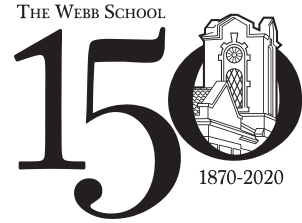




January 31, 2020



Dear Friend,

The Webb School Parents' Association (WSPA) annually sponsors a fundraising event to benefit The Webb School. This year, our event is scheduled for Friday, January 31, 2020, and will include both a live auction and an online auction. Funds raised from this event go directly to the school, benefiting faculty and staff enrichment programs, school building and preservation projects, curriculum enhancement projects, and scholarship opportunities.

Every year we rely on area merchants, parents and family members of Webb students, Webb alumni, and countless others to assist in providing a wonderful array of items for the silent and live auctions. This is the only WSPA fundraiser for the school. Year in and year out, this event is a success because of the generosity of our supporters in the community.

We are asking you to donate an item or gift certificate to benefit our school. Your donation will ensure the success of our event! If you have been contacted by one of our representatives, they will assist you by getting the proper information and procuring the item for our auction. If you are receiving this letter as a request and would like to donate an item, please contact one of the committee members below, and they will be happy to assist you with your donation. We will need your information for a donated item by **December 20, 2019**. The item can be delivered or picked up by one of our committee members anytime before **January 10, 2020**. Thanks in advance for your support!

Sincerely,

The Webb School Parents' Association

Event Chairs:
Jennifer and Clint Insell

Auction Acquisition Committee Co-Chairs:
Andrea McKnight 615-972-9836
Denise Ledbetter 615-972-4697

WSPA Representative _____

Phone _____

DONOR FORM

WSPA Belles and Buckles Gala

Person soliciting item (if different from donor): _____

Donor Information

Name: _____

Contact Person (to redeem item, if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alternative Phone: _____

Email Address: _____

Item Description

Donor's Estimated Value: \$ _____

Description: _____

Conditions or restrictions, if applicable: _____

Delivery Options

Will Deliver: _____ Pickup Requested: _____

Delivery Instructions (include dates):