

3.9 PERSONAL ACCOUNTS & FINANCIAL SERVICES

3.91 TUITION & PERSONAL ACCOUNT DEPOSIT

Fees are due annually by May 1. Questions concerning financial matters should be addressed only to accounting@las.ch.

3.911 Non-payment

Should payment for fees or personal account not be made by the due date, LAS reserves the right to charge a late payment penalty fee. In exceptional cases, we may regretfully have to ask the student to leave until payment is made.

3.92 POCKET MONEY

Parents determine the amount of pocket money they want their child to receive per week (the maximum weekly pocket money is 200 CHF). Pocket money is distributed to students on Thursday and Friday.

All additional pocket money requests sent ONLY to accounting@las.ch before Wednesday 13:00 (CET) will be distributed, provided there is more than 500 CHF in the student's personal account. All requests received after that deadline will be forwarded automatically to the following week. For security reasons the school will process the requests received for extra pocket money ONLY if the email address provided matches the one we have on the database.

Note: Pocket money withdrawals are doubled for the Faculty Family weekend and tripled for the Fall & Spring cultural trips. No pocket money will be distributed if the balance of the students personal account is under 500 CHF.

LAS recommends the following weekly pocket money allowances for students:

- Diploma Years (Grades 11 and 12/13/PG): 100-200 CHF
- Preparatory Years (Grades 9 and 10): 80 CHF
- Middle School (Grades 7 and 8): 60 CHF
- Maximum pocket money amount per week: 200 CHF

Parents are responsible for replenishing the account. Regular monthly statements are sent from Student Accounting, along with automated alerts when the account balance falls below 1,000 CHF. **Personal Account Statements can be sent upon request.** The personal account will be automatically blocked if the account falls below 500 CHF. **You can replenish the account by transferring funds to the bank details on the personal account statement or go to www.las.ch and make a secure payment online.**

3.93 MAJOR PURCHASES / EQUIPMENT RENTAL

With prior parental permission, students may charge major purchases such as sports equipment, musical instruments, or sports clothing to their personal account. Students who wish to take music lessons may need to rent instruments, which also will be charged to the student's personal account. Be advised that students will require ski or snowboard equipment and adequate clothing to participate in winter term activities. Recommended amounts for major purchases/equipment rental are listed on the enrollment forms. The mandatory LAS Ski Jacket will be charged to the student's personal account.

3.94 CAMPUS STORE

The LAS Campus Store provides students with the following materials and services, which are charged to the student's personal account, provided there is sufficient funds in the personal account:

- School supplies (eg. calculator, notebooks, pens, Apple accessories etc...)
- LAS mandatory school dress
- Official LAS textbooks are loaned to students for the school year. The charge for books not returned at end of year is 100 CHF per book.

LAS recommends a minimum budget of 1,000 CHF per year for Campus Store supplies, and 1,000 CHF for school dress.

4.47 COMMUNICATIONS (CELL PHONES/MOBILE PHONES/SMART PHONES)

SIM cards and smartphones (Apple iPhones) are managed by the Campus Store. They are available for purchase for students in grades 10-12 during student orientation and at the Campus Store. Students in grades 7-9 will receive and LAS iPhone upon arrival. Every student will receive a LAS sim card whether they use their personal device or LAS purchased phone.

For our student iPhone rate plan, we have chosen NATEL go, Swiss basic, at 60 CHF per month, as it provides the most cost-effective benefits for our students' use, including:

- ALL phone calls within Switzerland to any operator
- ALL SMS sent from Switzerland to phones within and outside Switzerland
- UNLIMITED Data/internet surfing within Switzerland
- For detailed information on this subscription, please go to www.swisscom.ch/go

All calls made to numbers abroad are charged. And most importantly, the cost of mobile phone use outside the Swiss territory is high, resulting in expensive bills in the months when students travel outside of Switzerland. For example, arrivals & departures, cultural trips, weekend travel etc.

If we do not hear otherwise from parents by 31 August before the start of the school year, we will apply the NATEL go accordingly. However, if parents wish to select one of the alternative monthly plans below, contact Mr. Andaloro in the LAS Cell phone Office at campus-store@las.ch.

- Swiss basic - 60 CHF
- Swiss standard - 80 CHF
- Swiss advanced - 100 CHF
- Swiss premium - 120 CHF
- Neighbours - 140 CHF
- Europe - 200 CHF
- Global - 325 CHF

To activate before leaving Switzerland and select a data-roaming plan for Internet access outside of Switzerland, please visit www.cockpit.swisscom.ch.

The cockpit data package can be activated from outside Switzerland once free WIFI is available.

Grades 7, 8, and 9:

If a LAS iPhone is damaged during use, the cost for repair or replacement will be charged to the student's Personal Account. If a student wishes to keep their LAS issued iPhone at the end of the year, 500 CHF will be charged to their P/A.

Non-returning students who do not return SIM cards to the Campus Store before leaving school will be charged 50 CHF on their Personal Account. In case of early departure during the school year a fee of 150 CHF will be charged to the P/A for early termination of the Swisscom contract.

Grades 10, 11, and 12:

Graduating and non-returning students who do not return SIM cards to the Campus Store before leaving school will be charged 50 CHF on their Personal Account.

In case of early departure during the school year a fee of 150 CHF will be charged to the P/A for early termination of the Swisscom contract.

3.95 WITHDRAWALS

If a student leaves LAS before the end of the school year, a refund of 600 CHF, partially covering room and board, will be made for each full month of school missed. Exceptions are granted only under extenuating circumstances. LAS reserves the right, without assigning a public reason, to require the withdrawal of students whose presence on campus is deemed harmful to themselves, to their fellow students or to the school. In such cases, the refund policy described above is applicable. No refunds will be made for late arrivals, unscheduled early departures or non participation in school trips. Please note that for students who do not complete the entire academic year, finalizing a statement of personal account expenditures will require three months after the date of the student's departure.