



THE HOTCHKISS SCHOOL
APPLICATION FOR ADMISSION

SEPTEMBER 2020



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Dear Candidate:

Thank you for choosing to apply to The Hotchkiss School. This is an exciting time in your life, and we hope to be as helpful as possible as you match your aspirations and talents with the unique opportunities available here. Evaluating your application is a privilege that we take seriously. We are all looking forward to getting to know you and your family better over the next several months.

To assist you in this process, you will find a checklist below, which outlines the various details you must fulfill in order to complete your application by January 15, 2020.

Required Materials:

- Gateway to Prep Schools Candidate Profile (online application). Please submit as soon as possible, preferably before your interview.
- The application fee is \$70.00. To request a fee waiver contact our office at 860-435-3102 or admission@hotchkiss.org.
- Standardized Testing (SSAT, ISEE, PSAT, SAT, ACT, TOEFL)
- Candidate Project
- Parent Statement
- Principal/Counselor Recommendation (sent directly by your school)
- Transcript Form (must contain past and current grades and be sent directly by your school)
- English and Math Recommendation Forms (to be sent directly by your current teachers)
- Personal or Special Interest Recommendation Form
- Graded Writing Sample (for applicants to 11th, 12th, or postgraduate years)

Recommended But Not Required:

- Personal Interview. Interviews are available on-campus or by Skype through mid-January.
- Music recording, art portfolio, or athletic video. Please see Candidate Project for instructions.

We are here to make the application process work for all. If you have any questions about the topics above, please contact our office at 860-435-3102 or email us at admission@hotchkiss.org.

Sincerely,

Erby Mitchell

Dean of Admission and Financial Aid

Contact Information

The Hotchkiss School

Office of Admission and Financial Aid
11 Interlaken Road • Lakeville, CT 06039-2141
Phone: 860-435-3102 Facsimile: 860-435-0042
Email: admission@hotchkiss.org
Website: www.hotchkiss.org

Financial Aid - School and Student Services (SSS) Application

School and Student Services • P.O. Box 449 • Randolph, MA 02368
Phone: 800-344-8328, International callers: +1-952-967-9922
Email: sss@communitybrands.com
Website: www.solutionsbysss.com
Hotchkiss School Code: 4012

Deadlines

Application Deadline: January 15, 2020

Financial Aid Application Deadline: January 15, 2020

Standardized Tests: should be taken by January 4, 2020

Decision letters released: March 10, 2020

Testing Organizations

Secondary School Admission Test Board (SSAT) (candidates applying for grades 9-11)

862 Route 518 • Skillman, NJ 08558
Phone: 609-683-4440 Facsimile: 800-442-SSAT (7728)
Email: info@ssat.org
Website: www.ssat.org

Hotchkiss School Code: 4012

Testing Dates: October 19, November 6, and December 14, 2019 and January 4, 2020

Independent School Entrance Exam (ISEE) (candidates applying for grades 9-11)

220 E. 42nd Street, Suite 100 • New York, NY 10017
Phone: 212-672-9800 Facsimile: 212-370-4095
Email: isee@erblearn.org
Website: <https://www.erblearn.org/parents/isee-overview>
Hotchkiss School Code: 070335

SAT Reasoning Test (candidates applying for grades 11, 12 and postgraduate)

College Board SAT Program • P.O. Box 8056 • Mount Vernon, IL 62864-0208
Phone: 866-756-7346, International callers: 212-713-7789
Website: www.collegeboard.com
Hotchkiss School Code: 070335

Preliminary SAT (PSAT) (candidates applying for grade 11)

PSAT/NMSQT Office • P.O. Box 6720 • Princeton, NJ 08541-6720
Phone: 866-433-7728, International callers: 212-713-8105
Facsimile: 610-290-8979
Email: psathelp@info.collegeboard.org
Website: <https://collegereadiness.collegeboard.org/psat-nmsqt-psat-10>
Hotchkiss School Code: 070335

ACT (candidates applying for grade 12 or postgraduate)

ACT Registration • 301 ACT Drive • P.O. Box 414 • Iowa City, IA 52243-0414
Phone: 319-337-1270
Website: www.actstudent.org
Hotchkiss School Code: 070335

TOEFL/ETS Services (candidates whose native language is not English. If a candidate has attended a school for three or more years where English is the primary mode of instruction, TOEFL is not required.)

P.O. Box 6151 • Princeton, NJ 08541
Phone: 609-771-7100 Facsimile: 610-290-8972
Website: www.ets.org/toefl
Hotchkiss School Code: 8199



The Candidate Profile is a biographical information form accepted by schools participating in the Gateway to Prep Schools. These schools are dedicated to simplifying the application process for admission candidates and their families. Visit gatewaytoprepschools.com to learn more about participating schools, their respective application processes, and the Gateway initiative.

Generally it is preferable that admission candidates submit their Candidate Profile on line at www.gatewaytoprepschools.com, but you may make copies of your paper form and mail them, along with application fees, to each participating school. *If you have submitted a Candidate Profile to a school on line, DO NOT send a paper copy of the Candidate Profile to that school.*

Note: The Candidate Profile is only one section of a complete application.

Schools communicate frequently by e-mail. If you are submitting a paper application, please be sure to write your e-mail address legibly. You may receive important messages about your application through e-mail. Be sure to check your e-mail frequently and let schools know if you change your e-mail address.

Biographical Information

Name _____
Last First Middle Suffix

Preferred First Name _____

Permanent Address _____

City/Town State/Province Country Zip/Postal Code

Home Telephone _____ Candidate's Cell Phone (if any) _____
(e.g. 412 555-1212) (e.g. 412 555-1212)

Gender: ☐ Female ☐ Male ☐ Self-Identify _____ Candidate's E-mail _____
Please print clearly

Date of Birth ____/____/____ Place of birth _____
mm/dd/yyyy City State Country

Language spoken in your home _____ Term of Proposed Entrance _____

Current Grade _____ Applying for Grade _____ Residential Status: ☐ Day Student ☐ Boarding Student

The FORM I-20 is only necessary for citizens of other countries who wish to study in the United States. Upon entering the United States, international students must present the Form I-20 and the F-1 Visa. For more information, please go to: <https://studyinthestates.dhs.gov/students-and-the-form-i-20>.

Will you require a Form I-20 for an F-1 Visa to enter the United States? ☐ Yes ☐ No

If yes, which citizenship should be listed on the Form I-20? _____

Country of citizenship (if applicable) _____

Last Name, First Name, Middle Name
Applying for

Date of Birth ____/____/____
Gender

Optional Background Information

Race/Ethnicity information is optional. Information you provide will NOT be used in a discriminatory manner. Please check all that apply.

- ☐ African American, Black (country of family's origin _____)
- ☐ African (country of family's origin _____)
- ☐ Asian American (country of family's origin _____)
- ☐ Asian, including Indian Subcontinent (country of family's origin _____)
- ☐ Hispanic, Latino/a (country of family's origin _____)
- ☐ Mexican American, Chicano/a (country of family's origin _____)
- ☐ Middle Eastern (country of family's origin _____)
- ☐ Native American, Alaska Native (date enrolled _____ tribal affiliation _____)
- ☐ Native Hawaiian, Pacific Islander (country of family's origin _____)
- ☐ Puerto Rican
- ☐ White or Caucasian (country of family's origin _____)
- ☐ Other (please specify _____)
- ☐ Prefer not to respond

Educational Background

Name of present school _____

Number of years attended _____

Present school ends after grade _____

School Address _____
Street

City/Town

State/Province

Country

Zip/Postal Code

School Type: ☐ Public School ☐ Private School: Day Student ☐ Private School: Boarding Student
☐ Parochial School ☐ Charter School ☐ Home School ☐ Online School

List the names and addresses of any other school you have attended since sixth grade:

Year(s) Attended	School Name	City/State/Province/Country
-	_____	_____
-	_____	_____
-	_____	_____

Have you ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanctions? ☐ Yes ☐ No

Have you withdrawn from school voluntarily for an extended period of time for other than reasons of health? ☐ Yes ☐ No

If the answer to either of these questions is yes, please provide an explanation.

Last Name, First Name, Middle Name

Applying for

Date of Birth / /

Gender

Standardized Testing Information

Candidates for grades 8,9,10 should submit either the SSAT or ISEE. Candidates for grade 11 should submit one of the following: SSAT, ISEE, SAT Reasoning test, PSAT, or ACT. Candidates for grae 12 or postgraduate (PG) year should submit one of the following: PSAT, SAT Reasoning Test, or ACT.

If you have taken the SSAT, scores must be sent directly from SSAT as score reports must include the require writing sample. Please refer to an individual school's SSAT school code which should be indicated when registering for the SSAT.

Please enter the most recent time you have taken, or intend to take, a test.

☐ SSAT Test date (month/year): / /

☐ ISEE Test date (month/year): / /

☐ PSAT Test date (month/year): / /

☐ SAT Test date (month/year): / /

☐ ACT Test date (month/year): / /

☐ AP/IB Test date (month/year): / /

If English is not your first language, consult each school's policy regarding the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). The TOEFL or IELTS must be taken within one year of the application deadline.

TOEFL Test date (month/year): / /

IELTS Test date (month/year): / /

The SSAT and ISEE must be completed during the academic year in which an application is submitted.

Extracurricular, Personal, and Volunteer Activities

In the grid below, please note your interests and activities in order of importance to you in areas such as music, drama, art, community service, debate, writing, athletics, employment, or hobbies. We understand that some candidates have more opportunities for organized activities than others, but we are interested in how you spend your time outside of the classroom.

Activity	Years of experience	Hours per week	Level of involvement (such as first chair,junior varsity, travel team)	Positions held; awards, honors, leadership	Will you continue this activity?

If you need more space, please use the "Additional Information" section on page 1G.

Last Name, First Name, Middle Name Date of Birth / /

Applying for Gender

Academic and Personal Achievements

List or briefly describe any academic or personal achievements of which you are especially proud. Use this area to note any academic honors you have received.

Multimedia

If you would like to provide a url to an existing website with multimedia content, you may do so below. Examples of multimedia content that students have provided in the past are: links to newspaper articles, YouTube videos, music files, or a personal website they have created. Be sure to provide a description of the link in the space provided. NOTE: If you have more than two links you may add them to the “Additional Information” section on page 1G.

Link to Multimedia _____

Category (eg instrument, sport, drama) _____

Description:

Link to Multimedia _____

Category (eg instrument, sport, drama) _____

Description:

Last Name, First Name, Middle Name		Date of Birth
Applying for		Gender

Family Information (Household 1)

Parents are listed according to the household in which they live. If you have two parents living in the same household, please record their information in the parent sections under Household 1. If you have two parents living in separate households, record one parent's information in the first section of Household 1 and the other parent's information in the first section of Household 2.

Parents' Marital status (relative to each other): ☐ Married ☐ Single ☐ Separated ☐ Divorced ☐ Widowed ☐ Other

Household 1 Information (Household 1 is the candidate's primary place of residence.)

Permanent Address _____

City/Town State/Province Country Zip/Postal Code
Home Telephone _____
(e.g. 412 555-1212)

Household 1 Parent/Guardian

Parent/Guardian Type: ☐ Father ☐ Mother ☐ Guardian ☐ Living ☐ Deceased

Name _____
Title First Middle Last Suffix

☐ This Parent/Guardian has legal guardianship of the candidate.

Occupation/Title _____ Employer _____

Business Address _____

Daytime Telephone _____ Cell Phone _____ Fax (if any) _____
(e.g. 412 555-1212) (e.g. 412 555-1212)

Preferred E-mail _____ Parent/Guardian's Place of Birth _____
City State Country

High School Attended (if any) _____

College Attended (if any) and Degree Earned _____

Graduate School Attended (if any) and Degree Earned _____

Household 1 Parent/Guardian

Parent/Guardian Type: ☐ Father ☐ Mother ☐ Partner ☐ Living ☐ Deceased ☐ Unknown
☐ Stepfather ☐ Stepmother ☐ Guardian

Name _____
Title First Middle Last Suffix

☐ This Parent/Guardian has legal guardianship of the candidate.

Occupation/Title _____ Employer _____

Business Address _____

Daytime Telephone _____ Cell Phone _____ Fax (if any) _____
(e.g. 412 555-1212) (e.g. 412 555-1212)

Preferred E-mail _____ Parent/Guardian's Place of Birth _____
City State Country

High School Attended (if any) _____

College Attended (if any) and Degree Earned _____

Graduate School Attended (if any) and Degree Earned _____

Last Name, First Name, Middle Name

Applying for

Date of Birth / /

Gender

Family Information (Household 2)

Household 2 Information

Permanent Address _____

City/Town State/Province Country Zip/Postal Code
Home Telephone _____
(e.g. 412 555-1212)

Household 2 Parent/Guardian

Parent/Guardian Type: ☐ Father ☐ Mother ☐ Guardian ☐ Living ☐ Deceased

Name _____
Title First Middle Last Suffix

☐ This Parent/Guardian has legal guardianship of the candidate.

Occupation/Title _____ Employer _____

Business Address _____

Daytime Telephone _____ Cell Phone _____ Fax (if any) _____
(e.g. 412 555-1212) (e.g. 412 555-1212)

Preferred E-mail _____ Parent/Guardian's Place of Birth _____
City State Country

High School Attended (if any) _____

College Attended (if any) and Degree Earned _____

Graduate School Attended (if any) and Degree Earned _____

Household 2 Parent/Guardian

Parent/Guardian Type: ☐ Partner ☐ Stepfather ☐ Stepmother ☐ Living ☐ Deceased ☐ Unknown

Name _____
Title First Middle Last Suffix

☐ This Parent/Guardian has legal guardianship of the candidate.

Occupation/Title _____ Employer _____

Business Address _____

Daytime Telephone _____ Cell Phone _____ Fax (if any) _____
(e.g. 412 555-1212) (e.g. 412 555-1212)

Preferred E-mail _____ Parent/Guardian's Place of Birth _____
City State Country

High School Attended (if any) _____

College Attended (if any) and Degree Earned _____

Graduate School Attended (if any) and Degree Earned _____

Last Name, First Name, Middle Name
Applying for

Date of Birth / /
Gender

Family Information (Siblings and Alumni)

Siblings

Please list all siblings, if any.

Last Name	First Name	Middle Initial	Age	Gender	Most Recent School or College Attended

If you have more than four siblings, please list them in the “Additional Information” below.

Alumni

Please list family members who have attended an independent school, if any.

Name	Relationship to Candidate	School	Class Year

If you have more than four alumni, please list additional family members in the “Additional Information” section.

Additional Information / Explanation

If you would like to provide any additional information that was not specifically requested or did not fit in the spaces provided, you may use the space below.

Financial Aid (To be completed by the parents/guardians)

Is your child an applicant for financial aid? ☐ Yes ☐ No

Parents/Guardians must select one of the above options. Checking “yes” enables schools to send you information about financial aid policies. Financial aid programs may differ from school to school so please be sure to consult with each school.

Personal Interview

Interviews are helpful to schools and candidates alike. Please consult the schools to which you are applying regarding deadlines and procedures for scheduling an interview.

Signatures

In consideration of the undertaking by the admission offices at the schools to which this Candidate Profile will be submitted, the undersigned agree that the information furnished on the final application forms, together with all information and materials of any kind received by the admission offices from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his/her family, except that the dean/director may, for official purposes at his/her discretion, disclose any part or all thereof to such person or persons as he/she deems advisable.

<input type="checkbox"/> Candidate Confirmation	Signature _____	Date _____
<input type="checkbox"/> Parent/Guardian Confirmation	Signature _____	Date _____
<input type="checkbox"/> Parent/Guardian Confirmation	Signature _____	Date _____

Authorization

☐ By checking this box, I certify that all information submitted in the admissions process — including the Candidate Profile, other application materials, any essays, and any other supporting materials — is factually accurate and honestly presented. I understand that I may be subject to possible admission revocation should the information I've certified be false.

The required, nonrefundable application fee, as stated by individual schools, should be submitted to each school with the Candidate Profile.

Our schools do not discriminate on the basis of gender identity, race, color, disability, religion, sexual orientation, or national origin in the administration of our admission policies and financial aid programs.

Last Name, First Name, Middle Name
Applying for

Date of Birth / /
Gender



Candidate Project

For Admission September 2020

Directions: To be completed by the candidate. Please print or type all information.
Please remember to also submit Candidate Profile and application fee.

Current grade: ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12
Applying for grade: ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐ PG

Please check one: ☐ Boarding ☐ Day

If you are applying as a day student, your primary residence must be within 30 miles of The Hotchkiss School at the time of application. Please note that residency changes might not be allowed once a student is admitted.

Candidate Information

Name of Candidate: _____
Last First Middle Suffix

Preferred First Name: _____ Gender: ☐ Male ☐ Female ☐ Self-Identify: _____

Mailing Address: _____
Street/P.O. Box Apartment Number

City State Country Zip/Postal Code

Candidate E-mail: _____ Candidate Home Phone: _____

Citizenship: ☐ U.S. Citizen ☐ Dual U.S. Citizen ☐ U.S. permanent resident visa ☐ Other citizenship (please specify country/ies): _____

Date of Birth: _____ Place of Birth: _____
(mm-dd-yyyy) City State Country

Name of Present School: _____ What month does your school year begin?: _____

Native language: _____ Other language(s) spoken: _____

Have you attended a school for 3 or more years where English is the primary mode of instruction? ☐ No ☐ Yes

Have you ever applied to Hotchkiss before? ☐ No ☐ Yes If yes, when? _____

Have you ever attended the Hotchkiss Summer Portals program? ☐ No ☐ Yes If yes, when? _____

Do you have a sibling applying to Hotchkiss? ☐ No ☐ Yes

If yes, please tell us his/her name? _____

Have you had your interview yet? ☐ No ☐ Yes **(Interviews are highly recommended but not required. Interviews are available on campus or by Skype through mid-January.)**

Name of Admission Interviewer: _____ Date of Interview: _____

Names of relatives, if any, who are alumni of Hotchkiss:

First	Last	Class Year	Relationship to Applicant
First	Last	Class Year	Relationship to Applicant
First	Last	Class Year	Relationship to Applicant
First	Last	Class Year	Relationship to Applicant

Graded Writing Sample (Required for applicants to grades 11, 12, and postgraduates only)

Please include a graded copy of a paper of your choice using the Graded Writing Sample cover sheet. The paper should come from an academic course—history or English essays are the most frequent selections. The copy should be complete with the teacher's comments. Please do not send a long research essay but rather a paper written as part of a regular assignment.

Candidate Project

In this section we invite you to get your creative juices flowing and have some fun, too.
Our goal is to learn more about you and make possible the opportunity to have your voice heard.

Please respond to the following questions on separate pages clearly labeled with your name, your birthdate, and "Hotchkiss Candidate Project."

Fill-in-the-blank: (Please answer all and limit each response to 25 words)

1. I am not embarrassed to admit that:
2. My friends would say that I am:
3. The best advice I've ever received was:
4. Tweet describing myself (140 character limit including spaces):
5. Why Hotchkiss?:

Short-answer Questions: Please choose **two** of the following. For questions 1,2 and 4, limit each response to 200 words.

1. Briefly tell us about a turning point in your life.
2. How do you hope to make an impact outside the classroom at Hotchkiss?
3. Provide a link to a one-minute unlisted YouTube video sharing something about you that we may not otherwise know.
4. At Hotchkiss, we celebrate those who give back to the community. How would you try to serve the school or wider world beyond Hotchkiss?

Essay Questions: Please choose **one** of the following topics and limit your response to approximately 500 words.

1. Tell us something you wish more people knew about you and why.
2. What one invention would you un-invent and why?
3. What is the biggest mistake you've ever made, and what did you learn from it?
4. Change is the nature of things; nothing stays the same. In what ways do you hope to grow in your time at Hotchkiss?

For 11th, 12th and postgraduate applicants only: Please answer the following question in addition to those above and limit your response to approximately 500 words.

What does leadership look like to you?

Supplemental Materials – *Optional* (Submission Deadline January 15, 2020)

If you consider your arts and/or athletic experience to be a major factor in your application profile, you may submit supplemental materials (in electronic format) in support of your application for review by our arts faculty and athletic coaches. If you have already submitted this material as part of your Candidate Profile, you must resubmit it to Hotchkiss using the methods described below. **Please do not send physical copies/materials.**

For submissions related to the arts please go to hotchkiss.slideroom.com.

For all other submissions, please send materials to admissionmaterials@hotchkiss.org. Preferred formats include: YouTube, Vimeo, QuickTime, MP4, M4V.

☐ Please check here if you plan to submit supplemental materials in support of your application; provide the category and a brief description below.

Category (e.g., musical instrument, sport, art): _____

Description: _____

Additional Information

Have you ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? ☐ Yes ☐ No

Have you withdrawn from school voluntarily for an extended period of time for reasons other than health? ☐ Yes ☐ No

If the answer to either or both of these question is yes, please provide a full explanation on a separate piece of paper.

In consideration of the undertaking of the Office of Admission of The Hotchkiss School to process the undersigned candidate's application for admission and other related forms, the undersigned agree that the information furnished on the application for admission form, together with all information and materials of any kind received by the Office of Admission from any source or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his/her family, except that the Dean of Admission may, for official purposes at his discretion, disclose any part of or all thereof to such person as he deems advisable.

We certify that all information submitted in the admission process—including the Candidate Profile, Candidate Project, other application materials, any supplements, and any other supporting materials—is factually accurate and honestly presented. We understand that the candidate may be subject to possible admission revocation should the information we have certified be false.

Candidate signature

Date

Parent/Guardian signature

Date

The Hotchkiss School reaffirms its longstanding nondiscriminatory policy and admits students of any religion, race, or national or ancestral origin to all rights, privileges, programs, and activities generally accorded or made available to students at The Hotchkiss School, and further states that The Hotchkiss School does not discriminate on the basis of religion, race, color, sex, gender identity, sexual identity, or national or ancestral origin in the administration of its educational policies, scholarship and loan programs, and athletic and other School-administered programs.



Graded Writing Sample

(Required for applicants to
grades 11, 12, and postgraduate)

TO THE STUDENT: Please complete and attach this sheet to your graded writing sample. The graded writing sample should be from the current academic year. Please do not send lab or scientific reports or math problem sets.

Name _____
Last *First* *Middle*

Briefly describe the assignment:

Name of the course for which the paper was submitted: _____

Submit online at <https://gatewaytoprepschools.com>



Parent Statement

For Admission September 2020

To be completed by parent(s) or guardian(s) At Hotchkiss, we believe that the success of students is directly linked to the type of support and encouragement they receive from both their family and their school. We seek to form partnerships with our parents that will allow us to provide the best foundation of support for our students. The formation of that partnership begins during the application process. We hope you will answer the following questions in a way that will help us get to know your child as well as possible.

Name of Candidate: _____

If, since submitting the Candidate Profile (Part 1), you have had any changes to your marital status, address, and/or legal custody of applicant, please click “Yes” below and call our office at 860-435-3102 at your earliest convenience, so we may update your child’s file.

☐ Yes ☐ No

If you have any special living arrangements that may affect your receipt of mailings/notifications (which may have not already been referenced in the Family Information section of the Candidate Profile - Part 1) please call our office at 860-435-3102 to discuss.

Parent Statement

What do you think would be helpful for our community to know about your child and family that would help ensure the best possible experience at Hotchkiss?

Submit online at <https://sat>

Signature of Parent/Guardian _____

Date _____



TO THE STUDENT: Please submit the following items if the school you are applying to requires them. Go to www.gatewaytoprepschools.com/member-schools for information on which forms are required by the school. Submitting these forms through the online Gateway system (www.gatewaytoprepschools.com) is preferred by receiving schools.

You should request each item from the official or officials at your school who handle such requests. In some cases, one school official may submit

all of the following items; in other cases, different school officials may submit each item.

1. This Principal/Counselor Recommendation
2. Official Transcript (include with the Transcript Report at conclusion of school's first grading period)
3. Transcript Report (submit at conclusion of school's first grading period)

Student's Name _____
Last First Middle Current Grade

Student's Address _____
City/Town State/Province Country Zip/Postal Code

Current School _____

TO THE PRINCIPAL/COUNSELOR: Please submit the following items if the school your student is applying to requires them. Go to www.gatewaytoprepschools.com/member-schools for information on which forms are required by the school. Submitting these forms through the online Gateway system (www.gatewaytoprepschools.com) is preferred by receiving schools.

In some cases, one school official may submit all of the following items; in other cases, different school officials may submit each item:

1. This Principal/Counselor Recommendation
2. Official Transcript (include with the Transcript Report at conclusion of school's first grading period)
3. Transcript Report (submit at conclusion of school's first grading period)

If you are the person who also manages transcripts, you should also have received a request to complete the Transcript Report. If you haven't yet received this request, please follow up with the student.

Having trouble? Visit the Member Schools page at www.gatewaytoprepschools.com/member-schools for contact information.

What are the first three words that come to mind to describe this student?

Please comment on this student's character, citizenship, and contributions to your community.

Please add any additional information that will provide a more complete picture of the student.

Last Name, First Name, Middle Name
Applying for

Date of Birth
Gender

Name of Student _____

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught. If you have no fair basis for judgment, do not hesitate to say so.

	One of the top few I have ever encountered	Excellent (<i>top 10% this year</i>)	Good (<i>above average</i>)	Average	Below Average	No basis for judgment
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Ability to Work Independently						
Organization						
Creativity						
Willingness to Take Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Overall Evaluation as a Person						
Overall Evaluation as a Student						

If the student is particularly weak or strong in any areas listed above, please elaborate.

Thank you for taking your valuable time to complete this recommendation. Your reflections are an important part of the student's application.

Signature

Date

School Address

Printed Name

E-mail Address

Title

Telephone

Last Name, First Name, Middle Name
Applying for

Date of Birth
Gender



TO THE STUDENT: Please submit the following items if the school you are applying to requires them. Go to www.gatewaytoprepschools.com/member-schools for information on which forms are required by the school. Submitting these forms through the online Gateway system (www.gatewaytoprepschools.com) is preferred by receiving schools.

You should request each item from the official or officials at your school who handle such requests. In some cases, one school official may submit

all of the following items; in other cases, different school officials may submit each item.

1. This Transcript Report (submit at conclusion of school's first grading period): The school official submitting the Transcript Report should also submit the transcript with first marking period grades.
2. Official Transcript (submit at conclusion of school's first grading period)
3. Principal/Counselor Recommendation

Student's Name _____
Last First Middle Current Grade

Student's Address _____
City/Town State/Province Country Zip/Postal Code

Current School _____ Previous School Attended _____

TO THE SCHOOL OFFICIAL: Please submit the following items if the school your student is applying to requires them. Go to www.gatewaytoprepschools.com/member-schools for information on which forms are required by the school. Submitting these forms through the online Gateway system (www.gatewaytoprepschools.com) is preferred by receiving schools.

1. This Transcript Report (submit at conclusion of school's first grading period): The school official submitting the Transcript Report should also submit the transcript with first marking period grades.
2. Official Transcript (submit at conclusion of school's first grading period):
 - a. Grades from current year's first grading period,

- b. The past two years' grades
 - c. For 11th and 12th grade students only — a complete high school transcript.
3. Principal/Counselor Recommendation: If you are the person who also manages Principal/Counselor Recommendations, you should also have received a request to complete the Principal/Counselor Recommendation form. If you haven't yet received this request, please follow up with the student.

Having trouble? Visit the Member Schools page at www.gatewaytoprepschools.com/member-schools for contact information.

Please attach:

- ☐ Final or mid-semester grades for fall term (must be included) ☐ Standardized test scores ☐ Grades since 6th grade, if available
- ☐ Recent teacher reports, if any ☐ A complete high school transcript ☐ A school profile, if available

School serves grades: _____ to _____ Number of students in entire school: _____

In what month does your school year begin? _____ end? _____

Please explain your school's grading system. What is the passing mark? _____ Honors mark? _____

What percent of your students receive which grades? _____

Does your school rank? ☐ Yes ☐ No Is your rank: ☐ Approximate ☐ Exact How many students are in the entire grade? _____

Does your school use a block scheduling system? ☐ Yes ☐ No

This candidate ranks _____ out of _____ . _____ other students share this rank.

Are students placed in sections according to ability? ☐ Yes ☐ No If yes, please tell us in which level the applicant is placed for each subject.

Last Name, First Name, Middle Name
Applying for

Date of Birth / /
Gender

Name of Student _____

If the student's attendance record is not listed on the transcript, please indicate the number of days he or she has been absent or tardy each year while at your school.

If the student is not, or has not been, in good academic standing, please explain.

Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanctions? ☐ Yes ☐ No

Has he or she withdrawn from school voluntarily for an extended period of time for other than reasons of health? ☐ Yes ☐ No

If the answer to either of these questions is yes, please provide an explanation.

Signature _____ Date _____

Printed Name _____

Title _____

School Address _____

E-mail Address _____

Telephone _____

Last Name, First Name, Middle Name
Applying for

Date of Birth / /
Gender

THE COMMON RECOMMENDATION FORM

Current English Teacher

TO THE STUDENT: Please print your name, address, and school below and give this form and a stamped, addressed envelope for each school to which you are applying to your current English teacher.

Student's name _____
LAST FIRST MIDDLE CURRENT GRADE

Student's address _____
STREET CITY STATE ZIP CODE COUNTRY

Current School _____ Previous School Attended _____

TO THE TEACHER: The student named above is a candidate for admission. The Admission Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. By January 15, please return a copy of this form to The Hotchkiss School, Office of Admission, 11 Interlaken Road, Lakeville, CT 06039 or admission@hotchkiss.org.

How well do you know the student academically? _____ As a person? _____

In what years did you teach the student? _____ How large is the class? _____

What course(s)? _____ Is the student on a block schedule? _____

Is this course part of a tracking system or designated as an honors or accelerated course? ____ yes ____ no

Briefly describe your course. It is especially helpful to know what texts are used and if the students are grouped by ability.

How accurately does the student read and understand what he or she has read?

How well does the student write in comparison with other students you have taught? Please be specific about areas of strength and weakness.

How well does the student accept advice or constructive criticism?

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught or advised. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Ability to Work Independently						
Organization						
Creativity						
Willingness to Take Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Overall Evaluation as a Person						
Overall Evaluation as a Student						

If the student is relatively weak or strong in any areas listed above, please elaborate.

What are the first three words that come to mind to describe this student?

Please comment on this student's character, citizenship, and contributions to your community.

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application. All information you provide will be held in confidence and disclosed only to the Admission Committee and others deemed necessary by the dean of admission.

Please mail directly to our office.

SIGNATURE _____ DATE _____

PRINTED NAME _____

TITLE _____

SCHOOL ADDRESS _____

E-MAIL ADDRESS _____

() _____

TELEPHONE _____

THE COMMON RECOMMENDATION FORM

Current Mathematics Teacher

TO THE STUDENT: Please print your name, address, and school below and give this form and a stamped, addressed envelope for each school to which you are applying to your current mathematics teacher.

Student's name _____
LAST FIRST MIDDLE CURRENT GRADE

Student's address _____
STREET CITY STATE ZIP CODE COUNTRY

Current School _____ Previous School Attended _____

TO THE TEACHER: The student named above is a candidate for admission. The Admission Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. By January 15, please return a copy of this form to The Hotchkiss School, Office of Admission, 11 Interlaken Road, Lakeville, CT 06039 or admission@hotchkiss.org.

How well do you know the student academically? _____ As a person? _____

In what years did you teach the student? _____ How large is the class? _____

What course(s)? _____ Is the student on a block schedule? _____

Next year, what math course would be the most appropriate placement for the student? _____

Briefly describe your course. It is especially helpful to know what texts are used and if the students are grouped by ability.

Is this course part of a tracking system or designated as an honors or accelerated course? ____ yes ____ no

Student's Mathematical Background: The courses listed below suggest a sequence typical of the mathematics curriculum in many American secondary schools. Please check those courses or list others which the student will have completed by the end of the current school year.

- ___ Basic First Year Algebra (does not include extensive study of rational expressions, irrational numbers, and quadratic equations)
- ___ First Year Algebra (a thorough course which includes quadratics)
- ___ Geometry
- ___ Second Year Algebra (not including trigonometry)
- ___ Second Year Algebra (includes numerical trigonometry through the laws of sine and cosine)
- ___ Pre-Calculus (including analytical trigonometry)
- ___ Calculus (an introduction)
- ___ Calculus (Advanced placement AB)
- ___ Calculus (Advanced Placement BC)

Please evaluate the candidate in relation to other students of the same age/grade you have taught. Please check the appropriate box for each item below.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Knowledge of the basic skills						
Accuracy in the use of basic skills						
Problem-solving ability						
Reasoning ability						
Understanding of and appreciation for the underlying ideas and concepts						
Effort						
Overall Performance						
Willingness to accept the challenge of the more difficult problems and exercises						
Command of mathematics when compared to other students whom you have taught						

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Ability to Work Independently						
Organization						
Creativity						
Willingness to Take Intellectual Risks						
Concern for Others						
Honesty/Integrity						
Self-esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Overall Evaluation as a Person						
Overall Evaluation as a Student						

If the student is relatively weak or strong in any areas listed above, please elaborate.

What are the first three words that come to mind to describe this student?

Please comment on this student's character, citizenship, and contributions to your community.

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application. All information you provide will be held in confidence and disclosed only to the Admission Committee and others deemed necessary by the dean of admission.

Please mail directly to our office.

SIGNATURE _____ DATE _____

PRINTED NAME _____

TITLE _____

SCHOOL ADDRESS _____

E-MAIL ADDRESS _____

() _____

TELEPHONE _____

Personal Recommendation

TO THE CANDIDATE: Please print your name, address, and school below and give this form and a stamped, addressed envelope to another adult who knows you well and is not a direct family member.

Candidate's name _____
LAST FIRST MIDDLE CURRENT GRADE

Candidate's address _____
STREET CITY STATE ZIP CODE COUNTRY

Current School _____

TO THE RECOMMENDER: The student named above is a candidate for admission to Hotchkiss. As we are a residential community, the Admission Committee places considerable weight on the personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. We encourage you to use the space provided below to share specific anecdotes that illustrate the candidate's strengths and weaknesses. By January 15, please return a copy of this form to The Hotchkiss School, Office of Admission, 11 Interlaken Road, Lakeville, CT 06039 or admission@hotchkiss.org.

How long have you known the candidate? _____

Briefly describe the context or activity in which you most recently interacted with the candidate.

In what way(s) has the candidate made significant contributions to your activity and/or community?

What are the first three words that come to mind to describe the candidate?

Please tell us something about the candidate's character and personality. Do you have confidence in the candidate's integrity and sensitivity to the needs of others? Is the candidate mature in relation to peers?

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group with whom you have worked. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Integrity						
Self-Discipline						
Perseverance						
Concern for Others						
Reaction to Criticism						
Respect from Faculty						
Common Sense						
Motivation						
Imagination						
Leadership						
Peer Compatibility						
Sense of Humor						
Self-Esteem						
Independence						
Maturity						
Curiosity						
Responsibility						
Overall Evaluation						

Is the candidate relatively weak or strong in any of the areas listed above? Anecdotes that show personal qualities are particularly helpful in our application review.

Please add any additional information that will give us a more complete picture of the candidate and his/her ability to contribute to the residential community at Hotchkiss.

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application. Letters of recommendation, including all information you provide herein, are held in confidence by The Hotchkiss School and will not be disclosed to any third parties, including the candidate and his or her family.

Please mail directly to our office.

SIGNATURE	DATE
PRINTED NAME	
TITLE	

MAILING ADDRESS
E-MAIL ADDRESS
()
TELEPHONE

Special Interest Recommendation (optional)

TO THE CANDIDATE: The information revealed in this optional form is supplemental to the application for admission. Not all, but some candidates have developed exceptional talents and abilities that are of interest to our extracurricular program directors. Consideration of extracurricular activities is only one of many factors weighed by the Admission Committee. Candidates who do not complete this form are given equal consideration. Give this form to a coach or instructor who is able to comment specifically on your abilities. You are free to duplicate this form if you wish to submit multiple recommendations. **This form may be used in lieu of the Personal Recommendation.**

TO THE RECOMMENDER: The student named below is a candidate for admission. Some candidates have developed exceptional talents and abilities that are of interest to our extracurricular program directors. Please share what you know about this candidate. Not every question on this form is relevant to this candidate. Please answer questions that are applicable. This recommendation will remain confidential and will not become part of the student's permanent record. By January 15, please return a copy of this form to The Hotchkiss School, Office of Admission, 11 Interlaken Road, Lakeville, CT 06039 or admission@hotchkiss.org.

Name _____
LAST
FIRST
MIDDLE
SUFFIX

School _____ Current Grade _____

In what context and for how long have you known the applicant?

What are the first words that come to mind to describe the applicant?

What do you feel is this individual's greatest strength?

Where do you see the most room for growth in this applicant?

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Potential						
Achievement						
Talent						
Creativity						
Effort/Determination						
Work Ethic						
Concern for Others						
Honesty/Integrity						
Self-Esteem						
Maturity (relative to age)						
Emotional Stability						
Leadership						
Teamwork						
Respect Accorded by Peers						

ATHLETICS

Positions played:

Please provide event-specific times, speeds or other forms of measurements that reflect the candidate's proficiency. For example, if you coach a swimmer, a 100-freestyle time would be appropriate.

Optional: Height_____ Weight_____

Please list any awards or recognition, including participation on all-star teams.

How would you rate the candidate's ability in comparison to other members of the team and/or students you have coached in your career?

MUSIC & PERFORMING/VISUAL ARTS

Describe as best as possible the candidate's level of talent or ability to perform:

If the candidate is enrolled in a specific school of instruction such as the Suzuki Method or the Royal College of Music, please provide the relevant information regarding level and rating.

Please identify the candidate's position or role in your organization. Designations of chair, soloist, or principle area of interest.

What is the candidate's current repertoire or medium?

At what level do you expect the candidate to participate in an advanced high school arts program?

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application.

Signature_____

Date_____

Printed Name_____

Relationship to Applicant_____

E-Mail_____

Telephone_____