



2019 – 2020 Fee Schedule

Revised – August 2019

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Rental Provisions

All educational and athletic facilities shall be available for use by the community under this fee schedule and prioritization program, as long as such use will not interfere with school activities or reflect negatively on the Renton School District. All athletic fields should be available for community use, after hours, except where the risk of damage to equipment or facilities is high, e.g. Inclement weather, high impact activities that pose substantial risk of damage to the field, or maintenance activities that are required. In accordance with district policy, no person or organization seeking to use District facilities pursuant to these policies shall be denied the use of the facilities, or be subjected to discrimination, on the basis of race, creed, color, national origin, gender, sexual orientation, marital status, previous arrest or incarceration, or disability.

User Charges

Users of the facilities will be charged according to the appropriate rental schedule as defined on the application. Groups using the facilities will be charged for the services of district personnel required for supervision and/or custodial services. These charges will be based on the current rates paid by the district. Rates are to be reviewed on an annual basis, or as directed by the Board of Directors of the school district.

Payments

The application and certificate of insurance must be submitted at least ten (10) days prior to use to be considered. Any charges for use of the facility will be billed to the applicant by the Renton School District Business Office. Organizations, groups or individuals shall not make any payment directly to any school employee or make any individual arrangements with employees as to service charges.

Users of the Renton IKEA Performing Arts Center, Hazen Auditorium, and the Lindbergh Auditorium are subject to additional deposit and document submission requirements. See the fee section below.

Cancellation by the District

The school district reserves the right to cancel non-school activities in favor of school activities whenever conflicts arrive. The school district will notify non-school users of the cancellation as soon as possible.

Cancellation by the Renter

A renter may cancel without penalty for up to two weeks before the rental date. Cancellations less than two weeks will be charged 50% of the estimated fees.

Users of the Renton IKEA Performing Arts Center, Hazen Auditorium, and the Lindbergh Auditorium are subject to additional cancellation policies. See the fee section below.

Right to Revoke

The Board of Directors reserves the right to cancel any permit given, and refund any payment made for use of Renton School District high school turf fields and tracks, when it deems such action advisable and in the best interest of the school district, or to modify its policy at any time. All permits automatically expire at the close of the school year. A separate request will be required for use of any school facilities during a vacation period.

1. User Classifications

When the group descriptions below signify In-District or Out-of-District, this is referring to the organizations registered business address. Addresses outside of the district boundaries are considered Out-of-district.

Non-profit groups or organizations must provide their UBI for verification or recent proof of registrations through the IRS for 501(c)3 status or Washington State charities division.

The users of Renton School District facilities shall be grouped and prioritized in the following manner:

Group 1 – School, and School Affiliated Non-profit Groups

Users in this group take priority when booking the use of a facility unless a reservation has been made by another group previous to the request of the group one requestor. Fees do not apply to group one unless the usage requested exceeds regular custodial coverage.

For use of the Renton IKEA Performing Arts Center, group one users must submit their requests prior to July 1st for the following fiscal year for purposes of advance scheduling. Any submissions past that date will be approved on a space available basis with the same priority as group three users. If a conflict occurs between Renton High School and another district entity, the Theater Manager will work with both parties and attempt to accommodate both requests. District sponsored events will be considered after scheduling of Renton High School and District events submitted prior to July 1st.

Users that fall into the group one category are non-profit groups affiliated with the Renton School District and whose purpose is to support the mission of the district. Those groups include:

- Curricular & extra-curricular student groups
- PTSA/PTA
- Booster Clubs

Group 2 – City of Renton/City of Newcastle

Fees for this group are waived unless otherwise noted in the rates sections. This does not include technical, custodial, or support fees. Fee waiver is given only if; the facility is located within the boundaries of the City of Renton, the city gives a minimum of 30 days notice of the request, and the facility is not required for school purposes or otherwise reserved by other users.

Fees for group two users that are part of the City of Renton, utilizing the Renton IKEA Performing Arts Center, are waived for a maximum of 12 total days of use during each fiscal year.

For facilities located within Newcastle city limits, prioritization of use shall be as follows: Renton School District, City of Newcastle, and Community organizations. Based on availability.

For use of the Renton IKEA Performing Arts Center, the City of Renton will submit their requests prior to July 1st for the following fiscal year for purposes of advance scheduling. Submissions after the 1st of July will be prioritized by the Theater Manager as follows: Renton School District, City of Renton, and Community organizations. Based on availability. The City of Renton must make an effort to work with the Theater Manager in scheduling around previously contracted community organizations.

Group 3 – Non-profit In-District Youth Groups

Users in this group are responsible for field fees as outlined in the rates section of this fee schedule. Building Use Fees do not apply to users of this group unless a program or entry fee is charged, or usage exceeds regular custodial and building times.

These groups include:

- Scouting organizations (Boys, Girl, Campfire, Brownies, etc.)
- Youth Sport leagues (Soccer, Little leagues, etc.)
- Boys & Girls Club
- 4-H Club
- YMCA/YWCA
- Activity Camps
- City Sport Programs

Group 4 – Non-profit Out-of-District Youth Groups

Users in this group are responsible for field fees as outlined in the rates section of this fee schedule. Building Use Fees do not apply to users of this group unless a program or entry fee is charged, or usage exceeds regular custodial and building times.

These groups include:

- Scouting organizations (Boys, Girl, Campfire, Brownies, etc.)
- Youth Sport leagues (Soccer, Little leagues, etc.)
- Boys & Girls Club
- 4-H Club
- YMCA/YWCA
- Activity Camps
- City Sport Programs

Group 5 – Non-profit In-district Adult Organization

Users in this group have a primary focus, the interest, and needs of the adults of the local community. This includes adult organization with non-profit status, adult organizations approved by United Way, and adult activities sponsored by government agencies. The group's registered address must be located within the Renton School District boundaries.

These groups include:

- Community Clubs
- Service Clubs
- Organized Community Groups
- Senior Citizen Groups
- Adult Recreational Sports
- Homeowners Associations
- Government Agencies
- Staff Unions or other Staff groups

Group 6 – Non-profit Out-of-district Adult Organization

Users in this group have a primary focus, the interest, and needs of the adults of the greater community. This includes adult organization with non-profit status, adult organizations approved by United Way, and adult activities sponsored by government agencies. The group's registered address is located outside the Renton School District boundaries.

These groups include:

- Community Clubs
- Service Clubs
- Organized Community Groups
- Senior Citizen Groups
- Adult Recreational Sports
- Homeowners Associations
- Government Agencies
- Staff Unions or other Staff groups

Group 7 – For-profit In-district Adult or Commercial Organizations

Users in this group have a primary focus, the interest, and needs of the adults of the Renton community. The group's registered address or primary business location is located within the Renton School District boundaries. These are organizations that generate revenue beyond the rental fees and event expenses.

Group 8 – For-profit Out-of-district Commercial, and Religious Affiliated Organizations

Users in this group have their registered address, headquarters, or primary business outside the Renton School District boundaries. These are organizations that generate revenue beyond the rental fees and event expenses and include all revenue and commercial ventures.

Group 9 – For-profit In-district Youth Organization

Users in this group have a primary focus, the interest, and needs of the youth in the Renton community. The group's registered address or primary business location is located within the Renton School District boundaries. These are organizations that generate revenue beyond the rental fees and event expenses.

Group 10 – For-profit Out-of-district Youth Organization

Users in this group have their registered address, headquarters, or primary business outside the Renton School District boundaries. These organizations have a primary focus, the interested, and needs of the youth in their mission. These are organizations that generate revenue beyond the rental fees and event expenses.

3a. General Fees

ASB Cards Price Range

High School	\$30
Middle School	\$25

Yearbooks Price Range

All levels Subject to individual building parameters or guidelines

Lab Fees Price Range

High School	As determined at building level
Middle School	As determined at building level

Athletic Fees Price Range

High Schools	\$75 for individual student – single sport
	\$150 for individual student for multiple sports
	\$225 maximum family rate; multiple students/multiple sports
	<i>Students on free or reduced lunch will be charged at 50% of the above rates.</i>

Tuition Price Range

Preschool	\$2,000 /10 months <i>(10% discount if tuition is prepaid for the entire year)</i>
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Nutrition Services Price Range

Elementary breakfast	\$2.00
Elementary lunch	\$3.00
Middle school breakfast	\$2.00
Middle school lunch	\$3.25
High school breakfast	\$2.00
High school lunch	\$3.25
Adult breakfast	\$2.25
Adult lunch	\$4.00
Ala Carte milk	\$.50

3b. General Fees – Custodial

Additional custodians may be required for groups larger than 75 and may incur an additional cost over the estimate if excessive clean-up is required.

- Saturday: \$65.00 per hour (3-hour minimum)
- Sunday: \$80.00 per hour (3-hour minimum)
- District Holidays: \$80.00 per hour (3-hour minimum)
- Over 10 Hours in one Day: 1.5 times the hourly rate (Required)

3c. General Fees – Other

- Security: Regular district rate as required (3-hour minimum)
- Police: Current off-duty hourly rate if required
- Onsite Walkthrough (Stadium): \$25.00 per hour (1-hour minimum)
- Recreation Supervisor: \$25.00 per hour (When required)
- Trash Removal Fee: \$25.00 per can (When required)

3d. Swimming Pool Rental Fees

Open Swim	Drop In	12-Punch Pass	3 Month Pass	Annual Pass
Youth 3-17 years	\$3.75	\$37.50	\$130.00	\$390.00
Adult 18 and over	\$4.25	\$42.50	\$170.00	\$480.00
Senior 62 and over	\$3.25	\$32.50	\$110.00	\$330.00
Disabled	\$3.25	\$32.50	\$110.00	\$330.00
2 and under	Free			

Lap Swim	Drop In	12-Punch Pass	3 Month Pass	Annual Pass
Youth 3-17 years	\$4.25	\$42.50	\$170.00	\$480.00
Adult 18 and over	\$4.25	\$42.50	\$170.00	\$480.00
Senior 62 and over	\$3.25	\$32.50	\$110.00	\$330.00
Disabled	\$3.25	\$32.50	\$110.00	\$330.00

Water Exercise	Drop In	12-Punch Pass
Youth 3-17 years	\$6.25	\$62.50
Adult 18 and over	\$6.25	\$62.50
Senior 62 and over	\$4.25	\$42.50
Disabled	\$4.25	\$42.50

Group Swim Lessons (30 minutes)

6 - Lesson Session	\$46.80
7 - Lesson Session	\$54.60
8 - Lesson Session	\$62.40
9 - Lesson Session	\$70.20
10 - Lesson Session	\$78.00

Private Swim Lessons

Private 30-minute lesson	\$28.00
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Rentals	Hourly Rates
1 - 20 Swimmers	\$120.00
21 - 50 Swimmers	\$145.00
51 - 80 Swimmers	\$170.00
81 - 110 Swimmers	\$205.00
111 - 150 Swimmers	\$230.00
Water Walkway	\$30.00
Party Room (lobby)	\$40.00

4a. General Facility Rental

	Group 1	Group 2	Groups 3 & 5	Groups 4 & 6	Groups 7, 8 & 9
<i>Admin Building Conference Room</i>	N/A	*	N/A	N/A	N/A
<i>Gym</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$40.00 / Hour
<i>Fields</i>	N/A	*	Please Call 425-204-2423	Please Call 425-204-2423	Please Call 425-204-2423
<i>Cafeteria (Excludes Kitchen)</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$40.00 / Hour
<i>Library</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$55.00 / Hour
<i>Library</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$65.00 / Hour
<i>Classroom (Limited Basis)</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$40.00 / Hour
<i>Gym</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$55.00 / Hour
<i>Auxiliary Gym</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$35.00 / Hour
<i>Lindbergh Little Theater</i>	N/A	*	\$10.00 / Hour	\$15.00 / Hour	\$35.00 / Hour

* Facility rental fees, with the exception of technical, custodial, and support fees, if applicable, shall be waived for the cities of Renton and Newcastle, provided the facility is located within the city's boundaries, the city gives a minimum 30 days prior notice, and the facility is not required for school purposes or otherwise reserved by other users. For facilities located within Newcastle city limits, prioritization of use shall be as follows: District first; City second; Community third; on a space availability basis.

4b. IPAC and Auditorium Rental Fees

Hazen & Lindbergh Auditoriums

Auditorium equipment is included in the rental fees for the Auditoriums.

	*Group 1	*Group 2 (First 12 Days)	Groups 3 - 9
<i>Per-Hour Rental Fee</i>	Waived	Waived	\$70.00 / Hour
<i>Utility Service Charge (Per Day)</i>	Waived	\$65.00	\$65.00

* Group 1 and group 2 are responsible for all theater personnel fees.

Renton IKEA Performing Arts Center at Renton High School

Most Performing Arts Center equipment is included in the rental fees. Speak with the Theater Manager for questions or more information.

	*Group 1	*Group 2 (First 12 Days)	Groups 3 & 5	Group 7 & 9	Groups 4 & 6	Group 8
<i>Performance Day (4 Hour Minimum)</i>	Waived	Waived	\$90.75 / Hour	\$90.75 / Hour	\$151.25 / Hour	\$189.00 / Hour
<i>Performance Day (Each Additional Hour)</i>	Waived	Waived	\$50.00 / Hour	\$50.00 / Hour	\$75.00 / Hour	\$90.00 / Hour
<i>Rehearsal Day (5 Hour Minimum)</i>	Waived	Waived	\$50.00 / Hour	\$50.00 / Hour	\$75.00 / Hour	\$90.00 / Hour
<i>Rehearsal Day (Each Additional Hour)</i>	Waived	Waived	\$28.00 / Hour	\$28.00 / Hour	\$40.00 / Hour	\$45.00 / Hour
<i>Meeting Only (3 Hour Minimum)</i>	Waived	Waived	\$75.00 / Hour	\$75.00 / Hour	\$140.00 / Hour	\$189.00 / Hour
<i>Utility Service Charge (Per Day)</i>	Waived	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00

* Group 1 and group 2 are responsible for all theater personnel fees.

Support Personnel Fees

Technical Director:	\$36.00 per hour
Lead Technician:	\$32.00 per hour (Required)
Lighting Technician:	\$25.00 per hour
Sound Technician:	\$25.00 per hour
Deck Technician:	\$25.00 per hour
Spot Technician:	\$25.00 per hour
Student Technician:	\$17.00 per hour
Front-of-house Coordinator:	\$20.00 per hour (Required)
Custodial Fees:	\$65.00 per hour (Monday – Saturday)
	\$80.00 per hour (Sundays)

Equipment Rental Fees

Grand Piano:	\$150.00 per day
Mogan Over-ear Microphone:	\$25.00 per day
Boundary Microphones:	\$25.00 per day
Choir Microphones:	\$25.00 per day
Other Specialty Microphones:	\$25.00 per day
Video Projector:	\$150.00 per day

Other Fees

Pit Removal/Replacement:	\$475.00
Raise or Lower Apron:	\$475.00

Overtime and Penalties

- Technicians who work more than 40 hours in a week will be billed at 1.5 time the hourly rate.
- Technicians who work on a Renton School District designated holiday will be billed at 2 times the hourly rate.
- Theater staff who are unable to take a full thirty minutes of uninterrupted break for every five hours worked, will be billed with a meal penalty added.

Staffing and provisional decisions for each production will be made at the sole discretion of the Theater Manager and or Technical Director.

Percussion Rental

Available for rent are a select number of instruments from the Renton High School fine arts department. The fees charged go directly to the department for maintenance and program support.

If an instrument is not listed, please speak with the Theater Manager to determine availability.

Timpani (Set of 4): 32", 29", 26" & 23"	\$75.00 per day
Bass drum:	\$35.00 per day
Gong:	\$20.00 per day
Chimes:	\$30.00 per day
Xylophone:	\$30.00 per day
Orchestra Bells:	\$20.00 per day
Drum Set:	\$75.00 per day
Crash Cymbals:	\$15.00 per day
Snare Drum:	\$10.00 per day
Other Instruments:	\$20.00 per day

(Based on availability)

Mallets, sticks, and beaters may be provided, but it is recommended to bring any that are needed for use during the rental. Any excessive or extreme damage not deemed as "Normal wear and tear" will be repaired or replaced and the cost will be included in the final invoice.

Deposit and Final Invoice

A portion of the anticipated rental cost will be collected as a deposit and is required to secure the reservation. The deposit will be applied towards the final invoice. New clients will be asked to provide a deposit equaling the total anticipated rental cost in order to secure the reservation.

The final invoice will be sent following the final date of rental. Charges are based on actual arrival and departure times, staffing hours, and equipment used. Any remaining balance will be due within 30 days of the invoice. Any overpayment, through deposit, will be returned via a paper check to the address on file.

Cancellation Policy

A client may cancel without penalty up to 30 days before the event. Their deposit is 100% refundable if cancellation is requested in writing more than 30 days prior to the start date of the reservation. Cancellation less than 30 days prior to the start date of the reservation will forfeit 100% of their deposit.

4c. Renton Memorial Stadium Rental Fees

	Group 1	Group 2	Group 3	Group 9	Group 4	Group 5	Group 6	Group 7	Group 8
Field Lights	N/A	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour	\$25.00 / Hour
Artificial Turf	N/A	N/A	\$35.00 / Hour	\$40.00 / Hour	\$50.00 / Hour	\$60.00 / Hour	\$80.00 / Hour	\$250.00 / Hour	\$500.00 / Hour
Locker Rooms	N/A	N/A	\$15.00 / Event	\$15.00 / Event	\$20.00 / Event	\$25.00 / Event	\$30.00 / Event	\$50.00 / Event	\$50.00 / Event
Grandstand (Per Side)	N/A	N/A	\$10.00 / Side / Event	\$15.00 / Side / Event	\$15.00 / Side / Event	\$25.00 / Side / Event	\$25.00 / Side / Event	\$25.00 / Side / Event	\$35.00 / Side / Event
PA & Scoreboard	N/A	N/A	\$35.00 / Event						
Ticket Booth	N/A	N/A	\$10.00 / Event						
Track / Parking Lot (Only)	N/A	N/A	\$7.50 / Hour	\$10.00 / Hour	\$15.00 / Hour	\$25.00 / Hour	\$30.00 / Hour	\$50.00 / Hour	\$100.00 / Hour

Groups 7 & 8

Renton Stadium supports district athletic programs and the instructional mission. This may reduce the number of rental opportunities for commercial organizations.

User Charges

Groups using the facilities will be charged for the services of district personnel required for supervision and/or custodial services.

Note: Turf rental is charged from the time the gates are unlocked until the facility is cleared, not actual time on the turf.

4d. High School Field & Track Rental Fees

(Excludes Renton Memorial Stadium)

	Group 1	Group 2	Group 3	Group 9	Group 10	Group 5	Group 6	Group 7	Group 8
Field Lights	N/A	\$25.00 / Hour							
Artificial Turf	N/A	N/A	\$35.00 / Hour	\$40.00 / Hour	\$50.00 / Hour	\$60.00 / Hour	\$80.00 / Hour	\$250.00 / Hour	\$500.00 / Hour
Track Only	N/A	N/A	\$7.50 / Hour	\$10.00 / Hour	\$15.00 / Hour	\$25.00 / Hour	\$30.00 / Hour	\$50.00 / Hour	\$100.00 / Hour
		0-4 Hour (\$5.00)							
Portable Toilet *	N/A	4-8 Hours (\$10.00)							
		8+ Hours (\$15.00)							

* Not to exceed total per-month rental amount charged to the district.