



TAIPEI AMERICAN SCHOOL

800, Chung Shan North Road, Section 6,
Shihlin District, Taipei, Taiwan 111, Republic of China
Website: www.tas.edu.tw

Summer Program & Transfer Application Release Form

Students: Please fill out the form and submit it to your Academic & Personal counselor. It enables the TAS Counseling Office and the Program Admissions Office to track your application and the supporting documents. Please fill out one for each application.

Student's Legal Name: _____
Date of Birth: _____

Program/School Name: _____

School Mailing Address: _____

Contact Person Name, _____

Email Address, and/or Telephone #: _____

Application Deadline: _____

Your application will be submitted (please check): In this packet Online

Submission Method: Registered Air Mail EMS (NT\$390) Federal Express (NT\$ 550)
 Online Form E-Mail

Please indicate which of the following should be submitted:

- Official Transcript and School Profile
- Counselor Recommendation Letter
- Teacher (full name) Recommendation Letter

Counseling Office Use

Other Documents (please describe)

IMPORTANT PRIVACY NOTICE:

Under the terms of the Family Educational Rights and Privacy (FERPA) you can have access to your recommendation after you matriculate UNLESS at least one of the following is true:

1. The institution does not save recommendations post-matriculation.
2. You waive your right to access below, regardless of the institution to which it is sent:
 - Yes, I do waive my right to access, and I understand I will never see this recommendation.
 - No, I do not waive my right to access and may someday choose to review this recommendation if the institution at which I am enrolling saves it after I matriculate.

CONSENT TO RELEASE INFORMATION:

I grant permission to Taipei American School to release my child's school records and transcript to the institution listed above.

Student Signature

Parent Signature

Date

To the Admissions Office: The items listed above were included in this packet. If you have any questions, please contact the counselor by email or by phone at 886-2-28739900 ext. 224 or by fax at 886-2-2873-1641.

Counselor's name & email: _____

Date sent:

Revised 7.31.19