

**LIVE OAKS ELEMENTARY SCHOOL**  
STUDENT ABSENCE/TARDY/DISMISSAL CHANGE NOTE

Students name: \_\_\_\_\_

Teachers name: \_\_\_\_\_

Grade: \_\_\_\_\_ Room number: \_\_\_\_\_

Date/s of absence: \_\_\_\_\_ to \_\_\_\_\_

Reason: \_\_\_\_\_

Tardy

**CHANGE IN DISMISSAL:**

Leaving Early (Will return by end of school day?  YES  NO)

Walker

Picked up by: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Today's date: \_\_\_\_\_

**LIVE OAKS ELEMENTARY SCHOOL**  
STUDENT ABSENCE/TARDY/DISMISSAL CHANGE NOTE

Students name: \_\_\_\_\_

Teachers name: \_\_\_\_\_

Grade: \_\_\_\_\_ Room number: \_\_\_\_\_

Date/s of absence: \_\_\_\_\_ to \_\_\_\_\_

Reason: \_\_\_\_\_

Tardy

**CHANGE IN DISMISSAL:**

Leaving Early (Will return by end of school day?  YES  NO)

Walker

Picked up by: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Today's date: \_\_\_\_\_