

PARENT NEWSLETTER

Lewis & Clark Middle School

August 2019

Welcome to the 2019-2020 School Year!

Welcome Back Scouts! It is with great pleasure and anticipation that we welcome you back for the 2019-2020 school year. We would like to extend a special welcome to all of our new families and students. This year promises to be a great year as we set high expectations for learning and growth. It is our mission to make every student at Lewis and Clark feel welcomed, connected, and empowered to learn. We have a magnificent team of teachers who are excited to guide a new class of learners. There are a few changes in our beginning of the year routine for 2019. **Our Open House for all students will be Tuesday August 20 from 6-8pm. We are looking forward to seeing many students and families.** Different than past years, students will be mailed their schedules and locker assignments prior to the Open House date. Students are encouraged to bring their classroom and locker supplies the evening of Open House, as there will be time to practice opening lockers and get organized. Students will put supplies away, follow their schedule to meet teachers, and tour the building. Staff will be on hand to support and direct students. **Please make note that only Sixth Grade and new students will be attending school the first day, Thursday August 22. Seventh and Eighth grade students will begin on Friday August 23, 2019. School begins at 8:10 a.m. and ends at 3:10 p.m.** We sincerely hope that you will become an active member of your school, participating in traditions and activities that promote the pride and spirit of being a Lewis and Clark Scout! It is truly an honor to be a part of a community where parents, teachers, and students care for each other and strive to build positive relationships that support academic and social growth. We look forward to seeing you soon to kick off our new school year!

Sincerely,

Jody Sulser, Principal
Lewis and Clark Principal



~IMPORTANT~ CELL PHONE POLICY

Due to the increasing number of interruptions caused by electronic devices in classrooms, and the inappropriate use of electronic devices including bullying, picture taking/video recording of other students, and posting of inappropriate content, our school's electronic use policy prohibits the use of these devices during the school day. **Please read the electronic device policy.**

**NO CELL PHONES, TABLETS, IPADS, IPODS/MP3 PLAYERS, HEADPHONES,
OR ANY OTHER ELECTRONIC DEVICES**

Students are encouraged not to bring electronic devices such as cell phones, music players, video and hand-held devices, etc. to school. The school will not be responsible for the loss or replacement of these items. If students still choose to bring electronic devices with them, they should be turned off and stored in the student's hallway locker as soon as the student enters school, and remain there during school hours. They are not to be placed in gym lockers. **Possession or use of any of the above devices between 7:40 and 3:10 will result in confiscation of the device.** Consequences apply to both the owner of the device, and to the student who used or was in possession of it (if other than the owner). Do not lend electronic devices to others.

If a parent should need to contact their student during the school day, they may call the main office or the attendance office and the message will be sent to the student that school day.

The following consequences will occur for violation of this policy:

First Offense: Phone confiscated, phone back at end of the day in the office

Second Offense: Phone confiscated, lunch detention, phone back at end of the day in the office

Third Offense: Phone confiscated, after school detention, phone back after three school days or parent pickup

Fourth Offense: Phone confiscated, one day in school suspension, parent pickup required

Fifth Offense: Parent pick up and conference required, device must be checked in at office daily if brought to school

Further Offenses: Subject to the discretion of administration as per the Billings Public Schools District Acceptable Use Policy

Thank you for helping us ensure that your student(s) understands this policy.



OFFICE SUMMER HOURS: 7:00 A.M. TO 3:30 P.M.



**Lewis & Clark
Fall Open House Schedule
August 20, 2019**

6:00-7:30pm—Parents assist students to practice locker combinations and organize lockers, walk through schedule, meet and greet teachers, tour building

7:30-8:00pm—Parent and student meeting in gymnasium

Cafeteria Open 1st Day of School

The cafeteria will be open for business on Thursday, August 22nd, the first day of school. Breakfast will be served from 7:30 a.m. to 8:00 a.m. every day. The cost of breakfast is \$1.30/day. The cost of student lunch is \$3.00/day. Lunch tickets will not be issued. All students will be given a personal account in which they deposit money into. From this account, they can purchase lunch or items from the snack bar. Free and reduced lunch applications will be made available to students the first day of school. The applications will need to be filled out and returned to the main office. These applications may also be filled out at any time **after** August 22nd by stopping in the main office.

Sorry, Lewis & Clark has a **no charge policy!**

School Hours

The doors open to students at 7:30 a.m. each day. Between 7:40 a.m. and 8:10 a.m. all students who have arrived at school need to either be in their advisory room or attending club meetings etc. Students arriving between 7:40am and 8:10am may stop at their lockers and then are to report directly to advisory room. Advisory will be an excellent time for students to prepare and get organized for their school day. We ask that students not arrive before 7:30 a.m. unless, of course, they are involved in a school activity such as an early morning musical rehearsal. **The school day ends at 3:10 p.m. (2:10 p.m. on Wednesdays) and all students should have left campus by 3:30 p.m. (2:30 p.m. on Wednesdays) unless they are under the supervision of a classroom teacher or program.** Parents, we ask that you visit with your student about reporting directly to school each day and not leaving the campus once they arrive! At no time do we want Lewis and Clark students gathering off the school grounds in the alleys, nearby parks or businesses. We ask the cooperation of students and parents so that problems can be avoided.

Academic ICU What is ICU?

ICU stands for Intensive Care Unit, just like in the hospital. ICU is an academic support system for students, as well as a communication tool for teachers and parents. The foundation of the program is built on the philosophy that **all** students will complete **all essential** assignments (practice) with quality. Our goal is to assign high quality practice that will ensure students learn the standards. Students learn quickly that if they have one missing assignment, their grade is sick and needs attention. ICU Extra Support times are 7:15-8:00am and 3:15-4:30pm Monday, Tuesday, Thursday, and Friday. As part of the notification process, student information will be shared with Power of ICU company. This information includes student name, ID number, student school email address, current grade level, parent contact phone, and parent contact email. **This information will be used strictly to notify you and your student of missing practice assignments.** If you would prefer not to get notifications regarding your student's classwork completion, please call 281-5974 to let us know. Thank you for being an active partner in your child's education.

Counselors

Marcia Beaumont, Grade 8 & Grade 6: last names beginning with L-Z and Kevin Brook, Grade 7 & Grade 6: last names beginning with A—K and are available to provide student and parent support. They are eager to schedule parent conferences and provide for individual student needs. Please call your child's counselor at 281-5909. for intervention, support, or advice.

STUDENT LOCKERS



Each student will be assigned a locker for individual use. **Students are not to share lockers or combinations with other students.** Each student is responsible for all articles in his or her locker. Students should be sure to check to see that their locker is shut and locked when they leave it. In order to be sure that the locker is locked the dial must be turned one complete turn after the locker door is closed. The administration reserves the right to inspect all school lockers and their contents.

Immunization Requirements for School!

Montana State Law requires that **all** students entering K-12 be compliant with immunizations for enrollment. Students entering the **6-8th grades** must have 4 doses of Diphtheria, Tetanus, and Pertussis vaccine (DTap, DT, Td, Tdap), 3 doses of Polio vaccine, 2 doses of Measles, Mumps, and Rubella (MMR), and 2 doses of Varicella "chicken pox". The spacing between all vaccine doses needs to be in compliance with Montana State Law as well. Students entering **7th grade must have a Tdap.**

Please make it a priority to have the necessary immunizations given and submit the compliant documentation to the main office at Lewis & Clark prior to August 22, 2019.

IMPORTANT!! Unfortunately, if documentation for any student are not received by the first day of school, your child will not be allowed to attend classes the first day of school!!!

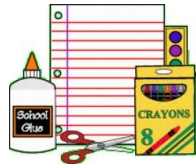
~Please note: The clinics do not provide schools with updated records so it is your responsibility to make sure we have the proper documentation.~

Let's Get Organized

Once again this year we are asking that every student purchase a Lewis and Clark day planner. **All** teachers will be using the day planner to help students organize their school day and keep track of assignments. Space is provided to record assignments each day for all subjects. The planner also provides the student with ideas on effective study skills, vocabulary builders, and other information of interest. The first pages of the planner contain the student handbook which outlines the rules, regulations, and other information about Lewis and Clark. We ask that students bring **\$5** on the first day of school to purchase their planner.



**Lewis and Clark
BASIC School Supply List**
(Teachers may
request additional
specific supplies
when class
begins)



6th Grade

- Zippered Binder/Trapper Keeper
- 6 Composition Notebooks
- Loose Leaf Paper (replace as needed throughout year)
- Pencils- #2 or mechanical (replace as needed throughout year)
- Eraser
- Pens (blue or black)
- 1 Package dry erase markers
- 1 box colored pencils
- 5 two-pocket folders
- 2 boxes of Kleenex
- Headphones or earbuds (to be left at school)
- Highlighters
- Basic Calculator
- Clorox Wipes
- \$5 for Student Planner (purchase at Lewis and Clark)

7th Grade

- 5 Spiral Notebooks
- Ruler
- Colored Pencils
- Pens (blue or black)
- Pencils- #2 or mechanical
- 5 Folders with pockets
- Kleenex
- Basic Calculator
- Loose Leaf Paper
- Kleenex
- \$5 for Student Planner (purchase at Lewis and Clark)

8th Grade

- 4 Spiral Notebooks
- 1 Composition Notebook
- Folders
- Loose Leaf Paper
- Black Fine Point Sharpie
- Pencils-#2 or Mechanical
- Pens (Blue or Black)
- Colored Pencils
- Dry Erase Marker
- Multi-colored highlighters
- Kleenex
- \$5 for Student Planner (purchase at Lewis and Clark)

Report Cards

Lewis & Clark operates on a semester grading period. Report cards are issued **two** times a year. The 1st semester



report card is given to the students one week after the semester ends. The 2nd semester report card is mailed to the home on the first Friday following the final day of school.

1st Semester Report Card—Jan. 11, 2019

2nd Semester Report Card—May 31, 2019 (mailed)

Six week grade checks will be sent home throughout the school year.

Attendance Procedures

The procedure used in reporting an absence to the school can be confusing. The following information should help clarify the procedure used at Lewis and Clark Middle School.

Parent verification of any absence is mandatory. Parents should call Mrs. Backer in the attendance office (281-5913) any time after 7:40 a.m. each day the student is absent from school. If no contact is made, the parent or guardian must send a note with the student when they return to school.

A note should be sent to school if you are taking a trip, skiing, vacationing, etc. The student will then be given his assignments so the work can be made up before the absence, if possible.

Make-up work and assignments will be collected for any student who has been absent **three** or more days due to an accident or illness. Assignments must be requested by calling 281-5974 before 9:30 a.m. and can be picked up between 2:30 and 3:30 p.m. If a student is to leave school for an appointment, a note or phone call should be presented to the attendance office **before** 8:10 a.m.

Students are not allowed to leave the school building unless they check out with the attendance office. No student will be released without parent authorization. If a student leaves without permission, the absence will be treated as unexcused.

School Nursing

The school nurse has limited hours so she is not always on duty at Lewis and Clark. Some nursing services that are provided during the school year include vision and hearing screening on students new to the district, special education students, students who have failed previous screenings, requests from parents, staff or special services. Vision and scoliosis screening are done on all 7th grades. The audiology department screens hearing on all 7th graders. If for any reason you do not want your child to participate in any of these screenings, please notify the nurse.



Also, please notify the nurse if your child has any medical condition or is on any medication of

which we need to be aware.

If your child has any allergies please notify the nurse and provide us with any necessary medication.

Will You Be Absent The First Day??



If you will be on vacation the first day of school, August 22nd for 6th graders or students new to L&C or August 23rd for 7th & 8th graders, please call the school and let us know. We will hold your schedule in the main office and you must check in there when you arrive. The counselors will then assist you with orientation.

TARDY POLICY:

All 1st period tardies will be recorded by the attendance clerk in the attendance office. When a student receives his/her 3rd tardy to a class the following consequences will be initiated:

- 3rd Tardy - Teacher Warning
- 4th Tardy - Detention With Teacher
- 5th Tardy - Detention With Teacher
- 6+ Tardies - Discipline Slip
Student Sent to Office

TRUANCY POLICY:

Truancy is defined as absence from school not verified as valid by the parent and the assoc. principal. Truancies include, but are not limited to, leaving the campus without permission, spending time in unauthorized places, and not being in assigned classes. Truancy will involve a conference with the assoc. principal and a blue unexcused admit to class. Parents will be advised of the truancy and the school district attendance officer will be notified. Students will be assigned to either ISS or sent to the Truancy Center at the Lincoln Center.

Lewis & Clark Mission Statement:

“Empowering every student to achieve their individual success by creating positive connections and engaged learning.”

Check out our Web Site for cool & exciting information:
lewisandclarkscouts.com

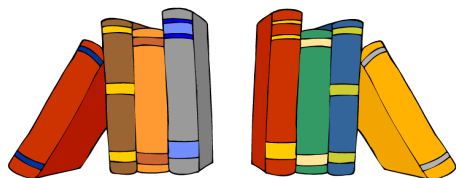
LIBRARY NEWS

The Library is located on the first floor across from the main office. Library hours are from 7:40 am to 3:30 pm M, T, Th, and Friday. Library hours are 7:40 am to 2:30 pm on Wednesdays.

Resources include over 9,500 books available for checkout as well as a large digital ebook collection available to read on your personal device. Duration for checkout is three weeks for a maximum of three books. The student is responsible for all materials checked out in his/her name. Students also have access to all other books in SD2 libraries through interlibrary loan.

Many classroom projects and special activities are held in the library throughout the year.

Check out all Lewis Library resources and events by visiting the Library website at lewisandclarkms.com. Library computers are used for educational purposes only. Use is a privilege, not a right. Students will be responsible for following the Acceptable Use Policy when accessing the district network or using their personal devices at school.



HOMEWORK HELP

Homework BOOST offers free homework assistance to any student attending Lewis & Clark Middle School. Homework BOOST meets Monday, Tuesday, Thursday & Friday 3:30-4:30 p.m. Homework BOOST is staffed by a certified teacher from Lewis & Clark Middle School. Please note: Student participation is voluntary, not mandatory.



AFTER SCHOOL FUN

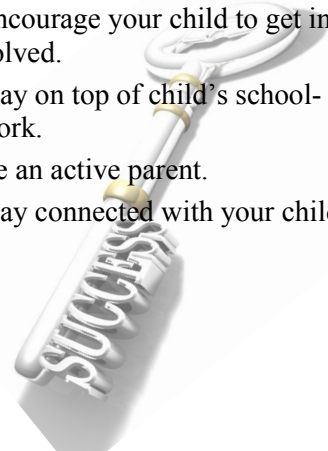
Discover Zone is a free after school program available to any student enrolled at Lewis & Clark Middle School. Discover Zone offers a variety of education, recreation, skill-building, character building, and STEM activities for your student to choose from. Discover Zone meets after school Monday-Thursday, until 4:30 pm. Parents must complete a registration form for their student to attend. Forms are available at the school



12 Tips

To Help Your Child Succeed In Middle School

- 1) Share a positive attitude.
- 2) Get to know the school together.
- 3) Set up a study space.
- 4) Teach your child to be organized.
- 5) Help your child learn good social skills.
- 6) Talk about bullying.
- 7) Learn school policies.
- 8) Talk about peer pressure.
- 9) Encourage your child to get involved.
- 10) Stay on top of child's school-work.
- 11) Be an active parent.
- 12) Stay connected with your child.



SCOUT FOOTBALL CAMP
AUGUST 12TH—16TH
8am. to 11am.
Contact Coach Duneman @
861-3473

Sports Seasons 2019—2020

Fall I—Aug. 19th to Oct. 7th
Football, Softball & Cross Country

Fall II—Oct. 7th to Nov. 26th
Girls' Basketball & Wrestling

Winter I—Dec. 9th to Feb. 4th
Boys' Basketball

Winter II—Feb. 3rd to March 24th
Girls' Volleyball

Spring—March 23rd to May 19th
Track

2019 Middle School Girls Softball Camp



When: August 12th-16th
Where: Lewis and Clark Middle School
Who: Incoming 6th grade - 8th grade girls
Time: 8:00 AM- 11:00 AM
Price: \$40.00 per player
Contact: Cassidy Marquez- (406) 545-8491
McKinsey Loran- (406) 861-6711

***Please register at:** <http://bit.ly/2019MSSC>

This camp is open to students at ALL Billings middle schools

Sport Activities

In order for any student to participate in a sports activity it is **mandatory** that they have a **physical examination**. The physical card, signed by a doctor, **MUST** be on file in the main office before a student will be allowed to begin practice. A physical examination will be needed each year a student participates in a sports activity.



If a student plans to participate in the fall season, it would be wise to get the physical examination taken care of before school begins. Physical examination cards are available at the school in the main office.

Scout Football

Coach Duneman and the Lewis and Clark football staff would like to welcome you back to the 2019-2020 school year. Equipment will be checked out and football will begin for 7th & 8th grade boys on Monday August 19th. Students that attend camp will receive their equipment the last day of camp (Friday). All participants must pay fees in the main office and have a physical form on file. Emergency cards and helmet safety / concussion forms will be handed out by the coaches. **All fees must be paid, paperwork (including a physical) must be completed & turned in to the main office and have a compliant immunization record on file before practices begin.** All participants must adhere to safety guidelines and must remain academically eligible to participate. All practices start at 3:30 p.m. and end no later than 6:00 p.m.

Fees for football are as follows:

Activity Fee	= \$45.00
Jersey/Mouthpiece	= <u>\$35.00</u>
Total	= \$80.00

Lewis & Clark Moto:

“Every Child, Every Chance,
Every Day”

Eligibility Rules for Activities

Lewis and Clark Middle School encourages its students to broaden their skills, knowledge, and citizenship by participating in school sponsored extra-curricular activities. In order to participate in such school activities a student must maintain a passing grade in all courses in which he/she is currently enrolled. However, if a student receives a deficiency (failing grade), he/she may continue to participate as long as there is a grade average improvement. This guideline applies to all interscholastic and instructional athletic teams, musical productions, clubs, and student government. It will be enforced as follows:

- Each of the five sport seasons is seven weeks long. The first grade check will be on Monday following the completion of two weeks of practice (which is the instructional/non-competitive portion of the season). Grades will then be checked each Monday for the remainder of that season. Grade eligibility checks for clubs, student government, etc. will be on the same dates.
- Staff members will keep students and coaches informed as to the students pass/fail status in each class.
- If a student is deficient (failing in any class), the following will occur:
 - For the first deficiency, the student will be put on probation and given one week to achieve eligibility.
 - If the deficiency is not corrected at the conclusion of one week the student will be allowed to practice but not participate in any contest.
 - Individual cases of eligibility will be reviewed by the coach/sponsor, Assoc. Principal, teacher(s), and principal.
- A student must be in attendance the last half of the day to be eligible to participate in an activity scheduled for that day or receive approval from an administrator.
- No student who is suspended will be allowed to practice or participate on the days of the suspension.
- The attendance and suspension rules apply to the previous Friday if there is a Saturday activity.
- Three unexcused absences from practice will result in the student's suspension from the activity.
- ALL** participants in athletic activities must have a parent consent form, a current physical on file in the main office, signed concussion form, compliant immunizations, signed code of conduct form and have paid the participation fee before being allowed to participate in any activity.

Cross Country



Coach Swanson and Coach Elkin would like to invite all 6th, 7th and 8th grade boys and girls who are interested in participating in Cross Country to an introductory practice that will be held on the west lawn (14th Street side of building) on Monday, August 19th. **All fees must be paid, paperwork (including a physical form) must be completed & turned in to the main office and have a compliant immunization record on file before practices begin.**

Fees for this season are:

Activity Fee	= \$45.00
T-Shirt	= \$ 9.00
Shorts	= <u>\$ 6.00</u>
Total	= \$60.00

8th Girls Softball

Orientation for girls 7th & 8th grade girls softball will be Monday, August 19th at 4:00 on the softball field behind the school with Coach Marquez and Coach Breeding.



All fees must be paid, paperwork (including a physical form) must be completed & turned in to the main office and have a compliant immunization record on file before practices begin.

Fees for this season are:

Activity Fee	= \$ 45.00
T-Shirt	= \$ 9.00
Total	= \$ 54.00

**Lewis & Clark Middle School
Class Schedule**



★
★ **EVERY WEDNESDAY IS A PLC/EARLY RELEASE DAY** ★
★

Lewis & Clark Middle School
1315 Lewis Avenue
Billings, MT 59102

Non-Profit Org.
U.S. Postage Paid
Billings, MT
Permit #88

Newsletter

