers will make guest appearances at the morning meetings.
 - **A motion was made by Kate Prasse to approve the May 2019 minutes. Amy Belich seconded the motion. The May minutes were approved.**

Report of the Executive Board

Recording Secretary – Becky Iacob

- If you are not going to be at the meeting and have something to share, please email it to me along with your assigned committee chair.

Corresponding Secretary – Tanya Chwojko

- Nothing to report

VP Ways and Means – Jennifer Kramer and Kate Prasse

- Spirit Wear (Jen Kramer)- Spirit wear website will be open until August 23rd to order Lincoln wear.
- Yearbook (Jen Kramer)- Yearbooks can be ordered through tree ring again this year. There will be links sent out to set up tree ring which include directions regarding how to upload pictures to the tree ring site. 15% discount if you order your yearbook before the end of September
- Book fair (Jen Kramer) Planned for November 13 and 14. More info to come later
- Halloween Carnival (Jamie Forker-Schwartz)- The carnival will be October 25th from 6-9. This is Lincoln's biggest fundraising event. There will be carnival games and lots of baskets to raffle. Each classroom puts together a basket that is raffled off. In addition, we

have donations that are packaged together and bid on throughout the night. There are also buy in parties to sign up for and all money raised allows us to fund and support our students throughout the year. This year the committee will put together a slide for curriculum night that each teacher will present. This will include volunteer information and what we need for carnival to run successfully. We are still looking for more people to host buy in parties, there are only 2 at this point.

(Kate Prasse)- This year we will do a volunteer check in and volunteers will get a t-shirt to wear for the night for identification purpose and safety. These t-shirts can be used at other Lincoln events. Dianne Schenkenberg offered to wash them after the carnival. Currently only 4 volunteers signed up to work the carnival. We will reach out to the York volunteer key club and NHS.

VP Programs – Celia Grebs and Kristy Maiers

- Assemblies (Celia Grebs)- We met with Mrs. Barnabee about the assemblies for this year. There is a great allergy awareness assembly unfortunately he is already booked so will possibly plan for this next fall. There is a Laser show option that goes with bullying. In the process of debating all options.
- Chess club (Celia Grebs)- Making some changes this year. We plan to bring in Dynamic Chess to run our chess club. He runs the chess tournament at York. PTA will cover a portion of the enrollment fee, which will be increased from \$10 to \$50 per kid. Deciding on when to hold it, either during the lunch hour or after school. The tournament is in March so the club will probably start in November.
- Junior Great Books (Celia Grebs)- Keep an eye out for sign up
- Leos Obstacle Course (Celia Grebs)- This meets during the lunch hour, starting in September. If interested check the blast or website to get a registration form.

Treasurer's Report – Kristi Phipps

- The Preliminary budget will be in the school office for 30 days. If you have any questions or concerns you can email Kristi Phipps. At the next PTA meeting the members will vote to approve the budget or make any necessary changes.
- Financial Report was provided. See report for specific details.
 - Monthly Revenues – Monthly revenues are expected from membership dues, activity fee, and spirit wear. Year to date income total is \$2,199.
 - Monthly Expenses – Expenses were collected this month from Pep Rally, Safe Routes to School and Teacher appreciation. Year to date expenses total \$2,037.
 - Cash Carry Forward Balance – Currently reporting a cash carry forward balance of \$28,403.

In January the budget committee will regroup and come back with a revised budget.

President-Elect – Amy Belich

- Audit Committee Report (Amy Belich) The committee consisted of Dianne Schenkenberg, Jen Kramer and Amy Belich. They met on July 9th to discuss the treasures books and agreed that everything looked correct and accurate.
- Staff appreciation (Amy Belich)- First lunch is set for September 19 and is hosted by kindergarten
- Room reps (Michelle Huber) All room reps have been selected and they have a meeting scheduled for Friday morning.
- Membership (Michelle Huber)- It's coming along. We hope for 90/95% participation and will start doing gentle reminders. If you have questions whether you are signed up email Michelle Huber.
- Directory (Dianne Schenkenberg)- We are switching over and using Directory spot this year. This is the same directory Bryan and York use. It is very user friendly. You have to be a PTA member to have directory access.

President – Amy Sutton

- District 205 Foundation (Jess Walker)- The foundation is always looking for more people to join. It helps support all our schools. The biggest fundraiser is the Gala which is at Medinah Country Club on February 8. Would love to have a great Lincoln turn out. The Harlem Wizard game vs the teachers is November 2. Another fundraiser they have is the holiday tree sale. Here are some examples of how the money raised has been spent: teacher/school grants, \$50,000 to York incubator classroom, 3d printers, and STEM kits. All the information is on the website if you are interested in getting involved.
- Opening Day Welcome (Amy Sutton)- The welcome went well but there seemed to be less of a turn out this year. A possible solution for next year is to do opening day tea and meet the teacher on the same day
- Allergy Awareness Committee (Amy Sutton)- Laurie Buzzell and Ami Vaidya are going to co chair. We can possibly budget money to buy wipes for all the classrooms so students can wipe their hands when they enter the classroom in the morning and after lunch.
- Outdoor Classroom (Amy Sutton)- Brownie troops to do an activity to earn a Beautification badge. Have troops pick weeds, make kindness rocks and plant flowers. Anyone interested in being a committee chair for the outdoor classroom please contact Amy Sutton. Might be a good idea to survey the teachers on whether they are using the classroom or what would make them use it more.

- Parent Patrol/Safe Routes (Celia Grebs)- We need volunteers to distribute charms in February. Also looking for parent patrol volunteers at the Fairfield/Vallette corner. It's an easy 10-15 minute shift and really helps to keep our kids safe. Dogs are not allowed on campus.
- PTA Council Rep (Amy Sutton)- Diane Kautz is the REACH parent rep. The first REACH PTA meeting is September 13, 8:30-10AM at Sandburg in the Maker Space room.
- Pep Rally (Amy Sutton)- Thanks to Lauren DeRango who took over the pep rally this year and did a remarkable job. There was an issue with some 4th grade boys taking the water bottles and dumping them creating a huge mess.
- Welcome Committee (Dianne Schenkenberg)- There were 3 kindergarten play dates this summer that were a success. We have extra signs for any kindergarten who gets enrolled late. Need an update of the distribution list, a lot of new families are still not getting emails. Consider new student orientation next year before meet the teacher for new families to take a school tour with the principal.

Principal – Jennifer Barnabee

- We have had an amazing beginning to the school year. State of the Schools by Dr. Moyer is September 9, 7:00 PM at York. Dr. Moyer would like a commitment of 10 families from each school. He will be giving an update on all the exciting things happenings in the district.
- Thank you so much it's an honor to serve you and your children.
- Superintendent coffee at Lincoln, Sept 18 at 1:30.

Meeting Adjournment: 8:45 PM

> A motion was made by Kate Prasse to adjourn the meeting. Celia Grebs seconded the motion. Meeting was adjourned.

Upcoming Dates

8/28- Student Late Arrival-9:45 AM

9/4- Walk to School Wednesday

8/28- Curriculum Night 6-7:25 PM

9/11- Student Late Arrival-9:45AM

(5:30 PM start time for REACH)

9/2- No School

9/17-Next PTA meeting at 8:30 AM MPR